



# EXECUTIVE COMMITTEE AGENDA



AUG. 14-16 2023

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INDIANAPOLIS

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## EXECUTIVE COMMITTEE

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**JW Marriott | 10 S. West St., Indianapolis, IN 46204**

**Sunday, Aug. 13**

8 a.m.-5 p.m.	<b>Registration</b>	<i>Foyer, 3<sup>rd</sup> Floor</i>
8-8:30 a.m.	<b>Breakfast</b>	<i>Grand 4, 3<sup>rd</sup> Floor</i>
8:30-9:30 a.m.	<b>LSCC Work Group</b>	
	Professional Staff Association	<i>Room 301</i>
	Standing Officers Work Group	<i>Room 302</i>
	Recruitment and Retention Work Group	<i>Room 303</i>
	Strategic Planning Work Group	<i>Room 304</i>
9:30-9:45 a.m.	<b>Break</b>	
9:45-10:45 a.m.	<b>LSCC Subcommittees</b>	
	IT, Social Media, E-Learning and Outreach	<i>Room 301</i>
	Programs and Professional Development	<i>Room 302</i>
	Legislative Institution	<i>Room 303</i>
10:45-11 a.m.	<b>Break</b>	
11 a.m.-Noon	<b>Full LSCC Meeting</b>	<i>Grand 4, 3<sup>rd</sup> Floor</i>
Noon-1 p.m.	<b>International, Executive Committee, and LSCC Lunch</b>	<i>Grand 7-8, 3<sup>rd</sup> Floor</i>
1-2 p.m.	<b>Executive Committee Committees</b>	
	Outreach and Member Services	<i>Grand 3, 3<sup>rd</sup> Floor</i>
	Budget, Finance and Rules	<i>Grand 2, 3<sup>rd</sup> Floor</i>
2-2:15 p.m.	<b>Break</b>	
2:15-3:15 p.m.	<b>Executive Committee Subcommittees</b>	
	State/Federal Policy	<i>Grand 3, 3<sup>rd</sup> Floor</i>
	Legislative Institution	<i>Grand 2, 3<sup>rd</sup> Floor</i>
3:15-3:30 p.m.	<b>Break</b>	
3:30-5:30 p.m.	<b>Full Executive Committee Meeting</b>	<i>Grand 5, 3<sup>rd</sup> Floor</i>
6-7:30 p.m.	<b>President-Elect's Reception</b>	<i>Eiteljorg Museum</i>
	Please join NCSL leadership as we honor Rhode Island Speaker Pro Tempore Brian Patrick Kennedy, incoming NCSL President, at the beautiful Eiteljorg Museum in Downtown Indianapolis.	<i>500 W Washington St.</i>

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**AUG. 13, 2023 | 3:30-5:30 PM | GRAND 5**

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1. Call to order
2. Opening remarks by Colin Bird, Consul General of Canada, and Vasco Alves Cordeiro, President, European Committee of the Regions
3. Approval of Spring 2023 Executive Committee Meeting Minutes
4. NCSL Chief Executive Officer Report
5. Committee Reports
  - a. Budget, Finance and Rules Committee
  - b. Committee on Outreach and Member Services
  - c. Subcommittee on the Legislative Institution
  - d. Subcommittee on State-Federal Policy
6. Legislative Staff Coordinating Committee Report
7. NCSL Foundation for State Legislatures Report
8. Other business & closing remarks

## NCSL OFFICERS

### President



**Speaker Robin Vos**  
Assembly Speaker  
Wisconsin Legislature  
(608) 266-9171  
rep.vos@legis.wisconsin.gov

### Staff Chair



**Anne Sappenfield**  
Director - Legislative Council  
Wisconsin Legislature  
(608) 266-1304  
anne.sappenfield@legis.wisconsin.gov

### President-Elect



**Representative Brian Patrick Kennedy**  
Speaker Pro Tem  
Rhode Island General Assembly  
(401) 377-8818  
rep-kennedy@rilegislature.gov

### Staff Vice Chair



**Sabrina Lewellen**  
Deputy Director – Senate  
Assistant Secretary of the Senate  
Arkansas General Assembly  
(501) 682-5608  
sabrina.lewellen@senate.ar.gov

### Vice President



**Senator Wayne Harper**  
President Pro Tempore  
Utah Legislature  
(801) 538-1035  
wharper@le.utah.gov

### Immediate Past Staff Chair



**Joseph James "J.J." Gentry, Esq.**  
Counsel, Ethics Committee – Senate  
South Carolina General Assembly  
(803) 212-6306  
jjgentry@scsenate.gov

### President Emeritus



**Speaker Scott Saiki**  
Speaker of the House  
Hawaii Legislature  
(808) 586-6100  
repsaiki@capitol.hawaii.gov

**AT LARGE MEMBERS**

**Assemblymember Dr. Joaquin Arambula**  
California Legislature  
(916) 319-2031  
Assemblymember.arambula@assembly.ca.gov  
Year 3



**Representative Tyler August**  
Assembly Majority Leader  
Wisconsin Legislature  
(608) 266-1190  
rep.august@legis.wi.gov  
Year 1



**Senator Eric Bassler**  
Senate Assistant Majority Caucus Chair  
Indiana General Assembly  
(317) 232-9400  
senator.bassler@iga.in.gov  
Year 4



**Representative Barbara Ballard**  
House Minority Caucus Chair  
Kansas Legislature  
(785) 296-7697  
barbara.ballard@house.ks.gov  
Year 2



**Representative Megan Blanksma**  
House Majority Leader  
Idaho Legislature  
(208) 366-7976  
mblanksma@house.idaho.gov  
Year 3



**Representative Ann Bollin**  
Michigan Legislature  
(517) 373-1784  
annbollin@house.mi.gov  
Year 3



**Tim Bommel**  
Photojournalist  
House of Representatives  
Missouri General Assembly  
(573) 751-4043  
tim.bommel@house.mo.gov  
Year 3



**Martin W. Brock**  
Chief of Police  
North Carolina General Assembly  
(919) 733-2159  
martin.brock@ncleg.gov  
Year 2



**Natalie Castle**  
Director  
Colorado Legislative Council  
Colorado General Assembly  
(303) 909-9945  
natalie.castle@coleg.gov  
Year 2



**Representative Gilda Cobb-Hunter**  
South Carolina General Assembly  
(803) 734-2809  
gildacobbhunter@schouse.gov  
Year 3



**EXECUTIVE COMMITTEE**


**Jon Courtney**  
 Deputy Director – Program Evaluators  
 Legislative Finance Committee  
 New Mexico Legislature  
 (505) 986-4550 EXT4539  
 jon.courtney@nmlegis.gov  
 Year 3



**Representative Kurt Daudt**  
 House Minority Leader  
 Minnesota Legislature  
 (651) 296-5364  
 rep.kurt.daudt@house.mn  
 Year 1



**Senator Bob Duff**  
 Senate Majority Leader  
 Connecticut General Assembly  
 (860) 240-0414  
 bob.duff@cga.ct.gov  
 Year 2



**Lonnie Edgar**  
 Deputy Director  
 Legislative PEER Committee  
 Mississippi Legislature  
 (601) 359-1226  
 lonnie.edgar@peer.ms.gov  
 Year 1



**Representative Marcus Evans**  
 House Assistant Majority Leader  
 Illinois General Assembly  
 (217) 782-8272  
 marcus@repevans.com  
 Year 3



**Representative Deborah Ferguson**  
 Arkansas General Assembly  
 (870) 735-7098  
 deborah.ferguson@arkansashouse.org  
 Year 2



**Senator Donna Frett-Gregory**  
 U.S. Virgin Islands  
 (340) 643-0901  
 senatorfrett-gregory@legvi.org  
 Year 2



**Matt Gehring**  
 Staff Coordinator – House Research  
 Department  
 Minnesota Legislature  
 (651) 296-5052  
 matt.gehring@house.mn  
 Year 3



**Representative Roger Goodman**  
 Washington Legislature  
 (360) 786-7878  
 roger.goodman@leg.wa.gov  
 Year 1



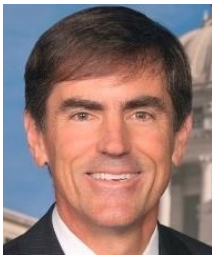
**Speaker Roger Hanshaw**  
 Speaker of the House  
 West Virginia Legislature  
 (304) 347-2115  
 roger.hanshaw@wvhouse.gov  
 Year 1



**Representative Sonya Harper**  
Illinois General Assembly  
(217) 782-5971  
repsonyaharper@gmail.com  
Year 1



**Doug Himes**  
Ethics Counsel  
Office of the Chief Clerk  
Tennessee General Assembly  
(615) 741-1195  
doug.himes@capitol.tn.gov  
Year 1



**Senator W. Briggs Hopson III**  
Mississippi Legislature  
(601) 359-3250  
bhopsn@senate.ms.gov  
Year 2



**Senator Jean Hunhoff**  
South Dakota Legislature  
(605) 773-3821  
jean.hunhoff@sdlegislature.gov  
Year 3



**Eric Katz**  
Counsel to the Majority, New York State  
Senate Office of Majority Counsel and  
Program  
New York Legislature  
518-455-2603  
katz@nysenate.gov  
Year 1



**Delegate Terry Kilgore**  
House Majority Leader  
Virginia General Assembly  
(276) 386-7011  
deltkilgore@house.virginia.gov  
Year 1



**Terri Kondeff**  
Director  
Legislative Services Office  
Idaho State Legislature  
(208) 334-4828  
tkondeff@lso.idaho.gov  
Year 1



**President Ron Kouchi**  
Senate President  
Hawaii Legislature  
(808) 586-6030  
senkouchi@capitol.hawaii.gov  
Year 3



**Othni J. Lathram**  
Director – Legislative Services Agency  
Alabama Legislature  
(334) 261-0690  
olathram@lsa.state.al.us  
Year 3



**Representative T. Ryan Lane**  
New Mexico Legislature  
(505) 986-4221  
ryan@laneforliberty.com  
Year 1

**EXECUTIVE COMMITTEE**

**Senator Becky Massey**  
Tennessee General Assembly  
(615) 741-1648  
sen.becky.massey@capitol.tn.gov  
Year 1



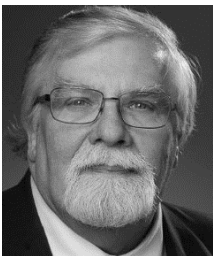
**Representative Billy Mitchell**  
House Minority Caucus Chair  
Georgia General Assembly  
(404) 656-0298  
billy.mitchell@house.ga.gov  
Year 1



**Assemblywoman Carol Murphy**  
General Assembly Majority Whip  
New Jersey Legislature  
(609) 847-3115  
aswmurphy@njleg.org  
Year 3



**Rich Olsen**  
Director – Legislative Services Division  
West Virginia Legislature  
(304) 347-4749  
rich.olsen@wvlegislature.gov  
Year 2



**Speaker Sherman Packard**  
Speaker of the House  
New Hampshire General Court  
(603) 271-2548  
sherman.packard@leg.state.nh.us  
Year 1



**Jill Reinmuth**  
Staff Director - Office of Program  
Research  
Washington Legislature  
(360) 786-7102  
Jill.reinmuth@leg.wa.gov  
Year 2



**Senator Robert Rodriguez**  
Colorado General Assembly  
(303) 866-4852  
robert.rodriquez.senate@state.co.us  
Year 3



**Paul Smith**  
Clerk of the House  
House of Representatives  
New Hampshire General Court  
(603) 271-2548  
paul.smith@leg.state.nh.us  
Year 1



**John Snyder**  
Committee Staff Administrator  
Legislative Research Commission  
Kentucky General Assembly  
(502) 564-8100 EXT 478  
john.snyder@lrc.ky.gov  
Year 3



**Assemblywoman Michaele Solages**  
Assembly Deputy Majority Leader  
New York Legislature  
(518) 455-4465  
solagesm@nyassembly.gov  
Year 3

**EXECUTIVE COMMITTEE**

**President Karen Spilka**  
Senate President  
Massachusetts Legislature  
(617) 722-1500  
Karen.Spilka@masenate.gov  
Year 2



**President Robert Stivers**  
President of the Senate  
Kentucky General Assembly  
(606) 598-2322  
robert.stivers@lrc.ky.gov  
Year 1



**Senator Harold "Trey" Stewart**  
Senate Minority Leader  
Maine Legislature  
(207) 227-0569  
trey.stewart@legislature.maine.gov  
Year 3



**Betsy Theroux**  
Director, Media Services  
House of Representatives  
Georgia General Assembly  
(404) 656-3996  
betsy.theroux@house.ga.gov  
Year 2



**Will Tracy**  
Communications Specialist/Videographer  
Arkansas House of Representatives  
(501) 682-7771  
will.tracy@arkansashouse.org  
Year 1



**Senator Barry Usher**  
Senate Majority Whip  
Montana Legislature  
(406) 444-4800  
barry.usher@mtleg.gov  
Year 3

## EX-OFFICIO MEMBERS

### Co-Chairs, NCSL Standing Committees



**Senator Cristina Castro**  
Illinois General Assembly  
(217) 782-7746  
senatorcastro@gmail.com  
Year 2



**Senator Whitney Westerfield**  
Kentucky General Assembly  
(270) 881-8583  
whitney.westerfield@lrc.ky.gov  
Year 1

### Staff Co-Chairs, NCSL Standing Committees



**K.C. Norwalk**  
Deputy Director- Legislative Services  
Agency  
Indiana General Assembly  
(317) 234-2105  
kc.norwalk@iga.in.gov  
Year 2



**Melissa Renick**  
Assistant Director for Research  
Legislative Research Department  
Kansas Legislative  
(785) 296-3181  
melissa.renick@klrd.ks.gov  
Year 1

### Chair, Council of State Governments



**Representative Julia Howard**  
North Carolina General Assembly  
(919) 733-5904  
julia.howard@ncleg.gov

### International Affiliate



**Mathieu Lemay**  
Member of the National Assembly  
National Assembly of Québec  
(450) 966-0111  
mathieu.lemay@assnat.qc.ca

## CSG REGIONAL MEMBERS

### Eastern Region



**Representative Ryan E. Mackenzie**  
Pennsylvania General Assembly  
(717) 787-1000  
rmackenzie@pahousegop.com

### Midwestern Region



**Senator Joan Ballweg**  
Wisconsin Legislature  
(608) 266-8077  
sen.ballweg@legis.wisconsin.gov

### Southern Region



**Senator Beth Mizell**  
Senate President Pro Tempore  
Louisiana Legislature  
(985) 839-3936  
mizellb@legis.la.gov

### Western Region



**Representative Debra Lekanoff**  
Washington Legislature  
(360) 419-5266  
debra.lekanoff@leg.wa.gov

## **NCSL ADVISORY COMMITTEE**

**(Past Officers Still in Legislative Service)**

**Michael P. Adams**

Director of Human Resources  
Senate Clerk's Office  
Virginia General Assembly  
(804) 698-7405  
madams@senate.virginia.gov

**Senator Dan Blue**

Senate Democratic Leader  
North Carolina General Assembly  
(919) 733-5752  
dan.blue@ncleg.net

**Senator Curt Bramble**

Utah Legislature  
(801) 376-8297  
curt@cbramble.com

**Raúl Burciaga**

Director – Legislative Council Service  
New Mexico Legislature  
(505) 986-4671  
raul.burciaga@nmlegis.gov

**Jon Heining**

General Counsel  
Texas Legislative Council  
(512) 936-1941  
jon.heining@tlc.texas.gov

**Susan Clarke Schaar**

Clerk of the Senate  
Virginia General Assembly  
(804) 698-7400  
sschaar@senate.virginia.gov

**Patsy Spaw**

Secretary of the Senate  
Texas Legislature  
(512) 463-0100  
patsy.spaw@senate.texas.gov

**Sharon Crouch Steidel**

Chief Technology Officer – House of Delegates  
Virginia General Assembly  
(804) 698-1561  
scrouchsteidel@house.virginia.gov

**BUDGET, FINANCE & RULES COMMITTEE**

**OFFICERS**

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**LEGISLATOR MEMBERS**

Assemblymember Dr. Joaquin Arambula, California  
 Representative Tyler August, Wisconsin  
 Representative Megan Blanksma, Idaho  
 Senator Cristina Castro, Illinois  
 Representative Kurt Daudt, Minnesota  
 Senator Bob Duff, Connecticut  
 Senator Donna Frett-Gregory, USVI  
 Representative Roger Goodman, Washington  
 Speaker Roger Hanshaw, West Virginia  
 Representative Sonya Harper, Illinois  
 Delegate Terry Kilgore, Virginia  
 Representative Ryan Lane, New Mexico  
 MNA Mathieu Lemay, Québec  
 Senator Becky Massey, Tennessee

Representative Billy Mitchell, Georgia  
 Speaker Sherman Packard, New Hampshire  
 Senate President Karen Spilka, Massachusetts  
 Senator Whitney Westerfield, Kentucky

**STAFF MEMBERS**

Martin Brock, North Carolina  
 Natalie Castle, Colorado  
 Jon Courtney, New Mexico  
 Matt Gehring, Minnesota  
 Doug Himes, Tennessee  
 Rich Olsen, West Virginia  
 Jill Reinmuth, Washington  
 Paul Smith, New Hampshire  
 Will Tracy, Arkansas

**COMMITTEE ON OUTREACH & MEMBER SERVICES**

**OFFICERS**

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**LEGISLATOR MEMBERS**

Representative Barbara Ballard, Kansas  
 Senator Joan Ballweg, Wisconsin  
 Senator Eric Bassler, Indiana  
 Representative Ann Bollin, Michigan  
 Representative Gilda Cobb-Hunter, South Carolina  
 Representative Marcus Evans, Illinois  
 Representative Deborah Ferguson, Arkansas  
 Representative Julia Howard, North Carolina  
 Senator Jean Hunhoff, South Dakota  
 Senator Ron Kouchi, Hawaii  
 Representative Debra Lekanoff, Washington  
 Representative Ryan Mackenzie, Pennsylvania  
 Senator Beth Mizell, Louisiana

Assemblywoman Carol Murphy, New Jersey  
 Senator Robert Rodriguez, Colorado  
 Senator Trey Stewart, Maine  
 Senate President Robert Stivers, Kentucky  
 Senator Barry Usher, Montana

**STAFF MEMBERS**

Tim Bommel, Missouri  
 Lonnie Edgar, Mississippi  
 Eric Katz, New York  
 K.C. Norwalk, Indiana  
 Melissa Renick, Kansas  
 Jon Snyder, Kentucky  
 Betsy Theroux, Georgia



**SUBCOMMITTEE ON STATE/FEDERAL POLICY**
**OFFICERS**

<b>Senator Barry Usher</b> Montana Co-Chair	<b>Assemblymember Carol Murphy</b> New Jersey Co-Chair	<b>J.J. Gentry</b> South Carolina Staff Chair	<b>Rich Olsen</b> West Virginia Staff Vice Chair
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**LEGISLATOR MEMBERS**

Representative Tyler August, Wisconsin  
 Representative Barbara Ballard, Kansas  
 Representative Megan Blanksma, Idaho  
 Representative Ann Bollin, Michigan  
 Senator Cristina Castro, Illinois  
 Representative Gilda Cobb-Hunter, South Carolina  
 Senator Bob Duff, Connecticut  
 Representative Marcus Evans, Illinois  
 Representative Deborah Ferguson, Arkansas  
 Senator Wayne Harper, Utah  
 Senator W. Briggs Hopson, Mississippi  
 Representative Julia Howard, North Carolina  
 Senator Jean Hunhoff, South Dakota

Senator Ron Kouchi, Hawaii  
 Representative Ryan Mackenzie, Pennsylvania  
 Representative Billy Mitchell, Georgia  
 Senator Trey Stewart, Maine  
 Senator Whitney Westerfield, Kentucky

**STAFF MEMBERS**

Doug Himes, Tennessee  
 Othni Latham, Alabama  
 K.C. Norwalk, Indiana  
 Jill Reinmuth, Washington  
 Melissa Renick, Kansas  
 Paul Smith, New Hampshire

**SUBCOMMITTEE ON THE LEGISLATIVE INSTITUTION**
**OFFICERS**

<b>Senate President Karen Spilka</b> Massachusetts Chair	<b>Speaker Sherman Packard</b> New Hampshire Vice Chair	<b>Matt Gehring</b> Minnesota Staff Chair	<b>Betsy Theroux</b> Georgia Staff Vice Chair
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**LEGISLATOR MEMBERS**

Assemblymember Dr. Joaquin Arambula, California  
 Senator Joan Ballweg, Wisconsin  
 Senator Eric Bassler, Indiana  
 Representative Kurt Daudt, Minnesota  
 Senator Donna Frett-Gregory, USVI  
 Representative Roger Goodman, Washington  
 Speaker Roger Hanshaw, West Virginia  
 Representative Sonya Harper, Illinois  
 Speaker Pro Tem Brian Patrick Kennedy, Rhode Island  
 Delegate Terry Kilgore, Virginia  
 Representative Ryan Lane, New Mexico  
 Representative Debra Lekanoff, Washington  
 MNA Mathieu Lemay, Québec  
 Senator Becky Massey, Tennessee

Senator Beth Mizell, Louisiana  
 Senator Robert Rodriguez, Colorado  
 Senate President Robert Stivers, Kentucky  
 Assemblywoman Michaele Solages, New York

**STAFF MEMBERS**

Tim Bommel, Missouri  
 Martin Brock, North Carolina  
 Natalie Castle, Colorado  
 Jon Courtney, New Mexico  
 Lonnie Edgar, Mississippi  
 Eric Katz, New York  
 John Snyder, Kentucky  
 Will Tracy, Arkansas

**SUBCOMMITTEE ON AUDIT & COMPLIANCE**
**OFFICERS**

<b>Speaker Robin Vos</b> Wisconsin Chair	<b>Senator Donna Frett-Gregory</b> USVI Vice Chair	<b>Jon Courtney</b> New Mexico Staff Chair
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**LEGISLATOR MEMBERS**

Senator Cristina Castro, Illinois  
 Senator Jean Hunhoff, South Dakota  
 Representative Billy Mitchell, Georgia  
 Senator Whitney Westerfield, Kentucky

**STAFF MEMBERS**

Jill Reinmuth, Washington  
 Melissa Renick, Kansas  
 K.C. Norwalk, Indiana

**STANDING COMMITTEE WORK GROUP**
**OFFICERS**

<b>Speaker Pro Tem</b> <b>Brian Patrick Kennedy</b> Rhode Island Chair	<b>Senate President Pro Tem</b> <b>Wayne Harper</b> Utah Vice Chair	<b>Anne Sappenfield</b> Wisconsin Staff Chair
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**LEGISLATOR MEMBERS**

Senator Cristina Castro, Illinois  
 Senator Jean Hunhoff, South Dakota  
 Assemblywoman Carol Murphy, New Jersey  
 Senator Whitney Westerfield, Kentucky

**STAFF MEMBERS**

Lonnie Edgar, Mississippi  
 K.C. Norwalk, Indiana  
 Melissa Renick, Kansas

To: Members of the NCSL Executive Committee  
From: Tim Storey, NCSL Executive Director  
Date: August 4, 2023  
Re: Chief Executive Officer's Report

Thank you for sharing your time and expertise to lead NCSL. It's only been a couple of months since my previous update to the Executive Committee in June in Providence. I can report that the Conference is in great shape as we enter our 49<sup>th</sup> year of service to you. We remain focused on making you better at your jobs with an emphasis on civility and bipartisanship. The staff of NCSL are extremely grateful to you for believing in our mission and supporting our work in service to the legislative institution.

### **LEGISLATIVE SUMMIT**

Indianapolis is going to be awesome. The program is loaded with timely topics and outstanding national experts. Attendance will almost certainly surpass 5,300, with over 700 legislators and over 900 legislative staff participating. This will make it our largest gathering since the pandemic, by far. We owe a massive debt of gratitude to the Indiana Legislature and its leadership. They crushed it as a host state and have lined up some incredible evening events.

The exhibit hall is going to be bustling—perhaps our largest ever. As always, it will be filled with many cool exhibitors with a wide range of fascinating people and ideas. It generates considerable revenue for the Conference, so please take time to visit and thank the vendors for being there.

### **ANNUAL REPORT**

We are distributing to you our second annual report detailing the work done by the NCSL staff for legislatures over the past twelve months. It is filled with measurable data and highlights the many research requests and presentations done by staff. It also highlights numerous engagement metrics including the thousands of folks who participated in meetings and online gatherings. It was a very productive year, and I am optimistic that our services and products will continue to gain popularity as we enter our 49<sup>th</sup> year.

### **FOUNDATION FOR STATE LEGISLATURES**

You've heard this before: The just completed fiscal year once again brought unprecedented success for the Foundation for State Legislatures. It appears that the Foundation revenue from unrestricted giving will be close to \$5 million. This allows the Foundation to grant an additional \$500,000 in supplemental awards to NCSL, including a major investment in planning for the 50<sup>th</sup> anniversary. In addition, the Board will award over \$3.2 million in awards for FY 2024. This support is fantastic. The funding is absolutely critical to NCSL as we improve and expand the programs that we know you value most. NCSL has established a stellar reputation with our private sector partners who know how beneficial it is to partner with us and the Foundation. Thank you for helping us recruit and sustain private sector partnerships. We put the support to extremely good use by offering more and better services to you.

**BUDGET AND DUES**

NCSL's fiscal condition is outstanding thanks to strong support from legislatures and revenue growth in several other key areas. We will know for certain after the audit is completed this fall, but it appears that we ended the fiscal year in terrific shape with a solid surplus of close to \$2 million in the general fund. As the Executive Committee directed at the June meeting, we will add the surplus to NCSL's reserves. As expected, we received a one-time payment of \$795,000 from the dissolution of the State and Local Legal Center, an entity co-owned with other members of the Big 7 state and local associations.

With the addition of those funds, plus the \$399,000 previously budgeted for the rainy-day fund, we will be supplementing the reserve fund by close to \$3.2 million. Building the reserves was a keystone in the strategic plan and has been a top priority for the officers and Committee for several years, and I am exceptionally pleased to report that we have now largely accomplished this goal.

Legislatures continue to support the Conference by contributing dues and actively participating. I am happy to share that over 25 states have already submitted FY 2024 dues, putting us ahead of last year's pace. Thank you for your advocacy in getting your state's dues paid in a timely manner.

**NCSL's 50<sup>th</sup> ANNIVERSARY**

You are serving on NCSL's Executive Committee during a very exciting milestone of the Conference. We are approaching our 50<sup>th</sup> year of service to the legislative institution. We will kick off our golden anniversary at the next Summit in Louisville, Kentucky, and culminate the celebration at the 2025 Summit in Boston. The 50th will be a major focus at the Executive Committee meeting in January in Las Vegas. Start thinking about how we can make it an amazing year for NCSL and how we can position the Conference for 50 more years of success. It's going to be a fun year.

**CONCLUSION**

I am excited to report some exciting news on the NCSL staffing front. While our turnover remains well below average, we did have two senior team members announce their departures recently. Our Chief Communications Officer, Gene Rose, will be retiring at the end of August. Fortunately, we have hired an outstanding individual—Bryan Thomas—to lead the communications division. Bryan has led communications teams for the City of Atlanta and Habitat for Humanity, and brings a wealth of innovative thinking and experience. And after 20 years of working for NCSL's Foundation for State Legislatures, Caroline Carlson decided to take a wonderful new career opportunity. Diana Noel, our VP for Research and Policy will be taking the helm of the Foundation, ensuring a smooth transition and leading a team that has had tremendous success in recent years. Please congratulate and welcome them both when you see them in Indianapolis.

Your NCSL staff teams in Washington and Denver are always eager to hear from you and assist in any way possible to help you and your peers. Never hesitate to call on us. Furthermore, I am always eager to hear your ideas, concerns, compliments, and feedback about the work we do to serve you. We strive to meet our mission of strengthening the institution, bringing you together and representing states in D.C. It is our great honor. Thank you for all that you do in service to your fellow Americans. And thank you for sharing your energy and time to lead NCSL.

To: NCSL Executive Committee  
From: NCSL Officers  
Date: Aug. 13, 2023  
Subject: Task Force Renewal Request

We propose the continuation of the following Executive Committee Task Forces for the conference year 2023-2024.

- Task Force on Agriculture
- Task Force on Cybersecurity and Privacy Working Group
- Task Force on Energy Supply
- Task Force on Health Innovations
- Task Force on Higher Education Affordability and Student Outcomes
- Task Force on Military and Veterans Affairs
- Task Force on State and Local Taxation

With this action the Immigration Task Force would sunset.

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**AUG. 13, 2023 | 1-2 PM | GRAND 2**


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1. Welcome and Introductions
2. FY23 Results
3. Dues Update
4. Investment Advisor Request for Proposal
5. Other Matters

## BUDGET, FINANCE & RULES COMMITTEE

### OFFICERS

<b>Speaker Pro Tem</b> <b>Brian Patrick Kennedy</b> Rhode Island Chair	<b>Senator W. Briggs Hopson</b> Mississippi Vice Chair	<b>Anne Sappenfield</b> Wisconsin Staff Chair	<b>Othni Lathram</b> Alabama Staff Vice Chair
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### LEGISLATOR MEMBERS

Assemblymember Dr. Joaquin Arambula, California  
 Representative Tyler August, Wisconsin  
 Representative Megan Blanksma, Idaho  
 Senator Cristina Castro, Illinois  
 Representative Kurt Daudt, Minnesota  
 Senator Bob Duff, Connecticut  
 Senator Donna Frett-Gregory, USVI  
 Representative Roger Goodman, Washington  
 Speaker Roger Hanshaw, West Virginia  
 Representative Sonya Harper, Illinois  
 Delegate Terry Kilgore, Virginia  
 Representative Ryan Lane, New Mexico  
 MNA Mathieu Lemay, Québec  
 Senator Becky Massey, Tennessee

Representative Billy Mitchell, Georgia  
 Speaker Sherman Packard, New Hampshire  
 Senate President Karen Spilka, Massachusetts  
 Senator Whitney Westerfield, Kentucky

### STAFF MEMBERS

Martin Brock, North Carolina  
 Natalie Castle, Colorado  
 Jon Courtney, New Mexico  
 Matt Gehring, Minnesota  
 Doug Himes, Tennessee  
 Rich Olsen, West Virginia  
 Jill Reinmuth, Washington  
 Paul Smith, New Hampshire  
 Will Tracy, Arkansas

**National Conference of State Legislatures  
Comparative Statements of Net Position  
as of June 30, 2023 and 2022**

	<b>FY 2023 (Unaudited)</b>	<b>FY 2022 (Audited)</b>
<b>Assets</b>		
Cash and Cash Equivalents	\$ 1,809,534	\$ 1,288,227
Short-Term Investments	18,020,292	12,321,357
Accounts Receivable	211,881	331,746
Accounts Receivable - Grants and Contracts	1,497,330	1,765,491
Appropriations Receivable	296,957	133,745
Due from the NCSL Foundation	467,221	71,673
Prepaid Expenses	1,131,128	900,230
Deposits	366,261	170,371
<b>Total current assets</b>	<b>23,800,604</b>	<b>16,982,840</b>
Capital assets, net	10,039,970	10,889,090
<b>Total non-current assets</b>	<b>10,039,970</b>	<b>10,889,090</b>
<b>Total Assets</b>	<b>33,840,574</b>	<b>27,871,930</b>
<b>Liabilities</b>		
Accounts Payable	1,552,819	1,540,990
Accrued Liabilities	1,876,479	1,826,934
Revenue Collected in Advance	3,217,642	2,677,327
Revenue Collected in Advance - Grants and Contracts	11,245,386	8,377,104
Other Current Liabilities	52,248	71,510
Lease Liability	2,723,418	3,407,779
<b>Total liabilities</b>	<b>20,667,992</b>	<b>17,901,644</b>
<b>Net Position</b>		
Invested in Capital Assets	7,316,552	7,481,311
Designated Operating Reserve Fund	2,697,421	1,503,260
Unrestricted	3,158,609	985,715
<b>Total net position</b>	<b>13,172,582</b>	<b>9,970,286</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 33,840,574</b>	<b>\$ 27,871,930</b>

**National Conference of State Legislatures  
Statement of Revenue and Expense  
for the Year Ended June 30, 2023**

	<b>FY 2023 (Unaudited)</b>	<b>FY 2022 (Audited)</b>
<b>Operating Revenue</b>		
Appropriations	\$ 11,654,909	\$ 11,294,960
Grants and Contracts	18,283,506	14,904,667
Registrations	3,079,537	1,785,723
Private Contributions	4,113,328	2,582,360
Publications and Advertising	712,663	426,445
NCSL Foundation Service Fees	75,088	58,365
Other	692,984	417,177
<b>Total Operating Revenue</b>	<b>38,612,015</b>	<b>31,469,697</b>
<b>Operating Expense</b>		
Salaries	16,201,924	14,411,039
Employee Benefits	4,929,628	4,408,657
Travel and Conferences	6,960,032	4,006,290
Office Expenses	191,578	218,141
Printing and Publications	540,582	407,720
Information Technology	992,455	967,108
Consultants and Contract Services	4,875,677	3,623,905
Rent Expense and Property Maintenance	1,273,713	1,217,162
Property Depreciation	298,858	297,420
Other	373,016	270,391
<b>Total Operating Expense</b>	<b>36,637,463</b>	<b>29,827,833</b>
<b>Operating Income</b>	<b>1,974,552</b>	<b>1,641,864</b>
<b>Nonoperating Revenue (Expense)</b>		
State and Local Legal Center Distribution	795,337	-
Interest Revenue	536,500	14,882
Interest Expense	(104,093)	(153,486)
PPP Loan Forgiveness	-	3,145,200
<b>Total Nonoperating Revenue</b>	<b>1,227,744</b>	<b>3,006,596</b>
<b>Change in Net Position</b>	<b>\$ 3,202,296</b>	<b>\$ 4,648,460</b>



**National Conference of State Legislatures  
General Fund  
Statement of Revenue and Expense  
for the Year Ended June 30, 2023**

	<b>FY23 ACTUAL</b>	<b>FY23 APPROVED</b>	<b>YTD PERCENT</b>
<b>REVENUE</b>			
Appropriations	\$ 11,654,909	\$ 11,654,909	100.00%
Legislative Summit	4,250,671	3,995,000	106.40%
Meetings	341,300	452,500	75.43%
Publications	207,276	165,000	125.62%
Professional Staff Association Seminars	621,970	340,980	182.41%
Interest Income	519,633	100,000	519.63%
Indirect Cost Recovery	2,102,615	1,600,000	131.41%
Miscellaneous	446,752	323,503	138.10%
State and Local Legal Center Distribution	795,337	-	100.00%
<b>TOTAL REVENUE</b>	<b>20,940,463</b>	<b>18,631,892</b>	<b>112.39%</b>
<b>EXPENSE</b>			
<b>State Policy Research</b>			
Children and Families	108,627	173,813	62.50%
Criminal Justice	153,876	175,680	87.59%
Education	143,944	133,363	107.93%
Environment, Energy and Transportation	208,184	184,049	113.11%
Health Services	61,131	134,413	45.48%
Employment, Labor and Retirement	92,647	199,720	46.39%
Elections and Redistricting	146,875	145,726	100.79%
Fiscal Affairs	622,720	724,075	86.00%
Center For Results Driven Governing	42,793	37,408	114.40%
Financial Services, Technology and Communications	173,077	-	100.00%
Vice President of State Policy Research	364,282	352,634	103.30%
<b>Division Totals</b>	<b>2,118,156</b>	<b>2,260,881</b>	<b>93.69%</b>

	<b>FY23 ACTUAL</b>	<b>FY23 APPROVED</b>	<b>YTD PERCENT</b>
<b>State Services</b>			
Legislative Staff Services	657,020	632,376	103.90%
Center for Legislative Strengthening	469,388	517,376	90.72%
Professional Staff Association Seminars	621,970	340,980	182.41%
Vice President of State Services	361,145	354,948	101.75%
<b>Division Totals</b>	<b>2,109,523</b>	<b>1,845,680</b>	<b>114.30%</b>
<b>Communications</b>			
Outreach and Engagement	1,028,810	1,197,654	85.90%
Public Affairs	393,807	389,266	101.17%
Digital Content	1,524,409	1,443,363	105.62%
Publications	111,448	117,056	95.21%
<b>Division Totals</b>	<b>3,058,474</b>	<b>3,147,339</b>	<b>97.18%</b>
<b>Leaders and International</b>			
Leaders Services	632,931	506,420	124.98%
International Program	170,870	168,067	101.67%
<b>Division Totals</b>	<b>803,801</b>	<b>674,487</b>	<b>119.17%</b>
<b>Executive Management</b>			
Office of the Chief Executive Officer	487,148	738,934	65.93%
Officers and Executive Committee	320,769	240,000	133.65%
<b>Division Totals</b>	<b>807,917</b>	<b>978,934</b>	<b>82.53%</b>
<b>Operations</b>			
Information Technology	2,071,243	2,052,641	100.91%
Building and Facilities	1,064,177	1,029,667	103.35%
Legislative Summit	2,615,950	3,050,051	85.77%
Meetings	967,151	916,114	105.57%
Vice President of Operations	874,513	845,647	103.41%
<b>Division Totals</b>	<b>7,593,034</b>	<b>7,894,120</b>	<b>96.19%</b>

	<b>FY23 ACTUAL</b>	<b>FY23 APPROVED</b>	<b>YTD PERCENT</b>
<b>Finance and Accounting</b>	1,405,230	1,387,707	101.26%
<b>Division Totals</b>	<b>1,405,230</b>	<b>1,387,707</b>	<b>101.26%</b>
<b>State - Federal Relations</b>	2,971,997	3,126,227	95.07%
<b>Division Totals</b>	<b>2,971,997</b>	<b>3,126,227</b>	<b>95.07%</b>
<b>TOTAL EXPENSE</b>	<b>20,868,132</b>	<b>21,315,375</b>	<b>97.90%</b>
<b>ALLOCATIONS</b>			
Information Technology	(2,066,904)	(2,052,640)	100.69%
Building and Facilities	(1,063,061)	(1,029,667)	103.24%
<b>TOTAL ALLOCATIONS</b>	<b>(3,129,965)</b>	<b>(3,082,307)</b>	<b>101.55%</b>
<b>REVENUE OVER EXPENSE</b>	<b>\$ 3,202,296</b>	<b>\$ 398,824</b>	<b>nm</b>
Designated Operating Reserve Fund	(398,824)	(398,824)	<b>nm</b>
State and Local Legal Center Distribution	(795,337)	-	<b>nm</b>
<b>NET SURPLUS</b>	<b>\$ 2,008,135</b>	<b>\$ -</b>	<b>nm</b>

**National Conference of State Legislatures  
Appropriations Schedule  
FY2023**

as of August 4, 2023

State/Territory	Billed	Received	Remaining
Alabama	\$ 211,622	\$ 211,622	\$ -
Alaska	134,556	134,556	-
Arizona	249,823	249,823	-
Arkansas	175,469	175,469	-
California	650,000	250,000	400,000
Colorado	225,074	225,074	-
Connecticut	186,137	186,137	-
Delaware	139,153	139,153	-
District of Columbia	133,765	133,765	-
Florida	508,213	-	508,213
Georgia	313,761	313,761	-
Hawaii	147,523	147,523	-
Idaho	154,419	154,419	-
Illinois	351,495	351,495	-
Indiana	243,250	243,250	-
Iowa	178,683	89,342	89,342
Kansas	174,140	174,140	-
Kentucky	202,301	202,301	-
Louisiana	205,031	205,031	-
Maine	145,853	145,853	-
Maryland	232,330	232,330	-
Massachusetts	247,632	247,632	-
Michigan	302,374	302,374	-
Minnesota	223,871	223,871	-
Mississippi	174,571	174,571	-
Missouri	231,917	231,917	-
Montana	140,860	140,860	-
Nebraska	156,611	156,611	-
Nevada	177,139	177,139	-

State/Territory	Billed	Received	Remaining
New Hampshire	\$ 146,122	\$ 146,122	\$ -
New Jersey	288,203	288,203	-
New Mexico	159,412	159,412	-
New York	484,201	484,201	-
North Carolina	308,875	308,875	-
North Dakota	135,382	135,382	-
Ohio	333,301	333,301	-
Oklahoma	192,495	192,495	-
Oregon	197,488	197,488	-
Pennsylvania	354,907	354,907	-
Puerto Rico	180,390	180,390	-
Rhode Island	141,093	141,093	-
South Carolina	213,310	213,310	-
South Dakota	137,304	137,304	-
Tennessee	245,495	245,495	-
Texas	644,835	644,835	-
Utah	180,138	180,138	-
Vermont	132,939	132,939	-
Virgin Islands	123,582	123,582	-
Virginia	276,404	276,404	-
Washington	259,773	259,773	-
West Virginia	153,593	153,593	-
Wisconsin	227,229	227,229	-
Wyoming	131,736	131,736	-
American Samoa	23,522	-	23,522
Guam	25,319	25,319	-
Northern Marianas	23,435	-	23,435
Quebec	39,407	39,407	-
<b>Grand Total</b>	<b>\$ 12,377,463</b>	<b>\$ 11,332,952</b>	<b>\$ 1,044,512</b>
<i>Percent of Total Billed</i>	<b>100.0%</b>	<b>91.6%</b>	<b>8.4%</b>

**National Conference of State Legislatures  
Appropriations Schedule  
FY2024**

as of August 4, 2023

State/Territory	Billed	Received	Remaining
Alabama	\$ 220,095	\$ 220,095	\$ -
Alaska	139,939	-	139,939
Arizona	259,828	259,828	-
Arkansas	182,492	182,492	-
California	650,000	-	650,000
Colorado	234,087	-	234,087
Connecticut	193,588	-	193,588
Delaware	144,722	144,722	-
District of Columbia	139,118	-	139,118
Florida	528,577	-	528,577
Georgia	326,328	-	326,328
Hawaii	153,426	153,426	-
Idaho	160,600	80,300	80,300
Illinois	365,575	-	365,575
Indiana	252,991	252,991	-
Iowa	185,836	-	185,836
Kansas	181,110	181,110	-
Kentucky	210,400	210,400	-
Louisiana	213,240	213,240	-
Maine	151,689	127,151	24,538
Maryland	241,633	-	241,633
Massachusetts	257,549	-	257,549
Michigan	314,485	-	314,485
Minnesota	232,835	232,835	-
Mississippi	181,558	181,558	-
Missouri	241,204	-	241,204
Montana	146,496	146,496	-
Nebraska	162,878	162,878	-
Nevada	184,230	184,230	-

State/Territory	Billed	Received	Remaining
New Hampshire	\$ 151,969	\$ -	\$ 151,969
New Jersey	299,747	-	299,747
New Mexico	165,793	-	165,793
New York	503,602	448,781	54,821
North Carolina	321,248	321,248	-
North Dakota	140,799	-	140,799
Ohio	346,652	335,000	11,652
Oklahoma	200,201	-	200,201
Oregon	205,394	-	205,394
Pennsylvania	369,124	-	369,124
Puerto Rico	187,611	-	187,611
Rhode Island	146,739	146,739	-
South Carolina	221,851	221,851	-
South Dakota	142,797	-	142,797
Tennessee	255,326	255,326	-
Texas	650,000	-	650,000
Utah	187,349	-	187,349
Vermont	138,258	138,258	-
Virgin Islands	128,526	-	128,526
Virginia	287,474	287,474	-
Washington	270,176	135,088	135,088
West Virginia	159,740	159,740	-
Wisconsin	236,328	-	236,328
Wyoming	137,007	-	137,007
American Samoa	24,463	-	24,463
Guam	26,331	-	26,331
Northern Marianas	24,372	-	24,372
<b>Grand Total</b>	<b>\$ 12,785,386</b>	<b>\$ 5,383,257</b>	<b>\$ 7,402,129</b>
<i>Percent of Total Billed</i>	<i>100.0%</i>	<i>42.1%</i>	<i>57.9%</i>

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**AUG. 13, 2023 | 1-2 PM | GRAND 3**


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1. Welcome and Introductions
2. Contract and Grant Proposals
3. Policy Product Updates
4. Legislative Summit
5. 2024 Legislative Summit
6. NCSL Base Camp and Forecast '24
7. 50th Anniversary Update
8. Outreach Communications Report
9. Other Business

## COMMITTEE ON OUTREACH & MEMBER SERVICES

### OFFICERS

<b>Senate President Pro Tem</b> <b>Wayne Harper</b> Utah Chair	<b>Assemblywoman</b> <b>Michaelle Solages</b> New York Vice Chair	<b>Sabrina Lewellen</b> Arkansas Staff Chair	<b>Terri Kondeff</b> Idaho Staff Vice Chair
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### LEGISLATOR MEMBERS

Representative Barbara Ballard, Kansas  
 Senator Joan Ballweg, Wisconsin  
 Senator Eric Bassler, Indiana  
 Representative Ann Bollin, Michigan  
 Representative Gilda Cobb-Hunter, South Carolina  
 Representative Marcus Evans, Illinois  
 Representative Deborah Ferguson, Arkansas  
 Representative Julia Howard, North Carolina  
 Senator Jean Hunhoff, South Dakota  
 Senator Ron Kouchi, Hawaii  
 Representative Debra Lekanoff, Washington  
 Representative Ryan Mackenzie, Pennsylvania  
 Senator Beth Mizell, Louisiana

Assemblywoman Carol Murphy, New Jersey  
 Senator Robert Rodriguez, Colorado  
 Senator Trey Stewart, Maine  
 Senate President Robert Stivers, Kentucky  
 Senator Barry Usher, Montana

### STAFF MEMBERS

Tim Bommel, Missouri  
 Lonnie Edgar, Mississippi  
 Eric Katz, New York  
 K.C. Norwalk, Indiana  
 Melissa Renick, Kansas  
 Jon Snyder, Kentucky  
 Betsy Theroux, Georgia

## NCSL GRANT SOLICITATION GUIDELINES

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1. NCSL's primary objective in fundraising is to pursue grants on issues that are important to legislators and staff. Among the measures of importance are research requests, requests for technical assistance, currently filed legislation, a federal initiative to which states must respond, priorities set by the Executive Committee, or a topic that NCSL staff foresee coming to center stage.
2. NCSL will consider topics that enhance established strengths of the organization to provide greater depth to legislators and staff as they consider increasingly complex facets of an issue.
3. Where the issue is new to the organization, staff will consider how quickly it can develop expertise to ensure sustainability should future grant funding end.
4. NCSL will focus its fundraising on topics where reliable and impartial sources of information are not readily available to legislators and staff to avoid duplication of efforts. Where credible resources exist, NCSL will serve as a broker to facilitate access to information.
5. NCSL will not accept funding from a source unless it agrees that:
  - NCSL will not advocate the funder's position on an issue (unless it is consistent with NCSL policy adopted under NCSL bylaws); and
  - NCSL will maintain total direction and editorial control over the operation and work produced under the grant.

Despite being able to ensure that these guarantees are in place, NCSL understands that there may be a perceived conflict of interest in pursuing grant funding from certain sources. Staff must thoroughly assess these risks and be confident that NCSL can justify any such funding to NCSL's Executive Committee, which retains final authority to approve or reject any grant proposal, before proceeding with negotiations. In negotiating final grant conditions, NCSL and the funder must agree to the scope and timing of the proposal, project deliverables and budget.

Total potential funding for all proposals is \$6,527,998.

**New Projects Requiring Executive Committee Approval**

***Total Potential Funding of \$2,799,734***

<b>1. National Organizations of State and Local Officials (NOSLO): State Health Legislative Education</b>	
Source:	U.S. Health Resources and Services Administration
Amount:	\$2,100,000
Direct/Indirect Costs:	\$1,706,195 – Direct Costs / \$393,805 – Indirect Costs (@46.65% of salaries)
Description:	This project will support states in preparing for and addressing health issues to improve access to quality health care. Specifically, the project will address health care access, health care delivery and public health.
Time Period:	9/30/2023 – 9/29/2026
Submitted to EC:	8/13/2023
<b>2. Building State Legislative Leadership to Address Postsecondary Educational Attainment</b>	
Source:	Lumina Foundation
Amount:	\$300,000
Direct/Indirect Costs:	\$272,728 – Direct Costs / \$27,272 – Indirect Costs (@10% of direct costs)
Description:	This project will support legislators and legislative staff to make informed decisions in their states about higher education policy to address postsecondary opportunities and outcomes for students and families.
Time Period:	7/1/2023 – 6/30/2025
Submitted to EC:	8/13/2023
<b>3. Mississippi River Basin: Policy Options &amp; Practices for State Legislators</b>	
Source:	Environmental Defense Fund
Amount:	\$299,734
Direct/Indirect Costs:	\$286,690 – Direct Costs / \$13,044 – Indirect Costs (10% of salaries and benefits)
Description:	NCSL will work collaboratively with the Environmental Defense Fund and the NCSL Center for Results-Driven Governing to explore state policy, strategies and other resources that anticipate and respond to state resilience efforts in the Mississippi River Basin, which includes 31 states. The project plan incorporates in-person and virtual meetings.
Time Period:	9/1/2023 – 3/1/2025
Submitted to EC:	8/13/2023
<b>4. Innovative Strategies in State Postsecondary Education</b>	
Source:	Stand Together Trust
Amount:	\$100,000
Direct/Indirect Costs:	\$90,909 – Direct Costs / \$9,091 – Indirect Costs (10% of direct costs)
Description:	NCSL will develop and disseminate resources to share innovative, new and effective state strategies to support postsecondary education systems. These publications will help legislators remain informed about state higher education policy that can boost attainment, promote talent development and improve postsecondary education systems to work for students and their families.



Time Period:	7/1/2023 – 6/30/2024
Submitted to EC:	8/13/2023

**Previously Approved Projects**

*Total Funding of \$2,730,638*

*Change in status since the last report shown in bold.*

<b>1. Assistance to State Legislatures on Critical Policy Issues</b>	
Source:	The Pew Charitable Trusts
Amount:	\$1,548,916 – <b>FUNDED at \$1,723,208</b>
Direct/Indirect Costs:	\$1,635,124 – Direct Costs / \$88,084 – Indirect Costs (@10% of salaries and benefits)
Description:	This project will continue NCSL’s partnership with the Pew Charitable Trusts providing assistance to state legislatures as they consider policy options related to 13 policy areas: state fiscal resilience, mental health and justice, civil legal systems modernization, fiscal federalism, substance use prevention and treatment, public health data, home financing, pensions, state fiscal and economic policy, suicide risk reduction, disaster resilience planning, fostering governmental talent and support for the Quad Caucus.
Time Period:	7/1/2023 – 6/30/2024
Submitted to EC:	6/3/2023
<b>2. Injury and Prevention Fellows</b>	
Source:	U.S. Centers for Disease Control and Prevention
Amount:	\$464,000 – <b>FUNDED at \$464,000</b>
Direct/Indirect Costs:	\$391,847 – Direct Costs / \$72,153 – Indirect Costs (@46.65% of salaries)
Description:	NCSL's project supports legislators and staff around key injury and violence prevention topics, including opioid misuse, marijuana, adverse childhood experiences, suicide prevention and other related topics. The project includes activities to track legislation, develop educational products, and facilitate convenings.
Time Period:	8/1/2023-7/31/2024
Submitted to EC:	6/3/2023
<b>3. Providing State Legislators with Information on Vaccines</b>	
Source:	U.S. Centers for Disease Control and Prevention
Amount:	\$250,000 – <b>FUNDED at \$250,000</b>
Direct/Indirect Costs:	\$193,789 – Direct Costs / \$56,211 – Indirect Costs (@46.65% of salaries)
Description:	NCSL will support legislators and legislative staff around vaccine topics. Activities include tracking legislative activity, developing educational products, and facilitating convenings.
Time Period:	8/1/2023-7/31/2024
Submitted to EC:	6/3/2023
<b>4. Exploring Interconnecting Behavioral Health and Public Health</b>	
Source:	U.S. Centers for Disease Control and Prevention
Amount:	\$200,000 – <b>FUNDED at \$200,000</b>
Direct/Indirect Costs:	\$161,833 – Direct Costs / \$38,167 – Indirect Costs (@46.65% of salaries)

Description:	NCSL will engage state legislators and legislative staff in educational opportunities related to the interconnection of public health and behavioral health systems and policies, and the influence of social determinants of health and disparities in public and behavioral health.
Time Period:	8/1/2023-7/31/2024
Submitted to EC:	6/3/2023
<b>5. Informing State Leaders on Infectious Diseases Policies</b>	
Source:	U.S. Centers for Disease Control and Prevention
Amount:	\$93,430 – <b>FUNDED at \$93,430</b>
Direct/Indirect Costs:	\$72,749 – Direct Costs / \$20,681 – Indirect Costs (@46.65% of salaries)
Description:	NCSL will provide support to state policymakers on infectious disease policies and system strategies through educational products and technical assistance.
Time Period:	8/1/2023 – 7/31/2024
Submitted to EC:	6/3/2023

**Renewals**

*Total Potential Funding of \$805,626*

<b>1. Programmatic Collaboration and Coordination with State Legislatures</b>	
Source:	U.S. Department of Energy – Office of Cybersecurity, Energy Security and Emergency Response
Amount:	\$458,898
Direct/Indirect Costs:	\$395,007 – Direct Costs / \$63,891 – Indirect Costs (@46.65% of salaries)
Description:	NCSL will facilitate education, collaboration and coordination among the Department of Energy, state legislatures and tribes on the safeguarding of energy sector infrastructure from cyber and physical threats; energy sector preparedness, response, and restoration; and related energy sector climate change mitigation.
Time Period:	10/1/2023 – 9/30/2024
Submitted to EC:	8/13/2023
<b>2. State Exchange on Employment and Disabilities</b>	
Source:	Concepts Inc.
Amount:	\$216,913
Direct/Indirect Costs:	\$171,499 – Direct Costs / \$45,414 – Indirect Costs (@46.65% of salaries)
Description:	In its eighth contract with Concepts, NCSL will continue to provide expertise and support to state legislatures in state policy and legislative systems and on state disability employment policies and related topics.
Time Period:	8/14/2023 – 6/21/2024
Submitted to EC:	8/13/2023
<b>3. State Exchange on Employment &amp; Disability Mental Health Initiative</b>	
Source:	Concepts Inc.
Amount:	\$129,815 – <b>FUNDED at \$129,815</b>
Direct/Indirect Costs:	\$103,539 – Direct Costs / \$26,276 – Indirect Costs (@46.65% of salaries)

Description:	Through this project, NCSL will provide services to state legislatures related to policies and efforts supporting job seekers and employees with mental health conditions and to make the workplace more accessible to, and inclusive of, those individuals.
Time Period:	8/1/2023 – 11/24/2023
Submitted to EC:	8/13/2023

**Proposals under \$100,000**

*Total Potential Funding of \$192,000*

<b>1. Access and Treatment for Rare and Orphan Diseases</b>	
Source:	Rare Access Action Project
Amount:	\$90,000
Direct/Indirect Costs:	\$81,818 – Direct Costs / \$8,181 – Indirect Costs (@10% of direct costs)
Description:	This project will address issues related to access to health care services for individuals with rare diseases. NCSL will host and plan a convening and a webinar and develop and publish a policy snapshot.
Time Period:	8/1/2023 – 7/31/2024
Reported to EC:	8/13/2023
<b>2. Educating State Policymakers on Oral Health Policy Options</b>	
Source:	CareQuest Institute for Oral Health
Amount:	\$52,000 – <b>FUNDED at \$52,000</b>
Direct/Indirect Costs:	\$48,143 – Direct Costs / \$3,857 – Indirect Costs (@15% of salaries)
Description:	This partnership will continue to educate and inform policymakers on strategies for eradicating dental disease in children, improving access to oral health services, and engaging with experts.
Time Period:	6/1/2023 – 5/31/2024
Reported to EC:	8/13/2023
<b>3. Redistricting and Census Recap: Lessons from 2020</b>	
Source:	Thornburg Foundation
Amount:	\$50,000 – <b>FUNDED at \$50,000</b>
Direct/Indirect Costs:	\$45,455 – Direct Costs / \$4,545 – Indirect Costs (@10% of direct costs)
Description:	NCSL will convene legislators, legislative staff, commissioners, commission staff and select executive branch officials, along with subject-matter experts, to discuss lessons learned during the 2020 redistricting cycle.
Time Period:	7/1/2023 – 12/31/2023
Reported to EC:	8/13/2023

## COMMUNICATIONS DIVISION REPORT

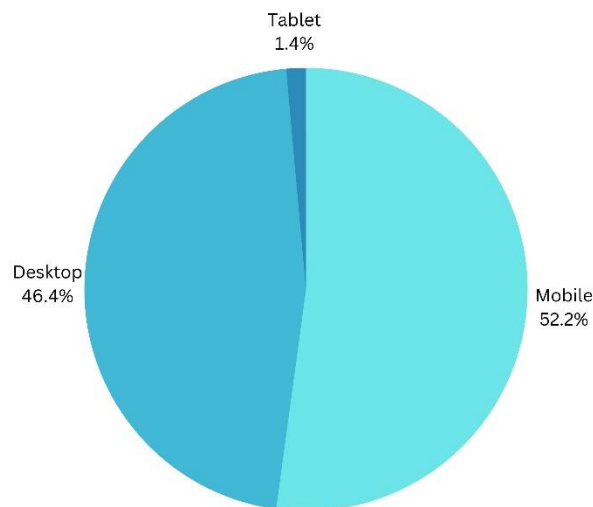
The following report provides an overview of NCSL’s strategic communications initiatives during the reporting period of May 1 to July 15, 2023. During this time, the division focused on digital content and publications, member outreach and engagement, public affairs and social media and marketing and promoting the 2023 Legislative Summit.

### Digital Content and Publishing

The website continues to produce robust content with 108 new webpages published during the reporting period. Analytics of note:

- Total visitors: 1,490,823.
- Total pageviews: 2,114,531.
- Average pageviews per visit: 1.42.
- Number of State Legislatures News posts: 58.
- Traffic increased 205% for the 2024 State Primary Election Dates webpage.
- Traffic increased 233% for the Legislative Summit 2023 homepage.
- Referral traffic from emails increased 68.33%, most likely from Summit promotions (23,142 vs. 13,748).
- Referral traffic from paid searches increased by 1,307% (2,477 vs. 176).
- Desktop traffic dropped 16.75% while mobile traffic increased 8.75%.

### Devices used:



**Top 10 most visited pages:**

- 2024 State Primary Election Dates: 209,321
- NCSL Homepage: 79,671
- National Conference of State Legislatures > NCSL Search Results:71,443
- Policy Research: 68,135
- NCSL Legislative Summit 2023: 55,791
- States Offering Driver’s Licenses to Immigrants: 53,752
- Felon Voting Rights: 35,832
- State Medical Cannabis Law: 33,559
- Tips for Making Effective PowerPoint Presentations: 30,117
- Self-Defense and “Stand Your Ground”: 29,543

### Public Affairs

NCSL continues to position itself as a valued source for local, regional and national media. During this reporting period, NCSL received approximately 4,900 media mentions and an approximate reach of 231.5 million readers.

NCSL released three press releases during this reporting period and received over 90 information requests with inquiries ranging from artificial intelligence, legislative processes, and state budgets among other trending topics, reflective of trending media topics at the time of the requests.

### Podcasts

NCSL Podcasts include a suite of four shows. They are “Legislatures: The Inside Storey,” where NCSL CEO Tim Storey focuses on leadership and legislatures; “Our American States,” which dives into some of the most challenging public policy issues facing legislators; “Across the Aisle,” which shares stories of bipartisanship; and the special series, “Building Democracy,” on the history of legislatures. The audience for each show varies, but generally, each episode attracts a potential download and streaming audience of between 1,700 and 2,500 listeners.

Episodes released during this reporting period included an interview by Storey with veteran Cedric King, whose inspirational story will be shared at the Summit, and an examination of how artificial intelligence is already affecting legislatures. The OAS podcast included an episode for Legislative Staff Week, an interview with two legislative leaders about a mental health initiative and a look at the nursing shortage in the country. “Across the Aisle” looked at bipartisan initiatives in Alabama and Arizona.

### Social Media

During this reporting period, NCSL gained 1,123 new net followers across all platforms, giving NCSL a total of 59,967 followers. LinkedIn reported 627 new followers, while Facebook reported 329 new followers.

The total impressions (the number of times content is displayed) for this period were 720,215. Nearly 343,000 (48%) of the total impressions came from Instagram while over 264,000 (37%) came from Twitter and over 81,000 (11%) came from LinkedIn and over 31,000 (4%) came from Facebook.

The total engagement was 21,840. The average engagement rate was 3% across all platforms. Facebook had the most engagements with 11,039 engagements, representing 51% of all engagements. LinkedIn held the second most engagements with 6,548, representing 30% of all engagements.

There were 24,343 video views across the platforms, with LinkedIn generating 38% or more than 9,000 of those video views and Instagram generating 25% or over 6,000 video views. There were also approximately 15,700 post link clicks (the number of times users clicked on links from NCSL's posts) during the reporting period.

### Town Halls

During this reporting period, NCSL produced three Town Halls: on Legislative Staff Week, National Foster Care Month and a preview of the Indy Legislative Summit. There were 48 posts related to NCSL Town Halls, garnering over 19,000 impressions, 585 engagements and 15,574 total video views across all platforms.

### Member Outreach and Engagement

NCSL state liaisons met with new legislators during state visits in 2023. NCSL developed specific promotions about policy newsletters, the video resource center, and the Legislative Summit for first-term lawmakers. New legislators attending the Summit were invited to attend a New Legislator Roundtable session and received targeted outreach from their state liaisons.

Additional analytics and highlights from the reporting period include:

- Research requests from legislators and legislative staff: 427.
- There were 20 instances of training/TA/testimony, reaching 981 people.
- Eight state visits were made, reaching 304 people.
- Sydne Enlund, NCSL's state outreach manager, continued to build strong relationships with legislators and legislative staff in her portfolio of states and visited two states in May. The addition of the state outreach manager position aligns with NCSL's objective of prioritizing and modernizing its state liaison system, a key component of the organization's strategic plan.

### Summit Marketing

The 2023 NCSL Legislative Summit marketing campaign includes event webpages, a digital marketing and social media campaign, and an email marketing campaign series. Other activities include:

- Outreach to state liaisons and state coordinators.
- A Summit-themed Town Hall.
- A brochure highlighting speakers, sessions and events, mailed mid-May.

- A postcard with a discount code mailed in mid-June.
- Hype and testimonial videos were produced for the website and social media.

NCSL hired Kathryn Miamoto as a marketing specialist, allowing the marketing department to provide more attention to email marketing and newsletters and implementing best practices.

### [NCSL In-Person Meetings](#)

NCSL held 28 in-person meetings during the reporting period, with a total of 940 attendees.

Most-attended meetings included the Leaders' Symposium in San Diego, the Spring Executive Committee and LSCC Meetings in Providence, R.I., the Arnold Ventures Meeting and State Public Health Symposium in Portland, Ore., the CYF Fellows meeting in Nashville, Tenn., and the Education Finance Fellows/SPREE Early Learning Summit/Education Chairs Meeting in Seattle.

### [Webinars](#)

NCSL hosted 10 webinars during the reporting period, with a total of 889 registrants. The top three attended webinars were "You, Me, We: How to Create a Culture of Connection in a World of Disconnection," "Voting Technology, Certification and Standards" and "Young & New Professionals Training | Constituent Service is Customer Service."

### [CCO Transition](#)

Gene Rose is retiring as NCSL's chief communications officer on Aug. 31. As an NCSL employee and a former communications director for the Missouri House of Representatives, he is proud to have been an employee or a consultant for NCSL since 1997. Bryan Thomas is the new CCO for the organization and looks forward to advancing the work of state legislatures and creating more engagement opportunities for members.

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**AUG. 13, 2023 | 2:15-3:15 PM | GRAND 3**


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- Welcome and Introductions
- NCSL in D.C. Update
- Policies for Consideration at the 2023 Legislative Summit
- Subcommittee Member Survey
- Standing Committee Restructure
- Standing Committee Outreach Discussion

## SUBCOMMITTEE ON STATE/FEDERAL POLICY

### OFFICERS

<b>Senator Barry Usher</b> Montana Co-Chair	<b>Assemblymember Carol Murphy</b> New Jersey Co-Chair	<b>J.J. Gentry</b> South Carolina Staff Chair	<b>Rich Olsen</b> West Virginia Staff Vice Chair
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### LEGISLATOR MEMBERS

Representative Tyler August, Wisconsin  
 Representative Barbara Ballard, Kansas  
 Representative Megan Blanksma, Idaho  
 Representative Ann Bollin, Michigan  
 Senator Cristina Castro, Illinois  
 Representative Gilda Cobb-Hunter, South Carolina  
 Senator Bob Duff, Connecticut  
 Representative Marcus Evans, Illinois  
 Representative Deborah Ferguson, Arkansas  
 Senator Wayne Harper, Utah  
 Senator W. Briggs Hopson, Mississippi  
 Representative Julia Howard, North Carolina  
 Senator Jean Hunhoff, South Dakota

Senator Ron Kouchi, Hawaii  
 Representative Ryan Mackenzie, Pennsylvania  
 Representative Billy Mitchell, Georgia  
 Senator Trey Stewart, Maine  
 Senator Whitney Westerfield, Kentucky

### STAFF MEMBERS

Doug Himes, Tennessee  
 Othni Latham, Alabama  
 K.C. Norwalk, Indiana  
 Jill Reinmuth, Washington  
 Melissa Renick, Kansas  
 Paul Smith, New Hampshire



To: NCSL Executive Committee  
 From: Molly Ramsdell, vice president, State-Federal Relations  
 Date: Aug. 13, 2023  
 Subject: Update on State-Federal Activities

### Call to Action Results in New Co-Sponsors

In late June, NCSL made a call to action to add co-sponsors to three federal bills: the Disaster Assistance Simplification Act, the Restore the Partnership Act and the Secure and Fair Enforcement Banking Act. To date, the action has resulted in additional sponsors to the Safe Banking Act—eight in the House and two in the Senate, and one sponsor to the Senate Disaster Assistance Simplification Act.

NCSL continues to meet with congressional staff on the Farm Bill reauthorization, which has yet to be introduced.



Figure 1: NCSL Call to Action Tweet

### NCSL Briefs New House Regional Leadership Council

NCSL’s Federal Affairs and Fiscal staff organized and held a briefing at the invitation of the House Regional Leadership Council, created by Minority Leader Hakeem Jeffries (D-N.Y.) and chaired by Rep. Steny Hoyer (D-Md.). The council consists of 12 members of Congress representing different regions of the country who are monitoring the economic impact of major pieces of federal legislation. NCSL Federal Affairs staff were invited to give feedback on these bills. NCSL staff provided valuable information to congressional staff regarding the implementation of the major pieces of federal fiscal legislation Congress passed in the 117th Congress. The briefing included information on state impact with respect to the American Rescue Plan Act, the Infrastructure Investment and Jobs Act, the Inflation Reduction Act, the Bipartisan Safer Communities Act, and the Creating Helpful Incentives to Produce Semiconductors and Science Act (CHIPS).

### NCSL Comments Receive Direct Response from Education Department in Final Rule

In July, the Department of Education issued a final rule—Improving Income-Driven Repayment for the William D. Ford Federal Direct Loan Program and the Federal Family Education Loan (FFEL) Program. The final rule quoted from [NCSL’s letter](#), which raised concerns that the rule could “challenge the primacy of the Federal Pell Grant as the federal government’s primary strategy for college affordability and lead to the increased federalization of our higher education system...could incentivize increased borrowing, which would increase the Federal role in the governance of higher education, particularly on issues of institutional accountability, which are historically and currently a matter of state policy.” As expected, the department “disagreed that the rule increases the federal role in the governance of higher education,” and believes that they have “found the right balance of improving affordability and holding institutions accountable as part of our role in the triad.”

**Addressing Federal Fiscal Challenges**

NCSL continues to call on the administration and Congress to consider serious, long-term reforms that will reduce the national debt and put the country on more sustainable fiscal footing while ensuring states are not disproportionately or unreasonably burdened by federal deficit reduction or delays in the federal budget process, including passage of appropriations bills.

**Highlights | Legislation NCSL Is Working On**

**Farm Bill:** NCSL continues to meet with congressional staff on the Farm Bill reauthorization, which has yet to be introduced. Relatedly, NCSL is working with state and local stakeholders in opposing the Exposing Agricultural Trade Suppression Act which, if passed, would erode state and local sovereignty by prohibiting the establishment of laws and statutes that aim to protect the nation's food production and manufacturing.

**Recovering America's Wildlife Act:** NCSL continues to meet with congressional staff on the re-introduction of the Recovering America's Wildlife Act. It amends the existing Pittman-Robertson Act, which provides funding for the restoration and improvement of wildlife habitat and management to provide an additional \$1.3 billion per year for states and territories to assist in their efforts to conserve, restore and protect wildlife habitats via the congressionally mandated State Wildlife Action Plans. The bill has been reintroduced in the Senate but is awaiting revival in the House. See NCSL's letter to the Senate [here](#).

**Federal Aviation Administration Reauthorization:** NCSL continues to work toward reauthorization of the Federal Aviation Administration (FAA) and was successful in preventing an amendment in the House that would have ceased all funding to the Essential Air Service program. NCSL has now shifted gears to the Senate, and looks forward to an on-time, bipartisan reauthorization. See NCSL's shared stakeholder letter [here](#).

**Autonomous Vehicle Preemption:** As in previous Congresses, NCSL is ardently working to prevent Congress from moving forward with legislation on autonomous vehicles with provisions that would preempt state and local authorities. See NCSL's shared stakeholder letter [here](#).

**CRA Action:** NCSL continues efforts to overturn federal regulator actions using the Congressional Review Act, [visit NCSL's overview and tracking webpage](#).

### Select High-Level Federal Meetings

**Congressional Leadership:** NCSL staff continues to meet regularly with House and Senate leadership offices.

**Department of Education:** Austin Reid and Molly Ramsdell participated in their quarterly meeting with Education Secretary Miguel Cardona on July 28. NCSL highlighted the work of its Higher Education Task Force, which will host a Summit this December in Washington, D.C., on the state-federal relationship in higher education. NCSL took the opportunity to invite Cardona to the event. NCSL staff also highlighted topics discussed during a recent NCSL meeting of 30 K-12 education committee chairs, including concerns legislators expressed over the rapid wind-down of ESSER funds and the potential budget gaps school districts will face.



*Figure 2: Conversation with Secretary Miguel Cardona*

**Department of Commerce:** Erlinda Doherty and Ramsdell met with Susie Feliz, assistant secretary for legislative and intergovernmental affairs, Office of Legislative and Intergovernmental Affairs. The conversation focused on ways Commerce can work closer with NCSL and its members. To start, NCSL will host a conversation with Feliz during NCSL Base Camp.

**Department of Energy:** Kristen Hildreth met with Spencer Thibodeau, deputy assistant secretary for intergovernmental affairs, on ways the department could work more closely with NCSL and its members. As a result of that conversation, the DOE will be joining the Energy Supply Task Force meeting, bringing David Howell, principal deputy director of the Office of Manufacturing and Energy Supply Chains, to talk on critical minerals and securing the domestic supply chain.

**Department of Health and Human Services:** Lauren Kallins and Wade Fickler met with Rebecca Jones Gaston, commissioner of the Administration on Children, Youth and Families (ACYF). The meeting was at her request to explore ways ACYF and NCSL might partner together.

**Department of Labor:** Deanna Ross and Zaakary Barnes participated in monthly DOL intergovernmental calls, where they received high-level briefings from senior department officials on apprenticeships, youth employment efforts, and the DOJ Servicemembers Civil Relief Act (SCRA) license portability amendment to protect servicemembers and their spouses. To foster more engagement between the department and NCSL members, Ross continued bi-weekly check-ins with Richard Cesar, director of intergovernmental affairs, and Nezly Silva, deputy director of intergovernmental affairs.

**United States Trade Representative's (USTR) Office:** Jon Jukuri participated in monthly USTR Intergovernmental Policy Advisory Committee calls outlining upcoming and ongoing international trade activities and economic cooperatives. He also attended additional meetings with Sophia Sokolowski, the director of intergovernmental affairs at USTR.

### **Recent NCSL Member Briefings on Federal Actions**

**Federal Student Loan Repayment Program:** In July, Austin Reid, NCSL’s director of federal education policy, hosted a virtual briefing for legislators and staff to discuss the recent federal actions to help borrowers successfully reenter student loan repayment and detailed the implications for state policymakers and student loan borrowers. Watch the webinar [here](#).

**CHIPS Programs:** In June, NCSL hosted a briefing for state legislators and staff during which Department of Commerce officials described the CHIPS programs and answered questions about how states and territories can participate. Watch the webinar [here](#).

### **NCSL Policy Directives and Resolutions**

In preparation for the Legislative Summit, NCSL again hosted policy week—June 20-26. During that week, each committee hosted a one-hour call for legislators and legislative staff to learn about NCSL Standing Committee policy processes and discuss existing policy directives and resolutions scheduled for consideration at the Legislative Summit. The committees will be considering 40 policies this week during their meetings. Access the policies [here](#).

### **U.S. Supreme Court**

NCSL in D.C. has been monitoring and reporting on U.S. Supreme Court rulings. Below are the latest:

**Independent State Legislature Theory:** In *Moore v. Harper*, the justices rejected a reading of the Constitution that would have given state legislatures largely unchecked power over federal elections. Read [more](#).

**Student Loan Forgiveness Program:** In addition to striking down the administration’s student loan forgiveness program, the justices ruled that individual borrowers who challenged the plan because they did not qualify for the maximum amount of available relief lacked standing to bring their case. Read [more](#).

**Immigration Rulings:** The court issued two immigration rulings in its race to finish the final month of its 2022-23 term. The decisions in *U.S. v. Hansen* and *U.S. v. Texas* are victories for the Biden administration, which prevailed in both. Read [more](#).

**Use of Race in the College Admissions Process:** The justices held that admissions programs at Harvard and the University of North Carolina violate the equal protection clause of the 14th Amendment, and that race can no longer be used as a factor in admissions. Read [more](#).

**Corporate Registration Law in Personal Jurisdiction Case:** The court upheld the constitutionality of a Pennsylvania law requiring out-of-state companies that want to do business in the state to register and consent to appear in a Pennsylvania court if they are sued. Read [more](#).

**Indian Child Welfare Act Case:** In *Haaland v. Brackee*, the court upheld the constitutionality of the Indian Child Welfare Act in a case addressing sovereignty in adoption proceedings involving Native American children. Read [more](#).

**Section 2 of the Voting Rights Act:** The court ruled that the recently redistricted Alabama congressional map likely violated Section 2 of the Voting Rights Act by diluting the votes of Black residents. The justices maintained the status quo by siding with Black voters in the Alabama case and leaving the door open, for now, for cases that allege racial gerrymandering. Read [more](#).

#### NCSL in D.C. Publications, Letters and Comments

- [NCSL Joint Stakeholder Letter Opposing FAA Reauthorization Amendment to Strike EAS](#) (July 19, 2023)
- [NCSL Joint Stakeholder Letter to Congress Opposing Autonomous Vehicle Preemption](#) (July 17, 2023)
- [NCSL Letter in Support for the Recovering America's Wildlife Act](#) (June 21, 2023)

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**AUG. 13, 2023 | 2:15-3:15 PM | GRAND 2**


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1. Welcome and Introductions
2. Get to Know the Indiana General Assembly
3. Legislative Institution Track Sessions in Indianapolis
  - a. Preview of session on staff retention and turnover.
4. NCSL 50<sup>th</sup> Anniversary: Institution-Focused Product Ideas

## SUBCOMMITTEE ON THE LEGISLATIVE INSTITUTION

### OFFICERS

<b>Senate President Karen Spilka</b> Massachusetts Chair	<b>Speaker Sherman Packard</b> New Hampshire Vice Chair	<b>Matt Gehring</b> Minnesota Staff Chair	<b>Betsy Theroux</b> Georgia Staff Vice Chair
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### LEGISLATOR MEMBERS

Assemblymember Dr. Joaquin Arambula, California  
 Senator Joan Ballweg, Wisconsin  
 Senator Eric Bassler, Indiana  
 Representative Kurt Daudt, Minnesota  
 Senator Donna Frett-Gregory, USVI  
 Representative Roger Goodman, Washington  
 Speaker Roger Hanshaw, West Virginia  
 Representative Sonya Harper, Illinois  
 Speaker Pro Tem Brian Patrick Kennedy, Rhode Island  
 Delegate Terry Kilgore, Virginia  
 Representative Ryan Lane, New Mexico  
 Representative Debra Lekanoff, Washington  
 MNA Mathieu Lemay, Québec  
 Senator Becky Massey, Tennessee

Senator Beth Mizell, Louisiana  
 Senator Robert Rodriguez, Colorado  
 Senate President Robert Stivers, Kentucky  
 Assemblywoman Michaelle Solages, New York

### STAFF MEMBERS

Tim Bommel, Missouri  
 Martin Brock, North Carolina  
 Natalie Castle, Colorado  
 Jon Courtney, New Mexico  
 Lonnie Edgar, Mississippi  
 Eric Katz, New York  
 John Snyder, Kentucky  
 Will Tracy, Arkansas

To: Members of the NCSL Executive Committee  
From: Natalie Wood, director, NCSL Center for Legislative Strengthening  
Date: Aug. 13, 2023  
Re: NCSL Institution-Focused Services, June-July 2023

The Center for Legislative Strengthening (CLS) is NCSL's hub for consulting, projects, training and research in service of the legislative institution. Through May of this year, CLS provided trainings, testimony and presentations for 13 legislatures and four international delegations; responded to a variety of constituent requests on legislative operations and management; maintained an updated web presence; and staffed four consulting studies. As the Executive Committee recently received a briefing on most of these services at the Providence, R.I., meeting, this report covers activities in support of legislative institutions in June and July 2023.

### **Promoting Legislative Institutions**

Constituents sought NCSL's expertise on personal staffing structures, staff pay and other personnel issues, legislator term limits, legislative calendars, open meetings and open records, and legislator salaries, among other topics. In July, CLS published its biennial update of legislator compensation and benefits, research led by policy specialist Josalyn Williams.

Program Principal Will Clark spoke about the emerging use of artificial intelligence in legislative drafting, appearing on panels at two virtual international meetings, for [iLegis](#) and Bussola Tech. Clark also spoke at a July webinar for the Legislative Research Librarians professional staff association on the topic of records retention. In June, Director Natalie Wood testified before the Colorado General Assembly's Committee on Legislative Legal Services on staff director hiring recruitment strategies and practices.

### **Training, Professional Development and Special Projects**

CLS is nearing the conclusion of two studies on legislative staff compensation and, in June, Senior Policy Specialist Selena Saucedo led and completed a data collection effort for a third staffing study. CLS staff have been analyzing the findings of an all-staff survey on factors contributing to turnover and retention and will share the results at the 2023 Legislative Summit. The team has also been hard at work designing the other legislative institution track Summit sessions, which will cover social media in the legislative environment, public records issues, leadership, evolutions in legislator time on the job and parliamentary procedure.

Like most years, the summer and fall of 2023 are full of requests for presentations, workshops and professional development. Senior Policy Specialist Mari Henderson provided a workshop on parliamentary procedure for legislators in their second year of service at the "Avoiding the Sophomore Slump" meeting in Denver. Wood gave the opening presentation at the Legislative Staff Management Institute in July. The team is planning the [National Seminar on Human Resources Management in State Legislatures](#), which will be held in Raleigh, N.C., this October. Finally, the team began work on a brief legislative consulting engagement that will focus on civics education regarding the legislative branch and the separation of powers.

To: NCSL Executive Committee  
 From: Speaker Scott Saiki, NCSL Foundation President  
 Date: August 13, 2023  
 Subject: Status Report as of June 30, 2023

**THE FOUNDATION’S REVENUE – FY 2023**

The Foundation Board approved a FY23 fundraising goal of \$4,225,000, the highest in Foundation history. Due to the strong support of the private sector, the Foundation surpassed this goal by over 860,000. As of June 30, the Foundation raised \$5,085,000 in unrestricted giving.

We are pleased to report we have 21 sponsors at the Capitol Circle level. We recruited one of the sponsors— Arnold Ventures —and upgraded six: American Academy of Physician Associates, American Gas Association, The Coca-Cola Company, Google, Turo, Vistra Corp., and Western Governors University.

**Capitol Circle**

Amazon	Google
American Academy of Physician Associates	Intuit
American Gas Association	Maximus
American Kratom Association	National Beer Wholesalers Association
Arnold Ventures	Nuclear Energy Institute
AT&T	Stand Together Trust
Avangrid	TIAA
The Coca-Cola Company	Turo
Esri	Vistra Corp.
Everytown for Gun Safety	Walmart
	Western Governors University

Combining the 69 Platinum sponsors with the 21 at the Capitol Circle level gives us a total of 90 top sponsors, which is a 16% increase over last year. At year-end, we recruited 9 new Platinum sponsors— Block, Consumer Data Industry Association, CTIA-The Wireless Association, CVS Health, Deloitte, eBay.Inc., Meta, The Pew Charitable Trusts, and TikTok, Inc.

**Platinum**

1-800 CONTACTS, Inc.	Block	Consumer Healthcare
America's Credit Unions	The Carpet and Rug Institute	Products Association
American Hotel	Charter Communications	Cruise, LLC
& Lodging Association	Code.org	CSL Behring
Ancestry	Comcast Corporation	CTIA - The
Apple	Consumer Data Industry	Wireless Association
Biogen	Association	Curriculum Associates
BlackRock		CVS Health



Darden Restaurants	JPMorgan Chase	Rocket Companies
Deloitte	Live Nation	Sazerac
Diageo	Meta	Security Finance
DoorDash	NCTA- The Internet &	State & Federal
eBay Inc.	Television Association	Communications, Inc.
Entertainment Software	Novartis	State Government
Association	NRG Energy	Affairs Council
Genentech	Online Lenders Alliance	Stride
Gilead Sciences	OpenRoad Foundation	StubHub
GlaxoSmithKline	Oracle	Supernal
Haleon	Otsuka	TikTok, Inc.
HCA Healthcare	Panorama Education	Verizon
Heartland Forward	PepsiCo	Vertex Pharmaceuticals
HP Inc.	The Pew Charitable Trusts	Viatris
Humana	PhRMA	Visa
Inseparable Inc.	Qualtrics	Waymo
Institute of Scrap	RELX Inc.	yes. every kid. foundation.
Recycling Industries, Inc.	Reynolds American Inc.	
Intermountain Healthcare	Roche Diagnostics	

In FY 2023, we welcomed **21 new Gold sponsors** and **14 new Silver sponsors**.

Gold	Silver
Alliance for Patient Access	American Association of Political Consultants
Alliant Energy	Arcadia
Alnylam Pharmaceuticals	Argentum
American Beverage Association	Blue Cross Blue Shield Association
American Reading Company	Common Ground Alliance
American Waterways Operators	Global Business Alliance
BRINC Drones, Inc.	International Bridge, Tunnel & Turnpike
Children’s Hospital Association	Association
ClassWallet	National Association of Realtors
Coinbase	Okta
Environmental Defense Fund	Origin Materials
Major League Baseball	Responsible Industry for a Sound Environment
March of Dimes	Sunrun
Ørsted Wind Power North America LLC	XRA
Pfizer, Inc.	ZoomInfo
PrizePicks	
Southern Glazer's Wine & Spirits	
Waterford Institute	
Western Alliance Bank	
CDM Smith	
SecurityScorecard	

**FUNDRAISING AND OUTREACH ACTIVITIES**

The Foundation's ongoing outreach efforts include:

**NCSL Base Camp 2022, Nov. 15-16**

In its third year, Base Camp 2022 delivered top-notch policy sessions and online learning opportunities for legislators, legislative staff and Foundation sponsors. When possible, Foundation sponsors were tapped for presentations and keynotes. Topics this year included the great resignation, surplus budgets, infrastructure spending, inflation, supply chain issues. Sponsors were highlighted in digital signage.

**NCSL State Elections 2022 Post-Election Briefing, Nov.10**

Foundation sponsors were invited to join NCSL elections and redistricting experts Wendy Underhill, Ben Williams, and Amanda Zoch to analyze the outcomes of the Nov. 8 midterm elections. Held at the National Press Club in Washington, D.C., our election experts discussed election results and what's next on the policy front for states. This event was free for sponsors, and the NCSL Foundation sponsored a gathering with coffee and light breakfast fare before the briefing. We had 62 sponsors join in-person and 145 join virtually.

**NCSL Foundation Board Luncheon, Nov.10**

Following the post-election briefing, NCSL Foundation staff gathered at PJ Clarkes with private sector board members based in D.C. and those traveling to D.C. for the election session, to introduce new Foundation staff members and show gratitude for our board support.

**NCSL Foundation Development Staff travel to SGAC 2022 Leaders' Policy Conference, Nov. 19–22**

Caroline Carlson, Jon Jukuri and Emily Peterson attended the State Government Affairs Council annual leader's policy conference in California. LPC is designed to encourage dialogue on important issues between state legislative leaders and private sector representatives. This meeting provided a tremendous opportunity to connect with Foundation sponsors ahead of the holiday season.

**NCSL Forecast 23: Preparing for Session, Dec. 5-7 with Foundation Signature Event**

A new program launched in 2022, Forecast is a conference designed to deliver foresight into pressing policy issues. Hosted in San Diego, CA Forecast '23 was a fruitful gathering ahead of 2023 legislative sessions, setting up legislators and legislative staff for maximum success. Foundation sponsors were also invited to the annual Foundation Signature Event, hosted at Del Frisco's. Seating at the dinner was selected to connect individuals from industries with relevant policy staff from NCSL to promote conversation.

**Task Force Engagement**

Since the implementation of the new policy requiring task force sponsors to first join the NCSL Foundation to then give to a task force, Foundation staff have been working to recruit and retain sponsors in NCSL's eight task forces with much success. Fundraising for these groups has been split equally among the Foundation development staff, including the launch of NCSL's new higher education task force.

**FOUNDATION PARTNERSHIPS****Recycling Partnership**

Over the past year, NCSL Foundation has convened lawmakers, legislative staff and Foundation partners to discuss the recycling industry and develop best practices for states to consider. This partnership has provided stakeholders an opportunity to develop meaningful relationships with lawmakers, share information on industry issues and approaches, and work toward expanding expertise. Most recently, the recycling partnership met at NCSL's Forecast '23. This partnership will continue through next year, concluding in August of 2023 at the Legislative Summit. We are thankful to our committed partners for their input and expertise in this space.

**Alternative Transportation User Fees Partnership**

Launched this last December at NCSL's Forecast '23, the Alternative Transportation User Fees Public Private Partnership assembled state lawmakers, legislative staff and private sponsors for a series of in-person meetings to learn more about the benefits and challenges of varying transportation user fee options, culminating with an online toolkit highlighting three to four transportation user fee alternatives agreed upon by the steering committee and sponsors. We are thankful to our committed partners for their input and expertise in this space.

**FOUNDATION OPERATING EXPENSES FOR FY 2023**

The Foundation board of directors approved an operating budget of \$1,028,843 and \$4,448,000 for awards to NCSL, up from \$989,970 and \$2,191,200, respectively, in FY 2022. We are within the Foundation operating budget at year end.

**ACTION REQUIRED**

Memo For: NCSL Executive Committee  
From: Speaker Scott Saiki, NCSL Foundation President  
Date: Aug. 13, 2023  
Subject: Nominations for the 2023-2024 NCSL Foundation Board of Directors

In accordance with the Foundation’s bylaws the following candidates are presented for the 2023-2024 board of directors by the Nominating Committee of the NCSL Foundation for State Legislatures:

- Hon. Michaelle C. Solages, NY State Assemblymember
- Natalie Castle, Legislative Council Staff, Colorado General Assembly.
- Jennifer Kelly, Credit Union National Association
- Katie Wright, American Hotel & Lodging Association
- Angela Storseth-Cooper, US Oncology

In accordance with the bylaws of the NCSL Foundation, the President Emeritus of the National Conference of State Legislatures serves as the President of the Foundation and the Immediate Past Staff Chair serves as Secretary/Treasurer.



# Sponsor List

## Capitol Circle | \$50,000+

- Amazon
- American Academy of Physician Associates
- American Gas Association
- American Kratom Association
- Arnold Ventures
- AT&T
- Avangrid
- The Coca-Cola Company
- Esri
- Everytown for Gun Safety
- Google
- Intuit
- Maximus
- National Beer Wholesalers Association
- Nuclear Energy Institute
- Stand Together Trust
- TIAA
- Turo
- Vistra Corp.
- Walmart
- Western Governors University

## Platinum | \$30,000

- 1-800 CONTACTS, Inc.
- America's Credit Unions
- American Hotel & Lodging Association
- Ancestry
- Apple
- Biogen
- BlackRock
- Block
- The Carpet & Rug Institute
- Charter Communications
- Code.org
- Comcast Corporation
- Consumer Data Industry Association
- Consumer Healthcare Products Association
- Cruise, LLC
- CSL Behring
- CTIA—The Wireless Association
- Curriculum Associates
- CVS Health
- Darden Restaurants
- Deloitte
- Diageo
- DoorDash
- eBay Inc.
- Entertainment Software Association
- Genentech
- Gilead Sciences
- GlaxoSmithKline
- Haleon
- HCA Healthcare
- Heartland Forward
- Honeywell International Inc.
- HP Inc.
- Humana
- Inseparable Inc.
- Institute of Scrap Recycling Industries, Inc.
- Intermountain Healthcare
- JPMorgan Chase
- Live Nation
- Meta
- NCTA—The Internet & Television Association
- Novartis
- Online Lenders Alliance
- OpenRoad Foundation
- Oracle
- Otsuka
- Panorama Education
- PepsiCo
- The Pew Charitable Trusts
- PhRMA
- Qualtrics
- RELX Inc.
- Roche Diagnostics
- Rocket Companies
- Sazerac
- Security Finance
- State & Federal Communications, Inc.
- State Government Affairs Council
- Stride
- StubHub
- Supernal
- TikTok, Inc.
- Verizon
- Vertex Pharmaceuticals
- Viatrix
- Visa
- VMware
- Waymo
- yes. every kid. foundation.

## Gold | \$15,000

- AARP
- AbbVie
- ADM
- Advanced Energy United
- The Advocacy Group (TAG)/FOCUS, a Leonine Business
- Alliance for Patient Access
- Alliant Energy
- Alnylam Pharmaceuticals
- Alzheimer's Association
- American Airlines
- American Association for Justice
- American Association of Nurse Practitioners
- American Bankers Association
- American Beverage Association
- American College of Cardiology
- American Council of Life Insurers
- American Federation of State, County & Municipal Employees
- American Federation of Teachers
- American Fuel & Petrochemical Manufacturers
- American Heart Association
- American Optometric Association
- American Physical Therapy Association
- American Public Power Association
- American Reading Company
- American Traffic Safety Services Association\*
- American Waterways Operators
- Amgen
- Amplify Education
- Associated Builders and Contractors
- Bank of America
- Bayer HealthCare Pharmaceuticals
- Best Buy
- Biotechnology Innovation Organization (BIO)\*
- Bombardier
- BRINC Drones, Inc.
- BSA—The Software Alliance
- Catalyst
- CDM Smith\*
- Children's Hospital Association
- ClassWallet
- Clear Spring Life and Annuity Company, A Group 1001 Company
- Coinbase
- Consumer Technology Association
- Cox Communications, Inc.
- Design-Build Institute of America
- EdChoice
- Edison Electric Institute
- Enterprise Holdings
- Environmental Defense Fund
- Expedia Group
- Foundation for Individual Rights and Expression
- IBM
- International Bridge, Tunnel & Turnpike Association\*
- International Paper
- ITC Holdings
- Johnson & Johnson
- The Leukemia & Lymphoma Society
- LexisNexis State Net\*\*
- Major League Baseball
- March of Dimes
- MasterCard Worldwide
- McKesson Specialty Health
- Merck
- Metrc
- Microsoft
- MultiState Associates
- National Association of State Procurement Officials
- National Electrical Manufacturers Association
- National Rural Electric Cooperative Association
- NEC Corporation of America
- NRG Energy
- NWEA
- Ørsted Wind Power North America LLC
- PayPal
- Pearson
- Pfizer, Inc.
- Pharmaceutical Care Management Association (PCMA)
- PrizePicks
- Project Lead The Way
- Reason Foundation
- Red Bull
- SAIM Coalition
- Salesforce
- Sanofi
- SAS Institute
- SecurityScorecard\*\*
- Share Our Strength
- Society for Human Resource Management
- Sodexo, Inc. & Affiliates
- Southern Glazer's Wine & Spirits
- State Farm Insurance Companies
- Stateside
- T-Mobile
- Target
- Ultragenyx
- UPS
- U.S. Tire Manufacturers Association
- Waterford Institute
- Wells Fargo
- West, A Thomson Reuters Business\*\*
- Western Alliance Bank
- Williams
- Wine and Spirits Wholesalers of America
- Zillow Group

\* Level based on total contributions—unrestricted and restricted    \*\*In-kind contribution

## Silver | \$10,000

- AAA
- ACT | The App Association
- AdvaMed
- Affirm, Inc.
- AFL-CIO
- America's Health Insurance Plans
- American Association of Political Consultants
- American Chemistry Council
- American Clean Power Association
- American College of Rheumatology
- American Electric Power
- American Financial Services Association
- American Hospital Association
- American Property Casualty Insurance Association
- American Society of Civil Engineers
- AmeriHealth Caritas
- AmerisourceBergen
- Arcadia
- Argentum
- Association of American Railroads
- Association of National Advertisers
- Blue Cross Blue Shield Association
- BOMA International
- Boston Scientific
- CEDIA
- Chamber of Progress
- Change Healthcare
- Citi
- Common Ground Alliance
- Community Oncology Alliance
- Corteva
- Council On State Taxation
- CropLife America
- Dexcom
- Dominion Energy, Inc.
- Educational Testing Service
- Equifax, Inc.
- Ernst & Young
- Eversheds Sutherland
- Global Business Alliance
- Gulfstream Aerospace Corporation
- H&R Block
- Hallmark Cards
- Helicopter Association International
- The Humane Society of the United States
- Johnson Controls
- Lexmark
- MAGNA International
- McGuireWoods Consulting
- McLane Company, Inc.
- Motorola Solutions
- National Association of Realtors
- National Electrical Manufacturers Association
- National Marine Manufacturers Association
- National Retail Federation
- New York Life Insurance Company
- Nextera Energy Resource
- Nike
- Northrop Grumman
- Novo Nordisk
- Nutrien
- Okta
- Origin Materials
- Philips Healthcare
- Procter & Gamble Company
- Rare Access Action Project
- Responsibility.org
- Responsible Industry for a Sound Environment
- Salt River Project
- Sandoz
- Satellite Broadcasting and Communications Association
- Schneider Electric
- Securities Industry and Financial Markets Association
- Service Employees International Union
- Shipt
- Siemens
- Sunrun
- TC Energy
- Tucson Electric Power
- University of Phoenix
- XRA
- ZoomInfo



## Board of Directors 2023

### Officers

#### President



**The Honorable Scott Saiki**  
 Speaker of the House  
 Hawaii Legislature  
 House Chief Clerk's Office,  
 State Capitol Room 027  
 415 South Beretania Street  
 Honolulu, HI 96813  
 (808) 944-2719  
[repsaiki@capitol.hawaii.gov](mailto:repsaiki@capitol.hawaii.gov)

#### Vice President



**Ms. Christine Csizmadia**  
 Senior Director, State  
 Government Affairs and  
 Advocacy  
 Nuclear Energy Institute  
 Suite 1100  
 1201 F Street, NW  
 Washington, D.C. 20004  
 (202) 739-8033  
[cmc@nei.org](mailto:cmc@nei.org)

#### Secretary/Treasurer



**Mr. J.J. Gentry Esq.**  
 Counsel  
 South Carolina General  
 Assembly  
 State Senate  
 P.O. Box 142  
 Columbia, SC 29202  
 (803) 212-6412  
[jjgentry@scsenate.gov](mailto:jjgentry@scsenate.gov)

### At-Large Members



**The Honorable Marvin Abney**  
 State Representative  
 Rhode Island General Assembly  
 State House  
 82 Smith Street  
 Providence, RI 02903-1105  
 (401) 487-1380  
[rep-abney@rilegislature.gov](mailto:rep-abney@rilegislature.gov)



**Mr. Ron Barnes**  
 Head of State Legislative Affairs  
 Google  
 Suite 900  
 25 Massachusetts Ave NW  
 Washington, D.C. 20001  
 (202) 346-1459  
[ronbarnes@google.com](mailto:ronbarnes@google.com)





**Mr. Pablo Benavente**  
 Senior Political & Government  
 Relations Manager  
 Turo  
 Suite 1200  
 111 Sutter Street  
 San Francisco, CA 94104  
 (925) 681-9580  
 pablo@turo.com



**The Honorable Dan Blue**  
 Senate Democratic Leader  
 North Carolina General Assembly  
 Legislative Building, Room 1129  
 16 West Jones Street  
 Raleigh, NC 27601  
 (919) 733-5752  
 dan.blue@ncleg.net



**The Honorable Elaine Bowers**  
 State Senator  
 Kansas Legislature  
 Kansas State Capitol, Room 223-E  
 300 SW Tenth Avenue  
 Topeka, KS 66612  
 (785) 296-7389  
 elaine@concordiaautomart.com



**Mr. Jon Burton**  
 Managing Director, State Government  
 Relations  
 RELX, Inc.  
 1000 Alderman Drive  
 Alpharetta, GA 30005  
 (678) 694-3383  
 jon.burton@relx.com



**Mr. David Casey**  
 Senior Vice President, Government  
 Relations and Business Development  
 Maximus  
 1600 Tysons Blvd  
 McLean, VA 22102  
 (860) 276-7245  
 davidcasey@maximus.com



**Mr. David Christman**  
 Vice President, State Affairs  
 National Beer Wholesalers Association  
 Suite 600  
 1101 King Street  
 Alexandria, VA 22314  
 (703) 683-4300  
 dchristman@nbwa.org



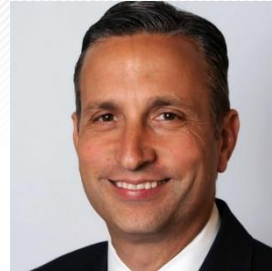
**Mr. Rick Cimerman**  
 Vice President, External & State  
 Affairs  
 NCTA - The Internet & Television  
 Association  
 Suite 100  
 25 Massachusetts Ave, NW,  
 Washington, D.C. 20001  
 (202) 222-2327  
 rcimerman@ncta.com



**The Honorable Bill Cowser**  
 State Senator  
 Georgia General Assembly  
 State Capitol, Room 432  
 206 Washington Street, SW  
 Atlanta, GA 30334  
 (706) 543-7700  
 bill.cowser@senate.ga.gov



**The Honorable Kurt Daudt**  
 State Representative  
 Minnesota Legislature  
 State Office Building, Room 267  
 100 Rev. Dr. Martin Luther King Jr.  
 Boulevard Street  
 St. Paul, MN 55155  
 (651) 296-5364  
[rep.kurt.daudt@house.mn](mailto:rep.kurt.daudt@house.mn)



**The Honorable Bob Duff**  
 Senate Majority Leader  
 Connecticut General Assembly  
 Legislative Office Building, Room 3300  
 300 Capitol Avenue  
 Hartford, CT 06106-1591  
 (860) 240-0414  
[bob.duff@cga.ct.gov](mailto:bob.duff@cga.ct.gov)



**Ms. Ashley Dwire**  
 Director of State and Local Programs  
 Service Employees International  
 Union  
 1800 Massachusetts Avenue, NW  
 Washington, D.C. 20036  
 (202) 730-7628  
[ashley.dwire@seiu.org](mailto:ashley.dwire@seiu.org)



**Mr. Matt Gehring**  
 Staff Coordinator  
 Minnesota Legislature  
 House Research Department,  
 Room 155  
 100 Rev Dr Martin Luther King Jr Blvd  
 Saint Paul, MN 55155  
 (651) 296-5052  
[matt.gehring@house.mn](mailto:matt.gehring@house.mn)



**Mr. Mark Giuffre**  
 Vice President, State Government  
 Affairs  
 UPS  
 UPS- East Region  
 643 West 43rd Street  
 New York, NY 10036  
 (212) 631-6565  
[mgiuffre@ups.com](mailto:mgiuffre@ups.com)



**Ms. Anika Hagenson**  
 Senior Manager, Government Affairs  
 Intuit  
 5612 Countryside Road  
 Minneapolis, MN 55436  
 (202) 697-2274  
[anika\\_hagenson@intuit.com](mailto:anika_hagenson@intuit.com)



**The Honorable Bill Hansell**  
 State Senator  
 Oregon Legislative Assembly  
 State Capitol, Room S-415  
 900 Court Street NE  
 Salem, OR 97301  
 (503) 986-1729  
[sen.billhansell@oregonlegislature.gov](mailto:sen.billhansell@oregonlegislature.gov)



**The Honorable Wayne Harper**  
 Senate President Pro Tempore  
 Utah Legislature  
 State Capitol, Suite 320  
 350 North State Street  
 Salt Lake City, UT 84114  
 (801) 566-5466  
[wharper@le.utah.gov](mailto:wharper@le.utah.gov)



**Mr. Jon Heining**  
 General Counsel  
 Texas Legislature  
 P.O. Box 12128  
 Capitol Station  
 Austin, TX 78711  
 (512) 936-1941  
[jon.heining@tlc.texas.gov](mailto:jon.heining@tlc.texas.gov)



**Mr. Dave Howell**  
 Regional Director, State Government  
 Relations  
 Wells Fargo  
 Government Relations  
 1810 Palmcroft Drive NE  
 Phoenix, AZ 85007  
 (602) 799-4626  
[dave.a.howell@wellsfargo.com](mailto:dave.a.howell@wellsfargo.com)



**The Honorable Brian Patrick Kennedy**  
 House Speaker Pro Tempore  
 Rhode Island General Assembly  
 State House  
 82 Smith Street  
 Providence, RI 02903  
 (401) 377-8818  
[rep-kennedy@rilegislature.gov](mailto:rep-kennedy@rilegislature.gov)



**The Honorable Greg Leding**  
 Senate Minority Leader  
 Arkansas General Assembly  
 1339 E Columbus Blvd  
 Fayetteville, AR 72201  
 (479) 422-8099  
[greg.leding@senate.ar.gov](mailto:greg.leding@senate.ar.gov)



**Ms. Sabrina Lewellen**  
 Deputy Director  
 Arkansas Senate  
 Assistant Secretary of the Senate  
 State Capitol, Room 320  
 500 Woodlane  
 Little Rock, AR 72201  
 (501) 682-5608  
[sabrina.lewellen@senate.ar.gov](mailto:sabrina.lewellen@senate.ar.gov)



**Mr. Brian McAndrews**  
 Managing Director, State Government  
 Relations  
 TIAA  
 10th Floor  
 560 Mission Street  
 San Francisco, CA 94105  
 (415) 882-3767  
[bmcandrews@tiaa.org](mailto:bmcandrews@tiaa.org)



**The Honorable Jeremy Miller**  
 State Senator  
 Minnesota Legislature  
 MN Senate Office Building  
 Room 3113  
 95 University Avenue West  
 St. Paul, MN 55155  
 (651) 296-5649  
[sen.jeremy.miller@senate.mn](mailto:sen.jeremy.miller@senate.mn)



**The Honorable Ann Millner**  
 Senate Majority Whip  
 Utah Legislature  
 4275 Spring Rd  
 Ogden, UT 84114  
 (801) 900-3897  
[amillner@le.utah.gov](mailto:amillner@le.utah.gov)



**Ms. LaTanya Pattillo**  
 Director, Policy and Advocacy  
 NWEA  
 121 NW Everett Street  
 Portland, OR 97209  
 (910) 603-0282  
[latanya.pattillo@nwea.org](mailto:latanya.pattillo@nwea.org)



**Ms. Michelle Peacock**  
 Global Head of Public Policy  
 Waymo  
 100 Mayfield Ave  
 Mountain View, CA 94043  
 (202) 255-9007  
[peacockm@waymo.com](mailto:peacockm@waymo.com)



**The Honorable Angelo Puppolo**  
 State Representative  
 Massachusetts General Court  
 State House, Room 122  
 24 Beacon Street  
 Boston, MA 02133  
 (413) 596-4333  
[angelo.puppolo@mahouse.gov](mailto:angelo.puppolo@mahouse.gov)



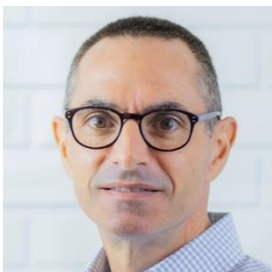
**Mr. Christopher T. Riley**  
 Director, State Government Relations  
 Archer Daniels Midland (ADM)  
 4666 Faries Parkway  
 Decatur, IL 62526  
 (217) 451-4403  
[chris.riley@adm.com](mailto:chris.riley@adm.com)



**Ms. Anne Sappenfield**  
 Director  
 Wisconsin Legislature  
 Legislative Council, Suite 401  
 1 East Main Street  
 Madison, WI 53703  
 (608) 266-1304  
[anne.sappenfield@legis.wisconsin.gov](mailto:anne.sappenfield@legis.wisconsin.gov)



**Ms. Jenn Stowe**  
 Vice President, Government Relations  
 The Carpet and Rug Institute  
 Suite 700  
 3033 Wilson Boulevard  
 Arlington, VA 22201  
 (703) 875-0634  
[jstowe@carpet-rug.org](mailto:jstowe@carpet-rug.org)



**Mr. Joseph Testa**  
 Joseph Testa and Associates  
 American Express  
 1230 North Danville Street  
 Arlington, VA 22201  
 (703) 573-3226  
[joe@jt-associates.com](mailto:joe@jt-associates.com)



**Mr. Jeff Thiebert**  
 Director, Project Development and Support  
 The Pew Charitable Trusts  
 901 East Street NW  
 Washington, D.C. 20004  
 (202) 540-6538  
[jthiebert@pewtrusts.org](mailto:jthiebert@pewtrusts.org)



**Mr. Kevin Thompson**  
Senior Director, of State and Local  
Government Relations  
Walmart  
7001 W. Inglewood Dr  
Rogers, AR 72758  
(703) 868-2290  
kevin.p.thompson@walmart.com



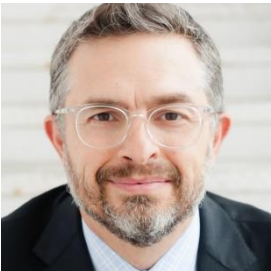
**The Honorable Robin Vos**  
Speaker of the Assembly  
Wisconsin Legislature  
P.O. Box 8952  
Madison, WI 53708  
(608) 237-9163  
rep.vos@legis.wisconsin.gov



**Ms. Angela Williams**  
Senior Director, External Relations  
Stride  
2300 Corporate Park Drive  
Herndon, VA 20171  
(720) 229-2009  
awilliams@k12.com



**Mr. Ethan Wilson**  
Vice President of State Issues  
Stateside Associates Inc  
PO Box 4794  
Incline Village, NV 89450  
(530) 908-3859  
elw@stateside.com



**Mr. Fred Zeytoojian**  
Senior Counsel, State and Local  
Government Affairs  
Apple, Inc.  
Suite 915  
801 Pennsylvania Ave NW  
Washington, D.C. 20004 (202) 486-  
5516 fzeytoonjian@apple.com

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**AUG. 13, 2023 | 11 AM-NOON | GRAND 4**

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1. Welcome and Introductions
2. Update From NCSL's Chief Executive Officer
3. Reports From LSCC Work Groups
  - a. Professional Staff Association Officers
  - b. Standing Committee Officers
  - c. Recruitment and Retention Special Work Group
  - d. Strategic Planning
4. Reports From LSCC Subcommittees
  - a. Programs and Professional Development
  - b. Information Technology, Social Media, E-Learning and Outreach
  - c. Legislative Institution
5. Other Business

Last Updated: May 15, 2023

**EXECUTIVE COMMITTEE OFFICERS**


**Anne Sappenfield**  
**NCSL Staff Chair**  
 Director  
 Legislative Council  
 Wisconsin Legislature  
 (608) 266-1304  
 anne.sappenfield@legis.wisconsin.gov



**Sabrina N. Lewellen**  
**NCSL Staff Vice Chair**  
 Deputy Director – Senate  
 Assistant Secretary of the Senate  
 Arkansas General Assembly  
 (501) 682-5608  
 sabrina.lewellen@senate.ar.gov  
*-Strategic Planning Workgroup,  
 Chair*



**Joseph James "J.J." Gentry, Esq.**  
**NCSL Immediate Past Staff Chair**  
 Counsel, Ethics Committee – Senate  
 South Carolina General Assembly  
 (803) 212-6306  
 jjgentry@scsenate.gov

**AT LARGE MEMBERS**


**Tim Bommel**  
 Photojournalist  
 House of Representatives  
 Missouri General Assembly  
 (573) 751-4043  
 tim.bommel@house.mo.gov  
*- Recruitment & Retention Workgroup  
 - Information Technology, Social Media, E-  
 Learning and Outreach Subcommittee*



**Martin W. Brock**  
 Chief of Police  
 North Carolina General Assembly  
 (919) 733-2159  
 martin.brock@ncleg.gov  
*- Recruitment & Retention  
 Workgroup  
 - Legislative Institution Subcommittee,  
 Vice-Chair*



**Jon Courtney**  
 Deputy Director for Program Evaluators  
 Legislative Finance Committee  
 New Mexico Legislature  
 (505) 986-4550, Ext. 4539  
 jon.courtney@nmlegis.gov  
*-Strategic Planning Workgroup  
 -Information Technology, Social Media, E-  
 Learning and Outreach Subcommittee, Vice  
 Chair*



**Lonnie Edgar**  
 Deputy Director  
 Legislative PEER Committee  
 Mississippi Legislature  
 (601) 359-1226  
 lonnie.edgar@peer.ms.gov  
*- Recruitment & Retention Workgroup  
 -Information Technology, Social  
 Media, E-Learning and Outreach  
 Subcommittee, Vice Chair*



**Matt Gehring**  
Staff Coordinator  
House Research Department  
Minnesota Legislature  
(651) 296-5052  
matt.gehring@house.mn  
*-Strategic Planning Workgroup*  
*-Legislative Institution Subcommittee*



**Doug Himes**  
Ethics Counsel  
Office of the Chief Clerk  
Tennessee General Assembly  
(615) 741-1195  
doug.himes@capitol.tn.gov  
*-Recruitment & Retention Workgroup,*  
*Vice Chair*  
*-Programs and Professional*  
*Development Subcommittee*



**Eric Katz**  
Counsel to the Majority, New York State  
Senate Office of Majority Counsel and  
Program  
New York State Assembly  
(518) 462-2867  
katz@nysenate.gov  
*-Recruitment & Retention Workgroup*  
*-Programs and Professional Development*  
*Subcommittee*



**Terri Kondoff**  
Director  
Legislative Services Office  
Idaho State Legislature  
(208) 334-4828  
tkondoff@lso.idaho.gov  
*-Recruitment & Retention Workgroup,*  
*Vice Chair*  
*-Legislative Institution Subcommittee*



**Othni J. Lathram**  
Director, Legislative Services Agency  
Alabama Legislature  
(334) 261-0690  
olathram@lsa.state.al.us  
*-Strategic Planning Workgroup*  
*-Programs and Professional Development*  
*Subcommittee*



**Natalie Castle**  
Director  
Legislative Council  
Colorado General Assembly  
(303) 909-9945  
natalie.castle@state.co.us  
*-Recruitment & Retention Workgroup,*  
*Chair*  
*-Programs and Professional*  
*Development Subcommittee*



**Rich Olsen**  
Director  
Legislative Services Division  
West Virginia Legislature  
(304) 347-4749  
rich.olsen@wvlegislature.gov  
*-Recruitment & Retention Workgroup*  
*-Programs and Professional Development*  
*Subcommittee*



**Jill Reinmuth**  
Staff Director  
Office of Program Research  
Washington Legislature  
(360) 786-7102  
Jill.reinmuth@leg.wa.gov  
*- Strategic Planning Workgroup*  
*- Programs and Professional*  
*Development Subcommittee, Chair*

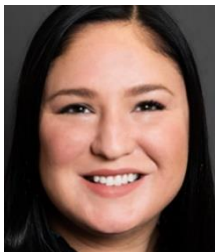




**Paul Smith**  
Clerk of the House  
House of Representatives  
New Hampshire General Court  
(603) 271-2548  
paul.smith@leg.state.nh.us  
-*Recruitment & Retention Workgroup*  
-*Legislative Institution Subcommittee*



**John Snyder**  
Committee Staff Administrator  
Legislative Research Commission  
Kentucky General Assembly  
(502) 564-8100, Ext. 478  
john.snyder@lrc.ky.gov  
-*Recruitment & Retention Special Workgroup*  
-*Information Technology, Social Media, E-Learning and Outreach Subcommittee*



**Betsy Theroux**  
Director, Media Services  
House of Representatives  
Georgia General Assembly  
(404) 656-3996  
betsy.theroux@house.ga.gov  
-*Strategic Planning Workgroup*  
-*Information Technology, Social Media, E-Learning and Outreach Subcommittee, Chair*



**Will Tracy**  
Communications  
Specialist/Videographer  
Arkansas House of Representatives  
(501) 682-7771  
will.tracy@arkansashouse.org  
-*Recruitment & Retention Workgroup*  
-*Information Technology, Social Media, E-Learning and Outreach Subcommittee*

**DISCRETIONARY APPOINTMENTS**


**Soren Jacobsen**  
Senior IT Specialist  
Legislative Services Office  
Idaho Legislature  
(208) 334-4848  
sjacobsen@lso.idaho.gov  
-*Recruitment & Retention Workgroup*  
-*Legislative Institution Subcommittee, Chair*



**Lori Mathis**  
Director  
Office of Operations & Support  
Service  
Maryland General Assembly  
(410) 946-5120  
lorm@mlis.state.md.us  
-*Recruitment & Retention Workgroup*  
-*Programs and Professional Development Subcommittee*



**Eric Nauman**  
Principal Fiscal Analyst  
Minnesota Legislature  
(651) 296-5539  
eric.nauman@senate.mn  
-*Strategic Planning Workgroup, Co-Chair*  
-*Programs and Professional Development Subcommittee, Vice Chair*



**Shunti Taylor**  
Deputy Director  
Georgia Department of Audits &  
Accounts  
(404) 651-8866  
taylorsh@audits.ga.gov  
-*Recruitment & Retention Workgroup*  
-*Legislative Institution Subcommittee*



**Emily Thompson**  
 Legal Division Director  
 North Dakota Legislative Assembly  
 (701) 328-4237  
 ethompson@ndlegis.gov  
*-Recruitment & Retention Workgroup*  
*-Programs and Professional Development Subcommittee*



**Jerry McGinty**  
 Director  
 Legislative Budget Board  
 Texas Legislature  
 (512) 463-1043  
 jerry.mcgintry@lbb.texas.gov  
*-Recruitment & Retention Workgroup*  
*-Information Technology, Social Media, E-Learning and Outreach Subcommittee*

**STAFF OFFICERS OF THE OVERALL STANDING COMMITTEE**


**Michelle Davis**  
**Vice Chair, NCSL Standing Committees**  
 Senior Policy Analyst  
 Maryland General Assembly  
 (410) 946-5215  
 michelle.davis@mlis.state.md.us  
*-Standing Committee Officers Workgroup*  
*-Legislative Institution Subcommittee*



**K.C. Norwalk**  
**Staff Co-Chair, NCSL Standing Committees**  
 Deputy Director  
 Legislative Services Agency  
 Indiana General Assembly  
 (317) 234-2105  
 kc.norwalk@iga.in.gov  
*-Standing Committee Officers Workgroup, Co-Chair*  
*-Legislative Institution Subcommittee*



**Miriam Fordham, Ph. D**  
**Vice Chair, NCSL Standing Committees**  
 Legislative Fiscal Analyst  
 Legislative Research Commission  
 Kentucky General Assembly  
 (502) 564-8100, Ext. 347  
 miriam.fordham@lrc.ky.gov  
*-Standing Committee Officers Workgroup*  
*-Information Technology, Social Media, E-Learning and Outreach Subcommittee*



**Melissa Renick**  
**Staff Co-Chair, NCSL Standing Committees**  
 Assistant Director for Research  
 Legislative Research Department  
 Kansas Legislative  
 (785) 296-3181  
 melissa.renick@klrd.ks.gov  
*-Standing Committee Officers Workgroup, Co-Chair*  
*-Legislative Institution Subcommittee*



**Jeff Wice**  
**Vice Chair, NCSL Standing Committees**  
 Special Counsel  
 State Assembly  
 New York Legislature  
 (202) 494-7991  
 jmwice@gmail.com  
*-Standing Committee Officers Workgroup*  
*-Legislative Institution Subcommittee*



**Raysa Martinez Kruger**  
**Vice Chair, NCSL Standing Committees**  
 Principal Research Analyst  
 New Jersey Office of Legislative Services  
 (609) 847-3890  
 Rmartinez@njleg.org  
*-Standing Committee Officers Workgroup*  
*-Legislative Institution Subcommittee*

## PROFESSIONAL STAFF ASSOCIATIONS

### American Society of Legislative Clerks and Secretaries (ASLCS)

NCSL Liaison: Holly South



**Tim Sekerak**  
**President, ASLCS**  
Chief Clerk, House of Representatives  
Oregon Legislative Assembly  
(503) 986-1870  
tim.sekerak@oregonlegislature.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Legislative Institution Subcommittee*



**Yolanda Dixon**  
**President-Elect, ASLCS**  
Secretary of the Senate  
Louisiana Legislature  
(225) 342-6184  
dixon@legis.la.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Legislative Institution Subcommittee*

### Leadership Staff Professional Association (LSPA)

NCSL Liaison: Megan McClure



**Aurora Hauke**  
**Chair LSPA**  
Chief of Staff  
Senator Jesse Kiehl  
Alaska Legislature  
(907) 465-5051  
aurora.hauke@akleg.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional Development  
Subcommittee*



**Alicia Henry**  
**Vice Chair LSPA**  
Director of Scheduling / Special  
Assistant  
Office of Chairman Phil Mendelson  
Council of the District of Columbia  
(202) 724-8038  
ahenry@dccouncil.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional  
Development Subcommittee*

### Legislative Information and Communications Staff (LINCS)

NCSL Interim Liaison: Carrie Maulin and Ta’Vion Hampton



**Andrea Peterson**  
**Chair, LINCS**  
Deputy Chief of Staff  
Utah Legislature  
(810) 791-3365  
andrea.peterson@le.utah.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional  
Development Subcommittee*



**Camille Taylor**  
**Vice-Chair, LINCS**  
Senior Media Services Specialist  
Georgia General Assembly  
(404) 656-0305  
camille.taylor@house.ga.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
- Information Technology, Social  
Media, E-Learning and Outreach  
Subcommittee*

**Legislative Research Librarians (LRL)**

NCSL Liaison: Megan McClure and Ta'Vion Hampton



**Jessica Lundgren**  
**Chair, LRL**  
 Senior Law Librarian  
 Maine State Law & Legislative Reference  
 Library  
 (207) 287-1607  
 jessica.lundgren@legislature.maine.gov  
*-Professional Staff Assoc. Officers  
 Workgroup  
 -Programs and Professional Development  
 Subcommittee*



**Lindsay Pealer**  
**Vice Chair LRL**  
 Director of Library and Research  
 Programs  
 Office of the Legislative Counsel  
 California Legislature  
 (916) 341-8030  
 lindsay.pealer@legislativecounsel.ca.gov  
*-Professional Staff Assoc. Officers  
 Workgroup  
 - Information Technology, Social Media,  
 E-Learning and Outreach Subcommittee*

**National Association of Legislative Fiscal Offices (NALFO)**

NCSL Liaison: Erica MacKellar



**Amy Skei**  
**President, NALFO**  
 Budget Coordinator  
 House Transportation Committee  
 Washington Legislature  
 (360) 786-7109  
 amy.skei@leg.wa.gov  
*-Professional Staff Assoc. Officers  
 Workgroup  
 -Legislative Institution Subcommittee*



**Krista Lee Carsner**  
**Vice President, NALFO**  
 Executive Director  
 Fiscal Review Committee  
 Tennessee General Assembly  
 (615) 532-9941  
 krista.lee.carsner@capitol.tn.gov  
*-Professional Staff Assoc. Officers  
 Workgroup  
 -Information Technology, Social Media,  
 E-Learning and Outreach Subcommittee*

**National Association of Legislative Information Technology (NALIT)**

NCSL Liaison: Kae Warnock



**Nate Rohan**  
**Chair, NALIT**  
 Deputy Director  
 Legislative Technology Services Bureau  
 Wisconsin Legislature  
 (608) 283-1812  
 nate.rohan@legis.wisconsin.gov  
*-Professional Staff Assoc. Officers  
 Workgroup, Vice Chair  
 -Information Technology, Social Media, E-  
 Learning and Outreach Subcommittee*



**Dave Burhop**  
**Vice Chair, NALIT**  
 Director  
 Division of Legislative Automated  
 Systems  
 Virginia General Assembly  
 (804) 371-8961  
 dburhop@dlas.virginia.gov  
*-Professional Staff Assoc. Officers  
 Workgroup  
 -Programs and Professional  
 Development Subcommittee*

**NCS National Legislative Program Evaluation Society (NLPES)**

NCSL Liaison: Megan McClure



**Eric Thomas**  
**Chair, NLPES**  
Audit Coordinator – Joint Legislative Audit  
& Review Committee  
Washington Legislature  
(302) 725-5182  
eric.thomas@leg.wa.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional Development  
Subcommittee*



**Darin Underwood**  
**Vice Chair, NLPES**  
Deputy Auditor General  
Office of the Legislative Auditor General  
Utah Legislature  
(801) 580-3978  
dunderwood@le.utah.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Legislative Institution Subcommittee*

**National Legislative Services and Security Association (NLSSA)**

NCSL Liaison: Carrie Maulin and Cat Chrobak



**Richard Webb**  
**President, NLSSA**  
Chief Deputy Sergeant-At-Arms  
South Carolina General Assembly  
(803) 427-0102  
richardwebb@scsenate.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional  
Development Subcommittee*



**Michelle O'Brien**  
**Vice President, NLSSA**  
Special Projects Coordinators  
Idaho Legislature  
(208) 334-4850  
mobrien@lso.idaho.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Legislative Institution Subcommittee*

**Research, Editorial, Legal and Committee Staff (RELACS)**

NCSL Liaison: Kae Warnock



**Erica Warren**  
**Chair, RELACS**  
Assistant Reviser of Statutes  
Legislative Research Commission  
Kentucky General Assembly  
(502) 564-8100 EXT. 512  
erica.warren@lrc.ky.gov  
*-Professional Staff Assoc. Officers  
Workgroup, Chair  
-Programs and Professional Development  
Subcommittee*



**Rachel Weiss**  
**Vice Chair, RELACS**  
**Research Analyst**  
Legislative Services Division  
Montana Legislature  
(406) 444-5367  
rachel.weiss@legmt.gov  
*-Professional Staff Assoc. Officers  
Workgroup  
-Programs and Professional  
Development Subcommittee*

The following officers and members were present:

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**OFFICERS**

Anne Sappenfield, NCSL Staff Chair, Wisconsin  
Sabrina Lewellen, NCSL Staff Vice Chair, Arkansas  
J.J. Gentry, Immediate Past NCSL Staff Chair, South Carolina

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**LSCC MEMBERS**

Tim Bommel, Missouri	K.C. Norwalk, Indiana
Martin W. Brock, North Carolina	Rich Olsen, West Virginia
Dave Burhop, Virginia	Lindsey Pealer, California
Krista Lee Carsner, Tennessee	Jill Reinmuth, Washington
Natalie Castle, Colorado	Melissa Renick, Kansas
Jon Courtney, New Mexico	Nate Rohan, Wisconsin
Lonnie Edgar, Jr., Mississippi	Tim Sekerak, Oregon
Miriam Fordham, Kentucky	Amy Skei, Washington
Kirk Fulford, Alabama (NALFO sub)	Paul Smith, New Hampshire
Matt Gehring, Minnesota	John Snyder, Kentucky
Aurora Hauke, Alaska	Camille Taylor, Georgia
Alicia Henry, Washington D.C.	Shunti Taylor, Georgia
Doug Himes, Tennessee	Betsy Theroux, Georgia
Soren Jacobsen, Idaho	Emily Thompson, North Dakota
Eric Katz, New York	Will Tracy, Arkansas
Lori Mathis, Maryland	Erica Warren, Kentucky
Raysa Martinez Kruger, New Jersey	Rachel Weiss, Montana
Jerry McGinty, Texas	Jeff Wice, New York
Eric Nauman, Minnesota	

**WELCOME AND INTRODUCTIONS**

NCSL Staff Chair Anne Sappenfield (Wisconsin) gave opening remarks, thanked everyone for coming and asked attendees to introduce themselves.

NCSL CEO Tim Storey reported on the organization's financial status. The budget for fiscal year 2024 will be presented and voted on by the Executive Committee this weekend, and it is in good shape, Storey said. There is a budget surplus of over \$1 million, which has been put into the reserve fund. The strength of the reserve fund bodes well for the stability of NCSL's operations going forward. Other areas of success include the reach of NCSL to each of the states and territories, with state liaison visit reports having been incredibly positive. About 4,000 legislators and staff attended NCSL training sessions in the

last five months, including in-person and online sessions. The volume of research requests has been high for all the policy teams. NCSL is in full planning mode for the 2023 Summit in Indianapolis, with over 900 people registered to date. This is an indication that attendance could surpass 5,000 by the time Summit arrives.

### **LSCC WORK GROUP REPORTS**

#### **PROFESSIONAL STAFF ASSOCIATION WORK GROUP**

Chair Erica Warren (Kentucky) reported that the group had a report from Staff Vice Chair Sabrina Lewellen on plans for NCSL's 50th anniversary. Lewellen requested that the staff associations review their websites for content updates and create plans to recognize significant people in their histories as well as significant events for each association.

The group heard updates on staff association member exchange programs (seven of the nine). All reported they are moving forward, with several exchanges having been held already and several others to happen in the coming months. The group heard a report on Staff Week and the success of the staff shoutouts. During the week there was a podcast, a webinar and a town hall to celebrate legislative staff across the country. There was an update on the Legislative Staff Institutional Essentials program, with discussion and reporting on its improvement and success. There was continued discussion on adding other certificate programs, with no decision made. The timing of when additional programs might be held, the availability of NCSL staff resources, and the possibility of detracting from the current Institutional Essentials program are important considerations. The committee also received a report on Breezio, the replacement to Lyris; progress is being made, but additional work is needed before it becomes available to the full staff association. A motion was made to recommend that NCSL host a Staff Hub-type event on an approximate five-year cycle, not including presidential years. Motion was adopted.

#### **STANDING COMMITTEES WORK GROUP**

Vice Chair Melissa Renick (Kansas) reported that, as part of its ongoing examination of the structure of standing committees at NCSL, the members discussed whether the committee names were reflective of what each group covers and whether the subjects together are simple and straightforward enough. The goal is to increase staff and legislator engagement. The group also discussed plans for future professional development sessions on negotiation skills, and creative ways to problem-solve. Molly Ramsdell (NCSL) gave a report on standing committee staff membership and the number of new legislative leaders (35) coming in September. The group heard about a 50-state survey and how it relates to having new committee officers, and considered offering standing committee officers professional development opportunities that could be part of a credentialing program.

#### **RECRUITMENT AND RETENTION SPECIAL WORKGROUP**

Chair Natalie Castle (Colorado) reported that Natalie Wood (NCSL) presented the findings of a survey on staff turnover and retention, revealing that compensation and workplace flexibility were the primary

factors contributing to staff retention and turnover. There is a plan to create a document about best practices on workplace flexibility and remote hybrid work. The work group will be moving from the subject of retention and more toward the recruitment aspects of hiring legislative staff.

#### **STRATEGIC PLANNING WORKGROUP**

Vice Chair Sabrina Lewellen (Arkansas) laid out a vision and mission statement for the upcoming 50th-anniversary celebration. There is already a mission statement and a vision statement, along with an anniversary timeline that will roll those out officially in August. The soft launch of the celebration will begin in January 2024 and will stretch through December 2025. The work group will finalize the NCSL staff chair goals for 2023-24 and conduct knowledge transfer touchpoint meetings with subcommittee and work group chairs to ensure smooth transitions between leadership years.

#### **LSCC SUBCOMMITTEE REPORTS**

##### **PROGRAMS AND PROFESSIONAL DEVELOPMENT SUBCOMMITTEE**

Chair Jill Reinmuth (Washington) reported that the subcommittee is continuing its work to gather, map and inventory the professional development programs offered by NCSL to legislative staff. Sarah Altshuler (NCSL) has been instrumental in creating a database that will assist the subcommittee and the LSCC in identifying areas of needed programming. Adding programs similar to the Legislative Staff Institutional Essentials program was discussed, with members raising concerns about feasibility, given limited NCSL staff resources and the tight calendar that legislative staff are under during the interim periods.

The group has also been working on creating a set of standard evaluation questions that can be used for most if not all the professional development offered through NCSL, including the staff associations. A motion was made by Natalie Castle: "I move to recommend that NCSL include the core questions as part of all evaluations of professional development programs for legislative staff, and that NCSL consider options for including related data in future reports on such programs." The motion was adopted.

Regarding the Young and New Professionals group, the subcommittee heard that there is additional NCSL staff and NCSL Foundation support for the group and a sponsor for its event at the NCAA Hall of Champions in Indianapolis. There was discussion on LSMI and updates on the change in USC staff; more information should be available at the meeting in Indianapolis.

##### **INFORMATION TECHNOLOGY, SOCIAL MEDIA, E-LEARNING AND OUTREACH SUBCOMMITTEE**

Chair Betsy Theroux (Georgia) shared updates on Staff Snapshots, which have been redesigned and are available on the State Legislatures News page. Staff Week was highly successful, with over 1,700 shoutouts being sent in. The next program to receive the digital badging will be Legislative Staff Institutional Essentials. This year's cohorts will be the first to be offered this option, with past cohorts to follow. Streaming sessions at the Legislative Summit will be through Facebook and LinkedIn. The group



also discussed website security and improvements, such as no longer needing to log in to access the video library, making the content accessible to a wider audience increasing views by 89%.

#### **LEGISLATIVE INSTITUTION SUBCOMMITTEE**

Chair Soren Jacobsen (Idaho) reported on the group's work in defining affinity groups, including an exercise in which members tried to define what they may look like. Progress continues on the oral history project, including a blueprint of the project going forward. Fourteen interviews were done to create content upgrades for the Compass video. The group discussed recruitment and retention efforts that overlap with the Recruitment and Retention Special Work Group and expressed appreciation for Natalie Woods' presentation and distillation of the topics and information.

#### **PROFESSIONAL DEVELOPMENT EXERCISE**

Curt Stedron (NCSL) conducted a brainstorming exercise to identify key knowledge and skills needed by legislative staff for their success. Attendees were asked, "What does a person in my role need to know, to be able to do?" The information will be used to design and implement new training modules.

#### **ADJOURNMENT**

Sappenfield gave closing remarks, thanked everyone for their work and attendance, and adjourned the meeting.

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**AUG. 13, 2023 | 8:30-9:30 AM | ROOM 301**

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1. Welcome and introductions
2. Updates from PSAs
3. Goals:
  - a. Review of staff chair goals and bylaw responsibilities
  - b. Staff Certificate Program subgroup update
4. Knowledge transfer update
5. Breezio update
6. Other/new business
7. Adjournment

**PROFESSIONAL STAFF ASSOCIATION OFFICERS WORK GROUP****MEMBERS****Erica Warren, Kentucky, Chair**

Dave Burhop, Virginia  
Krista Lee Carsner, Tennessee  
Yolanda Dixon, Louisiana  
Aurora Hauke, Alaska  
Alicia Henry, District of Columbia  
Jessica Lundgren, Maine  
Michelle O'Brien, Idaho  
Lindsay Pealer, California  
Aundrea Peterson, Utah  
Tim Sekerak, Oregon

**Nate Rohan, Wisconsin, Vice-Chair**

Amy Skei, Washington  
Camille Taylor, Georgia  
Eric Thomas, Washington  
Darin Underwood, Utah  
Richard Webb, South Carolina  
Rachel Weiss, Montana

**NCSL STAFF**

Carrie Maulin, Lead  
Arturo Pérez

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**AUG. 13, 2023 | 8:30-9:30 AM | ROOM 302**

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1. Welcome
2. Feedback from Professional Development/Standing Committee Staff Officers call
3. Officer knowledge transfer
4. Finalize staff officer survey
5. Standing committee outreach
6. Other business

**STANDING COMMITTEE OFFICERS WORK GROUP****MEMBERS****K.C. Norwalk, Indiana, Co-Chair**

Michelle Davis, Maryland, Vice Chair  
Miriam Fordham, Kentucky, Vice Chair  
Raysa Martinez Kruger, New Jersey, Vice Chair  
Jeff Wice, New York, Vice Chair

**Melissa Renick, Kansas, Co-Chair****NCSL STAFF**

Molly Ramsdell, Lead  
Kate Blackman  
Diana Noel

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**AUG. 13, 2023 | 8:30-9:30 AM | ROOM 303**

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1. Welcome and introductions
2. Review of new NCSL webpage and resources
3. Reminder to come to Monday Summit session
4. Other business

**RECRUITMENT & RETENTION SPECIAL WORK GROUP****MEMBERS****Natalie Castle, Colorado, Chair**

Tim Bommel, Missouri  
Martin Brock, North Carolina  
Lonnie Edgar, Mississippi  
Soren Jacobsen, Idaho  
Eric Katz, New York  
Terri Kondeff, Idaho  
Lori Mathis, Maryland  
Jerry McGinty, Texas  
Rich Olsen, West Virginia

**Doug Himes, Tennessee, Vice-Chair**

John Snyder, Kentucky  
Paul Smith, New Hampshire  
Shunti Taylor, Georgia  
Emily Thompson, North Dakota  
Will Tracy, Arkansas

**NCSL STAFF**

Natalie Wood, Lead  
Victor Vialpando-Nuñez

---

**AUG. 13, 2023 | 8:30-9:30 AM | ROOM 304**

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1. 2023-2023 Staff Chair Goals – final discussion
2. Knowledge Transfer Meetings - wrap-up conversation
3. NCSL 50th Anniversary update
4. Next steps/ other business

**STRATEGIC PLANNING WORK GROUP****MEMBERS****Sabrina Lewellen, Arkansas, Chair**

Jon Courtney, New Mexico  
Matt Gehring, Minnesota  
Othni Lathram, Alabama  
Eric Nauman, Minnesota  
Jill Reinmuth, Washington  
Betsy Theroux, Georgia

**NCSL STAFF**

Stacy Householder, Lead  
Alex Alavi  
Gene Rose

---

**AUG. 13, 2023 | 9:45-10:45 AM | ROOM 301**

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1. Welcome
2. LSIE Badge Selection
3. Listserv Update
4. Summit Registration Update
5. Other Items

## **IT, SOCIAL MEDIA, E-LEARNING AND OUTREACH SUBCOMMITTEE**

### **MEMBERS**

**Betsy Theroux, Georgia, Chair**

Tim Bommel, Missouri  
Krista Lee Carsner, Tennessee  
Jon Courtney, New Mexico  
Miriam Fordham, Kentucky  
Jerry McGinty, Texas  
Lindsay Pealer, California  
Nate Rohan, Wisconsin

**Lonnie Edgar, Mississippi, Vice Chair**

John Snyder, Kentucky  
Camille Taylor, Georgia  
Will Tracy, Arkansas

**NCSL STAFF**

Victor H. Vialpando-Nuñez, Lead  
Diana Noel  
Gene Rose

---

**AUG. 13, 2023 | 9:45-10:45 AM | ROOM 302**

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1. Welcome and introductions
2. Professional development – “map” and gap analysis
3. Certificate opportunities – feasibility of additional programs
4. LSMI update
5. LSIE update
6. Recap and other business

**PROGRAMS & PROFESSIONAL DEVELOPMENT SUBCOMMITTEE****MEMBERS****Jill Reinmuth, Washington, Chair**

Dave Burhop, Virginia  
Natalie Castle, Colorado  
Aurora Hauke, Alaska  
Alicia Henry, District of Columbia  
Doug Himes, Tennessee  
Eric Katz, New York  
Othni Lathram, Alabama  
Jessica Lundgren, Maine  
K.C. Norwalk, Indiana  
Lori Mathis, Maryland  
Rich Olsen, West Virginia

**Eric Nauman, Minnesota, Vice Chair**

Aundrea Peterson, Utah  
Eric Thomas, Washington  
Emily Thompson, North Dakota  
Erica Warren, Kentucky  
Richard Webb, South Carolina  
Rachel Weiss, Montana

**NCSL STAFF**

Arturo Pérez, Lead  
Alex Alavi  
Stacy Householder  
Carrie Maulin

---

**AUG. 13, 2023 | 9:45-10:45 AM | ROOM 303**

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1. Welcome
2. LSCC description
3. Affinity groups
4. "Oral History" project
5. "The Compass" video
6. Recruitment and retention
7. Other business
8. Closing

**LSCC LEGISLATIVE INSTITUTION SUBCOMMITTEE****MEMBERS****Soren Jacobsen, Idaho, Chair**

Michelle Davis, Maryland  
Yolanda Dixon, Louisiana  
Matt Gehring, Minnesota  
Terri Kondeff, Idaho  
Raysa Martinez Kruger, New Jersey  
K.C. Norwalk, Indiana  
Michelle O'Brien, Idaho  
Melissa Renick, Kansas  
Tim Sekerak, Oregon

**Martin Brock, North Carolina, Vice Chair**

Amy Skei, Washington  
Paul Smith, New Hampshire  
Shunti Taylor, Georgia  
Darin Underwood, Utah  
Jeff Wice, New York

**NCSL Staff**

Kate Blackman, Lead  
Molly Ramsdell  
Natalie Wood



The following officers and members were present:

---

**OFFICERS**

Brian Patrick Kennedy, House speaker pro tem, Rhode Island  
Wayne Harper, Senate president pro tem, Utah  
Scott Saiki, House speaker, Hawaii  
Anne Sappenfield, director, Legislative Council, Wisconsin  
Sabrina Lewellen, deputy director and assistant secretary, Arkansas Senate  
J.J. Gentry, counsel, Senate Ethics Committee, South Carolina

---

**EXECUTIVE COMMITTEE MEMBERS**

Rep. Tyler August, Wisconsin	Eric Katz, New York
Rep. Ann Bollin, Michigan	Sen. Becky Massey, Tennessee
Tim Bommel, Missouri	Rep. Billy Mitchell, Georgia
Martin Brock, North Carolina	Assemblywoman Carol Murphy, New Jersey
Natalie Castle, Colorado	K.C. Norwalk, Indiana
Sen. Cristina Castro, Illinois	Rich Olsen, West Virginia
Rep. Gilda Cobb-Hunter, South Carolina	Jill Reinmuth, Washington
Jon Courtney, New Mexico	Melissa Renick, Kansas
Rep. Kurt Daudt, Minnesota	John Snyder, Kentucky
Lonnie Edgar, Mississippi	Assemblywoman Michaelle Solages, New York
Rep. Marcus C. Evans, Illinois	Senate President Karen Spilka, Massachusetts
Rep. Deborah Ferguson, Arkansas	Senate President Robert Stivers, Kentucky
Matt Gehring, Minnesota	Sen. Harold "Trey" Stewart, Maine
Rep. Roger Goodman, Washington	Betsy Theroux, Georgia
Speaker Roger Hanshaw, West Virginia	Will Tracy, Arkansas
Doug Himes, Tennessee	Sen. Barry Usher, Montana
Sen. W. Briggs Hopson III, Mississippi	Sen. Whitney Westerfield, Kentucky
Sen. Jean Hunhoff, South Dakota	

A quorum was present with 41 members in attendance.

## **INTRODUCTIONS**

Rep. Brian Patrick Kennedy, the president-elect of NCSL, welcomed everyone to the Executive Committee meeting in Providence, R.I. He mentioned the evening's WaterFire event, the event at Cafe Nuovo and the shuttle service available to and from the hotel.

Kennedy acknowledged the reception at the State House the previous night and thanked everyone for attending. He pointed out the State House's notable features, including its unsupported marble dome, the fourth-largest in the world.

He then introduced himself and other committee members, after which there were introductions from the attendees, including sponsors, NCSL staff and delegates from Quebec, Ireland and Ghana.

Kennedy noted that the upcoming budget vote for fiscal year 2024 was a significant aspect of the meeting and said he would shortly hand over the proceedings to NCSL CEO Tim Storey for further housekeeping measures.

## **WELCOME OF INTERNATIONAL GUEST**

Kennedy introduced Sen. Mark Daly, the 24th chair of the Senate of Ireland and a great friend of NCSL. Daly created the American Irish State Legislator's Caucus, which now has bipartisan members in all 50 states and U.S. territories.

Daly mentioned that this year marks the 25th anniversary of the Good Friday Peace Agreement, which brought peace after three decades of conflict in Northern Ireland. He expressed gratitude for the support of U.S. state legislators, which was crucial in achieving peace in the region.

The American Irish State Legislator's Caucus was established through a relationship with NCSL and the National Conference of State Legislators. It has grown to communicate with over 2,000 state legislators every month and has brought several state lawmakers to visit Ireland.

Daly discussed the Ireland Trade Commission, which was proposed by the New Jersey Caucus and established by legislation. The commission promotes economic ties between Ireland and participating states, with West Virginia being one of the first states to sign the legislation.

He emphasized the importance of connections and diplomacy in politics and encouraged more states to get involved in international relations, especially with smaller countries like Ireland.

Daly invited everyone to visit Ireland and attend the annual general meeting of the American Irish State Legislator's Caucus in Indianapolis.

### **APPROVAL OF MINUTES**

Kennedy motioned to approve the minutes of the Spring 2023 Executive Committee meeting in Providence, R.I. The minutes were unanimously approved.

### **REMARKS BY THE NCSL CHIEF EXECUTIVE OFFICER**

CEO Tim Storey began his address by expressing his gratitude to all attendees for participating in the governing of NCSL. He emphasized the significance of the organization's mission to strengthen legislative institutions and support states in Washington. Storey thanked legislators and legislative staff for their dedication to and interest in the organization's activities, both virtually and in person.

Storey recognized the NCSL officers for their valuable contributions and commitment to the organization. He acknowledged Kennedy for hosting the Executive Committee meeting in his home state of Rhode Island and his assistance in planning the receptions at the Rhode Island State House and the WaterFire event.

He provided updates on NCSL's activities, highlighting the busy legislative sessions in various states and the thousands of information and research requests that the organization handled. Storey praised the staff's dedication in promptly providing reliable and unbiased information, even on holidays.

Regarding the upcoming Legislative Summit in Indianapolis, Storey said that registration has surpassed expectations and is tracking ahead of previous meetings. He attributed this success to the early lockdown of the agenda and the inclusion of high-profile speakers.

Storey briefly mentioned the organization's strong fiscal status and expressed gratitude for the support of the NCSL Foundation for State Legislatures, which enables the organization to pursue its mission

effectively. He announced the retirement of Gene Rose, a critical member of the executive team, and the search for a new chief of communications.

In conclusion, Storey thanked the NCSL staff for their outstanding work and encouraged everyone to express their appreciation to both NCSL staff and their own staff. He stated that NCSL is on sound fiscal ground and looked forward to a successful meeting season.

### **BUDGET, FINANCE AND RULES COMMITTEE**

Kennedy called for Mississippi Sen. Briggs Hopson to give the report for the Budget, Finance and Rules Committee.

Hopson began by stating that it is a pleasure to present a positive financial report for NCSL. The committee had met earlier that morning and discussed the fiscal year 2023 report. The current trends were positive, and NCSL was expected to end FY 23 with a surplus of approximately \$1 million, Hopson said. This surplus was mainly due to hitting the target on appropriations collections and a successful Legislative Summit in Denver. Other factors included better-than-expected revenue and expense performance and increased grant funding.

Hopson said that NCSL received \$790,000 from the dissolution of the State and Local Legal Center. The officers decided to add these funds, along with the surpluses from this year and the existing balance to the reserve fund. This would bring the reserve fund to between \$3.2 million and \$3.3 million.

Rep. Billy Mitchell asked about the contributions required for a state to host a Summit, to which Storey responded that it is a partnership, and the amount varies based on state capabilities and willingness to contribute. Generally, it could be around \$1 million, he said, but there are various ways to support the event.

With no further questions, Hopson proceeded to present the proposed FY 24 general fund budget. The budget totaled \$21.9 million in expenses, and projected general fund revenue at about \$19.2 million. This included a 4% increase in appropriations from member jurisdictions, expected to bring in \$12.1 million. The Legislative Summit is expected to be a significant revenue source, with an estimated \$3.6 million in income and \$2 million in expenses. The attendance is expected to be about 6,500 people.

The FY 24 budget continued the FY 23 budget's expenses, with growth in personnel and travel areas. It included a 4% cost of living increase for personnel and inflationary increases for information technology costs, building maintenance and travel expenses.

Hopson discussed the plan to designate \$500,000 to the reserve fund, aiming to reach at least a 90-day operating reserve fund, which would be around \$5.5 million.

With no questions from the committee, Kennedy asked if Hopson would like to make a motion to adopt the budget. Hopson made the motion, and it was seconded. The committee voted in favor of adopting the presented budget as the NCSL general fund budget for the fiscal year 2024.

Hopson added one further item to his report, mentioning that the committee discussed the possibility of hiring an investment advisor for the funds in the reserve account. He informed the committee that Storey and NCSL CFO Alex Alavi would be working on an RFP (request for proposal) that would be brought before the committee for discussion at the August meeting. Hopson clarified that no action was required at this time, but he wanted to bring it to everyone's attention. With no further questions, he yielded the floor back to Kennedy.

#### **COMMITTEE ON OUTREACH AND MEMBER SERVICES**

Utah Sen. Wayne Harper presented the report, highlighting two grants for approval: \$1.5 million from The Pew Charitable Trusts covering 12 policy areas and \$500,000 from the U.S. Department of Energy for a two-year project in developing coordinated electric grid resilience. Both grants were approved.

Other discussions included the NCSL Policy Week, June 20-22, and a special Zoom meeting on June 28 concerning the CHIPS and Science Act. The 2023 Legislative Summit has approximately 2,300 registered attendees so far and the outlook for a successful event is promising.

The report also touched on NCSL's upcoming 50th-anniversary celebration in 2025, with a soft launch kickoff in January 2024 and plans for a grand finale in Boston. A photographer will visit each NCSL member capitol and legislative chamber to create a book celebrating legislatures and capitol buildings.

Updates on outreach communication, including the performance of the website and social media, podcasts and town halls, were presented. The state liaison program's performance and its efforts to reach out to new legislators were discussed. Lastly, the successful 2023 Legislative Staff Week was

highlighted, with a recognition of its significant increase in shoutouts celebrating legislative staff. The report concluded the Committee on Outreach and Member Services' activities.

#### **LEGISLATIVE INSTITUTION SUBCOMMITTEE**

Massachusetts Senate President Karen Spilka presented the report, highlighting NCSL's support for legislative institutions across the country from January through May 2023. Natalie Wood, an NCSL staff member, provided an update on the NCSL Center for Legislative Strengthening's recent work, which included providing legislative research requests, testimony, trainings and professional development.

The subcommittee received a preview of the legislative institution track, consisting of nine sessions, planned for the Indianapolis Summit. The subcommittee also reviewed the NCSL survey of legislators, focusing on how they spend their time, demographic breakdowns, income and employment, and the impact of legislative service on paid work.

A robust discussion ensued on potential ways NCSL could assist legislators with ethics and campaign finance issues, including exploring best practices and making recommendations. The subcommittee brainstormed ideas for projects related to legislative operations and management in commemoration of NCSL's 50th anniversary, such as focus groups and collaboration with other states. It was decided to continue discussing and considering ideas, with members to provide feedback to NCSL staff. The report concluded the Legislative Institution Subcommittee's meeting.

#### **SUBCOMMITTEE ON STATE-FEDERAL POLICY**

Montana Sen. Barry Usher provided the report on State-Federal subcommittee's activities. He began with a preliminary report from a working group created by the Executive Committee to evaluate the standing committee structure. The working group is expected to complete its work by the Indianapolis Summit, where recommendations will be voted on.

Next, updates were received on various issues from the NCSL D.C. office, including the debt ceiling agreement, the farm bill, immigration and recent Supreme Court rulings.

Kentucky Sen. Whitney Westerfield and Illinois Sen. Cristina Castro, co-chairs of the standing committees, then gave a brief update on NCSL's work in DC. They highlighted several bills that NCSL is supporting and urged members to reach out to their congressional delegations in support of the

measures. The bills mentioned were the Disaster Assistance Simplification Act (S.1528), the Restore the Partnership Act (H.R.3480) and the Secure and Fair Enforcement Banking Act (H.R.2891/S.1323).

Westerfield also mentioned NCSL's priorities for the farm bill and the ongoing discussions with congressional staff on this matter. Finally, members were invited to participate in NCSL's annual Policy Week, June 20-26, and encouraged to register for the Indianapolis Summit, Aug. 14-16.

The report concluded with appreciation for NCSL staff's support and resources, and members were offered additional talking points on the bills and issues discussed.

#### **LEGISLATIVE STAFF COORDINATING COMMITTEE**

Anne Sappenfield, as NCSL staff chair, presented the report of the Legislative Staff Coordinating Committee. The LSCC discussed various topics and work groups during its meeting. The Professional Staff Association work group focused on the 50th-anniversary celebration and proposed holding collaborative professional development meetings every five years. The group also utilized NCSL Foundation funds for staff exchanges between states.

The Standing Committee Officers work group addressed professional development and education for staff serving as standing committee officers. Additionally, the group brainstormed ideas for staff officer professional development, guided by Curt Stedron, from NCSL's Legislative Training Institute.

A special work group on recruitment and retention looked into strategies for addressing staff turnover and retention issues in legislatures. The group examined survey findings on turnover and retention and planned to develop a written resource addressing these concerns, including workplace flexibility.

The Strategic Planning work group, led by incoming Staff Chair Sabrina Lewellyn, primarily focused on the 50th-anniversary celebration.

The Programs and Professional Development Subcommittee analyzed NCSL's professional development offerings to identify gaps and improve the overall experience for participants. The group discussed updates to the Young and New Professionals Program and the Legislative Staff Management Institute.

The Information Technology Subcommittee reviewed Staff Snapshots, featured on State Legislatures News; NCSL's social media presence; and plans for the upcoming Summit in Indianapolis.

Lastly, the Legislative Institution Subcommittee shared updates on several video projects: an oral history featuring former staff chairs, a history of NCSL and legislative staff, and a feature covering ethics and resilience.

No questions were raised, and the report was concluded.

#### **NCSL FOUNDATION REPORT**

Hawaii Speaker Scott Saiki presented the NCSL Foundation report, which begins on page 46. He corrected the revenue figure mentioned in the report, stating that an additional \$174,500 had been raised, bringing the total to \$4,092,000. The revenue trend showed an increase compared with the previous year. Saiki acknowledged the efforts of the Foundation board members, 108 sponsors in Capital Circle and Platinum categories, as well as 33 new sponsors and 16 upgrades in all four categories (Capital Circle, Platinum, Gold and Silver).

Saiki then acknowledged and thanked the Foundation staff, including Caroline Carlson, Jon Jukuri, Emily Peterson, Judy Castaneda, and Janet Berlo-McCluskey.

Following the report, Kennedy thanked the speaker and the Foundation staff for their hard work in arranging the meeting in Providence. He then opened the floor for any other business or closing remarks.

#### **OTHER BUSINESS**

Kennedy thanked everyone for attending the Executive Committee meeting. He reminded the members of the next meeting, scheduled for Aug. 13 in Indianapolis, in conjunction with the Legislative Summit. Various working groups and task forces will meet during that time, he said, with some starting on Saturday and others on Sunday. The international delegates plan to arrive on Sunday, and volunteers were welcome to assist with the event.

Kennedy encouraged everyone to enjoy their summer before the Indianapolis meeting. He reminded them to dress warmly for the evening's WaterFire event due to the chilly winds from the northeast. Transportation would be available to and from Cafe Nuovo for the event.

Rep. Kennedy called for a motion to adjourn, which was seconded, and the meeting was adjourned.



**RULE I  
RULES OF PROCEDURE**

- A) These rules of procedure shall be construed in conformity with the Bylaws of the National Conference of State Legislatures.
- B) On any issue not covered by these rules of procedure or by the Bylaws, Mason's Manual of Parliamentary Procedure shall be the standard authority, when applicable.

**RULE II  
INTRODUCTION, REFERRAL AND DISSEMINATION OF POLICY DIRECTIVES,  
RESOLUTIONS AND AMENDMENTS**

Any legislator may file a policy directive, resolution or amendments to an existing policy directive or resolution designed for consideration at the Annual Business Meeting.

- A) Policy directives and resolutions developed by the Standing Committees shall be directed at Congress, the Administration, or the federal courts, and shall be related to issues that affect the states and shall be consistent with support of state sovereignty and state flexibility and protection from unfunded federal mandates and unwarranted federal preemption.
- B) Resolutions shall be used to (1) bolster a lobbying position; (2) clarify a question of ambiguity in current policy; (3) provide guidance about the specifics of pending regulatory federal decisions; or (4) provide guidance about strategy or tactics regarding a lobbying matter.
- C) There shall be a Memorial Calendar for resolutions that do not comply with Rule II [B]. Members shall file memorial resolutions with the Chief Executive Officer or designee in accordance with other provisions of these Rules. The legislator co-chairs of the standing committees shall refer such resolutions to the appropriate standing committee or the Executive Committee. Memorial resolutions adopted by the Executive Committee shall be placed on the memorial calendar of the Annual Business Meeting.
- D) Policy directives, resolutions or amendments to existing policy directives or resolutions shall be filed with the Chief Executive Officer or designee at least thirty days prior to the Annual Business Meeting. The overall legislator Co-Chairs of the Standing Committees, in consultation with the Co-Chairs of the appropriate standing committee, may waive the thirty-day deadline under extraordinary circumstances. The legislator Co-Chairs of the Standing Committees shall refer such policy directives, resolutions and amendments to existing policy directives or resolutions promptly to the appropriate standing committee or committees. Each policy directive, resolution and amendment to an existing policy directive or resolutions shall be reviewed and acted upon by the committee to which it is referred.
- E) Policy directives, resolutions and amendments to existing policy directives or resolutions originating in the standing committees shall be submitted to the Chief Executive Officer or designee for referral by the legislator Co-Chairs of the Standing Committees at least thirty days prior to the Annual Business Meeting. The legislator Co-Chairs of the Standing Committees, in consultation with the Co-Chairs of the appropriate standing committee, may waive the thirty-day deadline under extraordinary circumstances. The legislator Co-Chairs of the Standing Committees shall refer such

policy directives, resolutions and amendments to existing policy directives or resolutions promptly to the appropriate standing committee or committees.

- F) Standing committees shall disseminate draft policy directives, resolutions and amendments to existing policy directives or resolutions at least twenty days prior to the Annual Business Meetings. Distribution shall be to all standing committee members, members of the NCSL Executive Committee, legislative leaders of the member jurisdictions and others as determined by the legislator Co-Chairs of the Standing Committees. The legislator Co-Chairs of the Standing Committees, in consultation with the appropriate committee Co-Chairs, may waive this deadline under extraordinary circumstances.

### **RULE III**

#### **POLICY DIRECTIVES AND RESOLUTIONS, AND AMICUS BRIEF ADOPTION PROCESS**

- A) All policy directives and resolutions produced by an NCSL standing committee shall be submitted to the Annual Business Meeting for adoption. All policy directives and resolutions produced by the NCSL standing committees shall be submitted to the Annual Business Meeting for final adoption. In the interim between Legislative Summits, policy directives and resolutions may be adopted by Committees, but they shall clearly indicate that they are the policy directives and resolutions of that Committee, and not of the Conference as a whole.
- B) In emergency circumstances, when there is insufficient time to consider a new policy directive or resolution under normal processes, policy directives or resolutions having the same force and effect as policy directives and resolutions adopted by the full Conference may be established by either of the following means: (1) three fourths vote of the legislator members, present and voting, of the Executive Committee in meeting assembled; or (2) the unanimous agreement by conference call of the NCSL President, the NCSL President-Elect, the NCSL Vice President, the NCSL President Emeritus, the legislator Co-Chairs or a legislator Vice Chair of the NCSL Standing Committees, and the Co-Chairs or Vice Chair of the appropriate standing committee or committees.
- C) All policy directives of the Conference shall not expire but must be reviewed by the standing committee of jurisdiction at least once every four years and can be updated or amended by a standing committee at any time, adhering to the NCSL By-Laws and Rules of Procedure. All resolutions of the Conference shall automatically terminate one year after the Annual Business Meeting at which they are adopted, unless reaffirmed in the normal policy process.
- D) The decision to name NCSL as an amicus curiae on briefs filed before the U.S. Supreme Court shall be by unanimous agreement of the NCSL President, the NCSL President Emeritus, the NCSL President-Elect, the NCSL Vice President, the legislator Co-Chairs of the NCSL Standing Committees, the legislator Co-Chairs of the Law, Criminal Justice and Public Safety Committee and legislator Co-Chairs of other standing committees that have jurisdiction over the question to be resolved by the amicus brief. In the event any person voting indicates a veto, the President may initiate a conference call to allow for discussion and to confirm each person's vote.

**RULE IV****STANDING COMMITTEE PROCEDURES**

- A)** There shall be standing committees and task forces of NCSL whose number and jurisdictions are determined by the Executive Committee. The standing committees and task forces (1) consider federal issues that affect states; (2) formulate policy positions on federal issues; (3) exchange information about state and federal policy matters; (4) consider and evaluate innovative approaches to state issues; (5) develop policy options and recommendations regarding state issues and legislative organization, management and procedures.
- B)** The legislator officers of the Conference's standing committees, including the overall standing committee legislator officers, shall be appointed by the President and the President-elect for a term of two years. There shall be at least two overall legislator vice chairs, one from each of the two major political parties, as defined by the NCSL bylaws. Each year, the Staff Chair appoints one overall staff Co-Chair and at least one overall staff vice chair, and one staff Co-Chair and at least one vice chair to each standing committee. The legislative staff officers of the Conference's standing committees, including the overall legislative staff Co-Chairs and the overall legislative staff vice chairs, serve staggered terms of two years.
- C)** A quorum for the adoption of policy directives and resolutions in Standing Committees shall consist of representation of appointed legislator members, or in their absence, legislator substitutes designated in writing by appointed members' presiding officers, from at least ten (10) member jurisdictions. Letters designating substitutes or new appointments shall be delivered to the appropriate legislator committee Co-Chairs no later than the beginning of the committee session at which a vote on public policy will occur. The Legislator Co-Chairs of each standing committee shall, prior to a committee vote(s) on a matter of public policy, establish the presence of a quorum.
- D)** All voting in standing committees, subcommittees or task forces shall be by voice, except when a roll call vote is requested by two (2) member jurisdictions, or is called by the legislator Co-Chairs.
- E)** On matters of public policy that place the standing committees, subcommittees, and task forces on public record, an affirmative vote of three-fourths (3/4) of the member jurisdictions who respond to the most recent quorum call is required. A state not present for the most recent quorum call can before the start of the next roll call vote request recognition from the presiding legislator chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. On all other matters, a quorum being present, action is final by majority vote of the member jurisdictions who responded to the most recent quorum call.
- F)** Votes on matters of public policy shall be cast by appointed legislator members, or in their absence, by legislator substitutes designated in writing by appointed members' presiding officers. All legislators duly registered for the Annual Meeting shall be entitled to vote at the business meeting. Legislative staff shall not be entitled to vote on matters of public policy. In the event of a roll call vote, each member jurisdiction shall be entitled to cast one undivided vote. Each member jurisdiction shall select a spokesperson who will announce the vote of the

delegation. Disputes on the presence of a quorum or voting procedures shall be settled by ruling of the legislator chair.

- G)** Co-Chairs of the standing committees have authority to preserve order and decorum and have charge of the rooms in which the committees meet.
- H)** Each standing committee, subcommittee and task force shall produce a summary of each of its meetings. Included in the summary shall be a record of its roll call votes by member jurisdiction.
- I)** Standing committees, shall approve, approve with amendment, postpone, table or defeat each policy directive and resolution submitted to it.

## **RULE V**

### **STEERING COMMITTEE PROCEDURES**

- A)** There shall be a Steering Committee of the Standing Committees, which shall be composed of the overall legislator and legislative staff Co-Chairs of the Standing Committees, the overall legislator and legislative staff vice chairs of the Standing Committees, and the legislator and legislative staff Co-Chairs of each standing committee. The committee Co-Chairs shall designate a legislator committee vice chair and the legislative staff Co-Chairs shall designate a legislative staff vice chair to represent the committee with the Steering Committee in their absence. Only legislator members of the Steering Committee shall vote on policy directives and resolutions, amendments to policy directives and resolutions, and procedural motions related thereto, except legislative staff shall be allowed to vote on joint and re-referrals of policy directives and resolutions.
- B)** The Steering Committee at its meeting prior to the standing committee meetings shall review policy directives, resolutions and amendments to policy directives and resolutions filed under Rule II for inconsistencies to Rule II [B] and omissions. Policy directives, resolutions or amendments to policy directives and resolutions that are determined by a majority vote of the legislator members of the Steering Committee to be inconsistent with Rule II [B] shall not be considered by the standing committee to which such policy directive, resolution or amendment was referred.
- C)** The Steering Committee at its meeting prior to the standing committees' meetings shall determine, by majority vote, policy directives, resolutions and amendments to policy directives and resolutions to be considered by more than one committee. The Steering Committee shall designate one standing committee as the lead committee on each jointly referred resolution. Any standing committee to which the resolution is referred may report the resolution on the floor. If the lead committee adopts a version of the resolution, it shall be considered first at the Annual Business Meeting; other committees shall offer their versions and amendments from the floor.
- D)** In its meeting following the meetings of the standing committees, the Steering Committee shall establish the order of business and calendars for the business meetings; and designate policy directives and resolutions to be re-referred to one or more other committees. The policy directives or resolutions approved by the committee with original jurisdiction automatically shall be placed on the debate calendar at the next Annual Business Meeting. If the committee to which the policy directive or resolution is re-referred approves changes to it, it shall offer its version as an amendment on the floor. The Steering Committee shall also identify emerging state and federal issues; coordinate outreach to legislators and staff regarding the standing committees; coordinate

- E) planning of the Forum meetings; and consider the use of innovative technologies and communications devices for conducting meetings, increasing participation and informing legislators and staff about the work of the Standing Committees.

## **RULE VI**

### **QUORUM AND PROXIES –ANNUAL BUSINESS MEETINGS**

- A) As required by the Bylaws, a quorum for the transaction of business at the Annual Meeting shall consist of representation from at least twenty (20) member jurisdictions.
- B) As required by the Bylaws, voting rights of a member may not be delegated to any other person nor exercised by proxy.

## **RULE VII**

### **VOTING AT ANNUAL BUSINESS MEETINGS**

- A) All action in the Annual Business Meeting shall be by voice vote except when a roll call vote is requested by not less than five member jurisdictions or is ordered by the chair.
- B) As provided in the Bylaws, on any vote that places the Conference on record in a matter of public policy, an affirmative vote of three quarters (3/4) of the member jurisdictions who respond to the most recent quorum call shall be required. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of not less than five (5) member jurisdictions. On all other matters, action is final by majority vote of the member jurisdictions who responded to the most recent quorum call. On any vote that places the Conference on record in a matter of public policy, legislative staff shall not be entitled to vote.
- C) In the event of a roll call vote, each member jurisdiction shall be entitled to cast one undivided vote. Prior to the Annual Business Meeting, each member jurisdiction shall select the spokesperson who will announce the vote.
- D) When a roll call is being taken, the member jurisdictions shall be called in alphabetical order by the Chief Executive Officer or designee. The spokesperson for the delegation shall reply by giving his or her name and then announcing the vote of the delegation.
- E) If there is a challenge by a member of a delegation as to who shall be its spokesperson or as to the announced vote, the jurisdiction shall be called upon again. If the challenger continues the challenge, the chair shall poll the delegation and shall declare that the majority of said delegation prevails.
- F) Until the chair announces the results of a vote, a jurisdiction has the right to change its vote, or to have its vote recorded if it was not recorded during the initial call of the vote, based on the most recent quorum call.
- G) Consideration of policy directives and resolutions shall be by calendar. The consent calendar shall be limited to policy directives and resolutions approved unanimously by an NCSL standing committee at the Annual Meeting. The debate calendar shall include all policy directives and resolutions passed by the NCSL standing committees without unanimity; policy directives and resolutions removed from the consent calendar by majority vote of the Steering Committee; and policy directives and

- H) resolutions removed from the consent calendar at the Annual Business Meeting at the request of three (3) member jurisdictions. The memorial calendar shall include all resolutions that do not comply with Rule II [D] and approved according to rules governing consideration of policy directives and resolutions.
- I) All policy directives, resolutions and amendments shall be submitted in writing, adhering to the NCSL By-Laws and Rules of Procedure, and available prior to the vote of member jurisdictions.
- J) Policy directives and resolutions that have been tabled or postponed by a committee may be brought for consideration following disposition of the debate calendar by a vote of two thirds (2/3) of the member jurisdictions who respond to the most recent quorum call on a motion to discharge the committee from further consideration. If thus brought up for consideration, the policy directives and proposed resolutions shall be voted upon under the rules governing consideration of policy directives and resolutions.

### **RULE VIII**

#### **RECOMMENDATIONS REGARDING STATE ISSUES AND LEGISLATIVE MANAGEMENT**

- A) Standing committees, subcommittees, and task forces are authorized to issue reports, recommendations, and findings regarding state issues and legislative management. All such work products shall be approved by a majority of the member jurisdictions who responded to the most recent quorum call, and shall be clearly identified only as the work of that committee, subcommittee or task force. These work products shall be reported to the Executive Committee for any appropriate further action.

### **RULE IX**

#### **ADOPTION, AMENDMENT AND SUSPENSION OF RULES**

These rules shall remain in effect until such time as they are amended at an Annual Meeting of the Conference. Any amendment or suspension of such rules shall require a three-fifths (3/5) vote of the member jurisdictions who respond to the most recent quorum call. New quorum calls shall be conducted at the request of not less than five (5) member jurisdictions. Any motion to suspend shall be clear with respect to the rule or rules to which it applies.

\*Adopted at the Annual Meeting in October, 1975 and amended at the Annual Meeting in July, 1976; August, 1977; July 1979; July 1988; August 1989; Orlando, Florida August 15 1991; New Orleans, Louisiana; July 25, 1994; Milwaukee, Wisconsin, July 17, 1995; St. Louis, Missouri, 1996; Philadelphia, Pennsylvania, 1997; Denver, Colorado, July. 26, 2002; Salt Lake City, Utah, July 23, 2004; Nashville, Tennessee, August 17, 2006; Louisville, Kentucky, July 28, 2010; San Antonio, Texas, August 11, 2011; Chicago, Illinois August 9, 2012; Seattle, Washington, August 6, 2015; Tampa, Florida, November 5, 2021; and Denver, Colorado, August 3, 2022.

## **ARTICLE I**

### **ESTABLISHMENT**

#### **NAME**

**Section 1.** The name of this organization is the National Conference of State Legislatures ("NCSL").

#### **OFFICES**

**Section 2.** NCSL may establish offices in locations as determined by the Executive Committee.

#### **MISSION**

**Section 3.** NCSL will strive to:

- a) Advance the effectiveness, independence, and integrity of legislatures in the states, territories, and commonwealths of the United States.
- b) Foster interstate cooperation and to facilitate information exchange among state legislatures.
- c) Represent the states and their legislatures in the American federal system of government consistent with support of state sovereignty and state flexibility and protection from unfunded federal mandates and unwarranted federal preemption.
- d) Improve the operations and management of state legislatures; to improve the effectiveness of legislative leaders, legislators and legislative staff; and to encourage the practice of high standards of conduct by legislative leaders, legislators and legislative staff.
- e) Foster bipartisanship and promote cooperation within and between state legislatures in the United States and legislatures in other countries.

#### **MEMBERSHIP**

**Section 4.** NCSL membership consists of the legislatures of the states, the District of Columbia, and the territories and commonwealths of the United States. Participation of legislators and legislative staff within each of the membership jurisdictions are predicated upon satisfaction of membership requirements.

#### **GOVERNANCE**

**Section 5.** The Executive Committee serves as the NCSL governing body, as provided in Article II.

#### **AFFILIATION WITH OTHER ENTITIES**

**Section 6.** NCSL may affiliate with public, private or other entities to advance its mission, with special emphasis on entities that represent local and state government. NCSL may also affiliate with state or provincial legislatures of other countries. The Executive Committee will establish guidelines for and approve affiliations.

## ARTICLE II

### EXECUTIVE COMMITTEE

#### PURPOSE

**Section 1.** As the governing body of NCSL, the Executive Committee will supervise, control and direct the affairs of NCSL; implement the mission and policies of NCSL; and supervise NCSL finances. The Executive Committee may adopt rules and regulations for the conduct of its business and may delegate aspects of its authority and responsibility to the officers, Chief Executive Officer, and NCSL divisions, sections, and committees.

#### OFFICERS

**Section 2.** The officers of the NCSL consist of the President, President-Elect, Vice President, President Emeritus, Staff Chair, Staff Vice Chair, and the Immediate Past Staff Chair.

- a) The President serves as chair of the Executive Committee and as a member, *ex officio*, with the right to vote, on all committees and subcommittees of the Executive Committee except the Nominating Committee. The President, with the approval or authorization of the Executive Committee, appoints the legislative officers and members of all appropriate committees and subcommittees of the Executive Committee. The President presides at all meetings of the Executive Committee. The President performs such other duties as are incidental to the office of President or as may be prescribed by the Executive Committee.
- b) The President-Elect performs the duties of the President in the event of the President's absence or inability to serve. Other duties may be delegated to the President-Elect by the Executive Committee or the President.
- c) The Vice President performs the duties of the President-Elect in the event of the absence or inability of the President-Elect to serve. Other duties may be delegated to the Vice President by the Executive Committee or the President.
- d) The President Emeritus serves as the President of the Foundation for State Legislatures and shall perform other duties as assigned by the Executive Committee and the President.
- e) The Staff Chair serves as the staff chair of the Executive Committee and perform such other duties delegated by the Executive Committee or the President. The Staff Chair, with the approval or authorization of the Executive Committee, appoints the legislative staff officers and members of all appropriate committees and subcommittees of the Executive Committee.
- f) The Staff Vice Chair serves as Vice Chair of the Executive Committee and performs the duties of the Staff Chair in the event of the staff officer's absence or inability to serve and perform such other duties as may be delegated to the Staff Vice Chair by the Staff Chair or the Executive Committee.
- g) The Immediate Past Staff Chair serves as the Secretary-Treasurer of the Foundation for State Legislatures and shall perform other duties as assigned by the Executive Committee and the Staff Chair.



## COMPOSITION

**Section 3.** The Executive Committee is comprised of 63 members as follows:

- a) Forty-one legislators.
- b) Twenty-one legislative staff members.
- c) One nonvoting ex officio legislator member representing international affiliates.

## LEGISLATIVE MEMBERS

**Section 4.** The 41 legislators include:

- The President.
- The President Emeritus.
- The President-Elect.
- The Vice President.
- Twenty-seven at-large members.
- One ex officio member representing the state hosting the annual meeting at the time of that member's election.
- Two ex officio members representing the states hosting the next two annual meetings.
- The Co-Chairs of the NCSL Standing Committees, who serve ex officio, appointed by the President and President-Elect.
- Five ex officio members representing the Council of State Governments (CSG), including the Chair of the CSG and one member or alternate member elected from each of the four regional conferences of the CSG, as provided herein, provided to the best of our ability that the regional conference members and alternates shall be elected from states not having at-large legislator representation on the Executive Committee.

## LEGISLATIVE STAFF MEMBERS

**Section 5.** The 21 legislative staff members include:

- a) The Staff Chair.
- b) The Staff Vice Chair.
- c) The Immediate Past Staff Chair.
- d) Sixteen at-large members.
- e) The Staff Co-Chairs of the NCSL Standing Committees, who serve ex officio.

## EX OFFICIO MEMBERS

**Section 6.** Ex officio members are voting members of the Executive Committee, unless otherwise provided herein.

## EQUAL REPRESENTATION

**Section 7.** each member jurisdiction will have the opportunity to be represented on the Executive Committee at least once every five years.

## LEGISLATOR NOMINATING COMMITTEE

**Section 8.** The President shall appoint a Legislator Nominating Committee consisting of ten members at least sixty days prior to the Annual Meeting. The Nominating Committee shall consist of an equal number of members from the two major political parties. It shall include at least one member from each of the two major political parties from each region and no more than four members from the same region. The President shall select members with the advice and consent of the legislator members of the Executive Committee. The President shall appoint the chair of the Legislator Nominating Committee, who shall be a legislative leader.

The Legislator Nominating Committee shall present to the Annual Meeting a slate of candidates for the offices of President-Elect and Vice President. The President succeeds automatically from the office of President-Elect; the President Emeritus succeeds automatically from the office of President. No officer who has served one full term shall be eligible for reelection to the same office until at least one intervening term has elapsed. The President-Elect and Vice President shall be legislative leaders from a member jurisdiction at the time of their election. The offices of President, President-Elect, and Vice President shall alternate between the two major political parties. For the office of Vice President and President-Elect, the Legislator Nominating Committee may submit more than one name.

The Legislator Nominating Committee shall present at the Business Meeting a slate of candidates for the at-large positions, the member representing international affiliates and the annual meeting host state positions on the Executive Committee. In nominating members for the Executive Committee, the Legislator Nominating Committee shall, insofar as possible, consider geographic balance. No less than ten of the at-large members of the Executive Committee shall be legislative leaders at the time of their election. No more than two legislator members other than ex officio members shall come from the same member jurisdiction.

Voting on the reports of the Legislator Nominating Committee shall be by member jurisdiction, and each member jurisdiction in good standing shall be entitled to cast one vote regardless of the number of delegates present from that jurisdiction. A majority of the member jurisdictions who respond to the most recent quorum call shall be required to adopt the reports of the nominating committees at the Business Meeting. If no nominee receives a majority of the member jurisdictions who respond to the most recent quorum call on the first ballot, there shall be a runoff ballot among the two nominees receiving the highest vote. The nominee who receives a majority of votes on the runoff ballot shall be elected.

Additional nominations may be made from the floor of the Business Meeting for the offices of Vice President and President-Elect. Such candidates shall be qualified as provided herein.

## LEGISLATIVE STAFF NOMINATING COMMITTEE

**Section 9.** The Staff Chair, with the advice and consent of the Executive Committee legislative staff members, shall select a Legislative Staff Nominating Committee consisting of seven legislative staff at least 60 days prior to the Annual Meeting. The Staff Chair shall appoint the chair of the Legislative Staff Nominating Committee.

The Legislative Staff Nominating Committee shall present at the Business Meeting a slate of candidates for the Executive Committee and the office of Staff Vice Chair. The Staff Chair succeeds automatically

from the office of Staff Vice Chair. The Immediate Past Staff Chair succeeds automatically from the office of Staff Chair. All nominees of the Legislative Staff Nominating Committee shall be full-time professional legislative staff from member jurisdictions. In nominating legislative staff for the Executive Committee, the Legislative Staff Nominating Committee shall, insofar as possible, consider geographic balance. No more than one legislative staff member shall come from the same member jurisdiction, except that member jurisdictions represented by an officer or ex officio member may have two members.

The voting procedures are as provided herein.

#### TERMS

**Section 10.** The term of office for the officers and members of the Executive Committee begins at the close of the Business meeting and ends at the conclusion of the subsequent Business Meeting.

Members of the Executive Committee may serve for no more than three consecutive terms. The limitation is tolled for individuals who serve as officers and ex officio members.

#### LEGISLATOR VACANCIES

**Section 11.** Legislator vacancies will be filled as follows:

- a) President Emeritus. A vacancy in the office of President Emeritus shall be filled by the executive committee.
- b) President. After notice and opportunity to apply is provided, a vacancy in the office of the President shall be filled by the Executive Committee. The replacement shall be a current or former Executive Committee member, chair of an NCSL task force, or chair of an NCSL standing committee, provided that the replacement is of the same political party as the person vacating the office.
- c) President-Elect. After notice and opportunity to apply is provided, a vacancy in the office of the President-Elect shall be filled by the Executive Committee. Within 120 days of the vacancy, the Vacancy Nominating Committee shall submit to the Executive Committee a nominee, who is of the same political party as the person vacating the office, to fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.
- d) Vice President. After notice and opportunity to apply is provided, a vacancy in the office of the Vice President shall be filled by the Executive Committee. Within 120 days of the vacancy, the Vacancy Nominating Committee shall submit to the Executive Committee a nominee, who is of the same political party as the person vacating the office, fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.
- e) Executive Committee Members. A vacancy in the non-officer membership of the Executive Committee shall be filled by the President. Within 60 days of the vacancy, the President shall submit to the Executive Committee a nominee to fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.

#### LEGISLATIVE STAFF VACANCIES

**Section 12.** Legislative Staff vacancies will be filled as follows:

- a) Staff Chair. The Staff Vice Chair shall succeed to the office of Staff Chair.

- b) Other Vacancies. Other vacancies will be filled pursuant to the Legislative Staff Coordinating Committee Bylaws.

#### VACANCY NOMINATING COMMITTEE

**Section 13.** In the event of a vacancy, the President shall appoint a Vacancy Nominating Committee comprised of six members, to include the chair, who shall be a legislative leader. The committee shall consist of an equal number of members from each of the two major political parties and be geographically diverse.

#### QUORUM AND VOTING

**Section 14.** A majority of the Executive Committee membership shall comprise a quorum. Unless specified otherwise, a simple majority of the members present, and voting is required for passage. Each member shall be entitled to vote on any matter coming before the Executive Committee.

Where the legislator members of the Executive Committee vote upon a policy directive or resolution, a majority of the legislative members of the Executive Committee membership is required to establish a quorum and three-fourths of the legislative members present is required to adopt the directive or resolution.

#### MEETINGS

**Section 15.** The Executive Committee shall meet at least three times each year at a time and place designated by the Executive Committee, of which no more than one shall be held during the Annual Meeting.

Absence from two Executive Committee meetings within a year without cause shall be grounds for removal.

All meetings of the Executive Committee shall be open to the public.

#### PRIORITIES AND ISSUES

**Section 16.** At the start of the biennium, the Executive Committee shall receive a report for consideration of the state federal priorities and major state issues from the standing committees and task forces of the Executive Committee. These state federal priorities and major state issues shall serve to guide the NCSL's representation before the federal government, in standing committees and meeting programming and grant funded research.

#### COMMITTEES AND SUBCOMMITTEES

**Section 17.** There shall be a Budget, Finance and Rules Committee, and such other committees and subcommittees as the Executive Committee may authorize. Membership on committees and subcommittees shall be divided between legislator and staff members in accord with voting eligibility on the Executive Committee, unless otherwise provided by the Executive Committee. The Legislator and Staff Chairs and members of these committees and subcommittees shall be appointed by the President and Staff Chair, respectively, with the approval of the Executive Committee.

## ARTICLE IV

### FINANCE

**Section 1.** The Executive Committee shall determine the funding of the NCSL, which shall include but not be limited to membership dues. Population of each jurisdiction shall be a factor in the determination of the amount of dues.

### RULES

**Section 2.** The Budget, Finance and Rules Committee shall present to the Executive Committee a set of Financial Rules, which, when adopted, shall govern the fiscal affairs of the NCSL without re-adoption except that they may be amended from time to time. These Financial Rules shall establish the fiscal year, set forth the extent of surety bonding required, provide for the annual audit, specify the way grants in aid are to be solicited and handled, and such other items of fiscal management as are deemed necessary.

### BUDGET

**Section 3.** The Budget, Finance and Rules Committee shall make budget recommendations to the Executive Committee. The Executive Committee shall submit a proposed budget for the coming fiscal year for consideration and adoption at the Business Meeting. The Executive Committee may approve transfers of funds within the budget adopted or amend the budget during the course of the fiscal year by a two-thirds vote of the entire Executive Committee.

### AUDIT

**Section 4.** The accounts of the NCSL shall be audited annually by a certified public accountant retained by the President with the approval of the Executive Committee. Such audit shall be reported to the Executive Committee and at the Business Meeting.

## ARTICLE V

### MEETINGS

#### ANNUAL MEETING

**Section 1.** The NCSL shall meet annually at such time and place as may be determined by the Executive Committee.

#### BUSINESS MEETING

**Section 2.** A Business Meeting shall be held at the Annual Meeting. The matters to be presented and voted upon at the Business Meeting include, but are not limited to, the proposed budget, the annual audit, reports of the legislator and legislative staff nominating committees, and policy directives and resolutions presented by the standing committees.

Voting at the Business Meeting shall be by roll call by member jurisdiction. Each member jurisdiction in good standing shall be entitled to cast one vote regardless of the number of delegates present from that jurisdiction. A quorum for the transaction of business shall consist of representation from at least

twenty member jurisdictions. An affirmative vote of a simple majority of the jurisdictions responding to the most recent quorum is required for adoption of the nominating committee reports and the NCSL budget. On any vote that places the NCSL on record in a matter of public policy, an affirmative vote of three-fourths of the jurisdictions who respond to the most recent quorum call shall be required to adopt the motion. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator Chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. The determination of the vote within each jurisdiction shall be by the members present from that jurisdiction. On any vote that places the NCSL on record in a matter of public policy, legislative staff shall not be entitled to vote.

#### SPECIAL MEETINGS

**Section 3.** Special meetings of the NCSL may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) a three-fifths vote of the member jurisdictions.

Special meetings of the Executive Committee may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) the request of a majority of the Executive Committee officers.

#### NOTICE AND PROCEDURE

**Section 4.** Notice of the Annual Meeting and Business Meeting shall be provided to members of the NCSL no later than thirty days prior to the meeting.

Notice of a special meeting of the NCSL shall be provided to members of the NCSL as soon as practicable and shall include the purpose of the meeting.

Notice of a special meeting of the Executive Committee shall be provided to members of the Committee as soon as practicable and shall include the purpose of the meeting.

#### REMOTE MEETINGS

**Section 5.** Meetings may be held via video, audio, telephone, and other appropriate electronic means.

#### PROXY VOTING

**Section 6.** Proxy voting shall not be permitted during any meeting.

#### RULES OF PROCEDURE

**Section 7.** Rules governing the conduct of meetings shall be recommended by the Executive Committee and adopted at the Business Meeting, provided that Mason's Manual of Legislative Procedure shall govern the proceedings in all cases not covered by these Bylaws or the NCSL Rules of Procedure.

### ARTICLE V

#### EMERGENCIES

##### DECLARATION OF EMERGENCY

**Section 1.** If the NCSL is not convened at the Annual Meeting, the Executive Committee, by a majority vote, may declare the existence of an emergency for the purpose of delegating to the Executive

Committee in whole or in part, or the officers, such matters that are ordinarily determined at the Business Meeting. . The declaration shall state the circumstances that constitute an emergency, the reasons that the emergency make it impracticable for the NCSL to act in the normal course, and the matters to be delegated. Members of the NCSL shall receive notice of such declaration as soon as practicable.

#### POLICY DIRECTIVES AND RESOLUTIONS

**Section 2.** Notwithstanding any provisions to the contrary, the Executive Committee may consider and adopt policy directives and resolutions when it would be impracticable to consider them under normal processes, policy directives and resolutions having the same force and effect as policy directives and resolutions adopted at the Business Meeting may be established by either of the following means: (1) three-fourths of the legislator members, present and voting, of the Executive Committee in meeting assembled; or (2) the unanimous agreement by conference call of the President, the President-Elect, the Vice President, the President Emeritus, the Legislator Co-Chairs or a legislator Vice Chair of the NCSL Standing Committees, and the Legislator Co-Chairs or a legislator Vice Chair of the appropriate standing committee. Proposed policy directives and resolutions must be provided to the Chief Executive Officer by 4 p.m. of the day before the Executive Committee meeting.

### ARTICLE VI

#### CHIEF EXECUTIVE OFFICER

The Executive Committee shall appoint a Chief Executive Officer and determine the terms and conditions of employment.

The Chief Executive Officer shall be the chief administrator of the NCSL, responsible for all management functions under the direction of the officers and Executive Committee. The Chief Executive Officer shall manage and direct all activities of the NCSL as prescribed by the Executive Committee and shall be responsible to the Committee.

The Chief Executive Officer shall employ members of the staff necessary to carry on the work of the NCSL, shall fix their compensation within the approved budget, subject to the direction and approval of the officers and Executive Committee, supervise them in the conduct of their duties, and terminate them as necessary.

### ARTICLE VII

#### NO POLITICAL ACTIVITY

The NCSL shall not, at any time, directly or indirectly participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

**ARTICLE VIII****DISSOLUTION**

Upon dissolution of the NCSL for any reason, such funds remaining after the satisfaction of all obligations shall be returned to the member jurisdictions in the proportion to which they were received during the prior fiscal year.

**ARTICLE IX****DEFINITIONS**

For the purposes of these Bylaws and other instruments of the NCSL, certain terms shall be defined as follows:

- a) "Legislative leaders" are those legislators who are elected by the body in which they serve or by its respective political caucuses to be presiding officer, majority or minority leaders, other officers elected by the body as a whole, and any other legislator so designated by the presiding officer of either chamber.
- b) "Two major political parties" refers to the two political parties with the most elected legislators in member jurisdictions.
- c) "Member jurisdiction" refers to the respective legislature of a state, the District of Columbia and the territories and commonwealths of the United States.
- d) "Regions" refers to states and territories grouped together as prescribed by the bylaws of the Council of State Governments for the purpose of defining its regional legislative conferences.

**ARTICLE X****AMENDMENTS**

The NCSL at any meeting may amend these Bylaws by a three-fifths majority vote of the member jurisdictions who respond to the most recent quorum call. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator Chair and be recorded for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. A notice of such amendments shall be filed with the Chief Executive Officer at least 30 days prior to the meeting. Upon receipt of a copy of the proposed amendments, the Chief Executive Officer shall forward copies thereof to the presiding officers of each house of every member legislature and to the members of the NCSL Executive Committee.

**ARTICLE XI****EFFECTIVE DATE**

These Bylaws shall take effect on January 1, 1975, provided that they are adopted by the governing bodies of the National Legislative Conference, National Conference of State Legislative Leaders, and the National Society of State Legislators.



Adopted at the Annual Meeting in October, 1975 and amended at the Annual Meeting in July 1976; August 1977; July 1979; July 1988; August 1989; Orlando, Florida, August 15, 1991; New Orleans, Louisiana, July 25, 1994; Milwaukee, Wisconsin, July 17, 1995; St. Louis, Missouri, 1996; Philadelphia, Pennsylvania, 1997; Denver, Colorado, July 26, 2002; Salt Lake City, Utah, July 23, 2004; Nashville, Tennessee, August 17, 2006; Louisville, Kentucky, July 28, 2010; San Antonio, Texas, August 11, 2011; Chicago, Illinois, August 9, 2012; Atlanta, Georgia, August 15, 2013; Minneapolis, Minnesota, August 22, 2014; Los Angeles, California, August 1, 2018; Nashville, Tennessee, August 8, 2019; Tampa, Florida November 5, 2021; Denver, Colorado, August 3, 2022.





NATIONAL CONFERENCE OF STATE LEGISLATURES

# ANNUAL REPORT

*Fiscal Year 2023*

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Master storyteller Donna Washington delivers a general session presentation at the 2022 Legislative Summit in Denver. Nearly 5,000 attendees, representing all 50 states, Washington, D.C., and 17 countries, participated in the annual event.

# LABORATORIES *of Democracy*

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As the first branch of government, state legislatures are where ideas, policy and opinions intersect and provide Americans a direct voice in the nation's democracy. NCSL works to strengthen the legislative institution by offering comprehensive research, professional development and training, and convening events to connect legislators and legislative staff.



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# A letter from our OFFICERS / CEO

NCSL roared through its 48th year that ended in June 2023 and accomplished hundreds of goals in service to you and the legislatures you serve. This report details those accomplishments with data and stories showing the extensive work done by the professionals on the NCSL staff who are committed to the legislature and representative democracy.

We strongly urge you to read the report carefully to understand the extraordinary work done to support legislatures. It is with great pride that we compile this information to demonstrate the return on investment that states get from their support of the nation's premier organization devoted to all those privileged to serve as legislators and as legislative staff.

The staff of NCSL believe in the legislative institution and American democracy. We feel honored to work for legislators and staff across the political spectrum. Our goal is to make all legislators and staff better at their jobs, regardless of their ideology, because we believe in the democratic system where Americans choose who will represent them in capitols from Juneau to San Juan

and from Augusta to Sacramento. We also believe that providing unbiased, nonpartisan and reliable research and data is more important than ever, given the massive increase in misinformation and deception. Remaining a trusted source for legislative decisionmakers continues to be a foundation for all the services and programs NCSL delivers.

There are far too many highlights from FY 2023 to preview here, so please take the time to find out about the considerable success of the Conference over the past year by spending time reviewing the full report. I think you will be impressed.

We thank all of you for your service to your state. We look forward to hearing from you during the next year as we continue to work by your side to strengthen legislatures and deliver for the people who entrust you to lead them. NCSL will begin celebrating 50 years of service next year, and the future looks bright.



**NCSL CHIEF EXECUTIVE OFFICER  
TIM STOREY**



**NCSL PRESIDENT  
ROBIN VOS**  
SPEAKER OF THE ASSEMBLY,  
WISCONSIN



**NCSL PRESIDENT-ELECT  
BRIAN PATRICK KENNEDY**  
SPEAKER PRO TEMPORE,  
RHODE ISLAND



**NCSL STAFF CHAIR  
ANNE SAPPENFIELD**  
DIRECTOR OF THE WISCONSIN  
LEGISLATIVE COUNCIL

# OUR *Mission*

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**NCSL represents the legislatures in the states, territories and commonwealths of the U.S. Its mission is to advance legislatures' effectiveness, independence and integrity, foster interstate cooperation, and facilitate the exchange of information among legislatures.**

## **State-Federal Relations**

NCSL also represents legislatures in dealing with the federal government, especially in support of state sovereignty and state flexibility and protection from unfunded federal mandates and unwarranted federal preemption. The conference promotes cooperation between state legislatures in the U.S. and those in other countries.

## **Strengthening the Legislative Institution**

In addition, NCSL is committed to improving the operations and management of state legislatures and the effectiveness of legislators and legislative staff. NCSL also encourages the practice of high standards of conduct by legislators and legislative staff.

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The Colorado capitol in Denver.





# BIPARTISAN POLICY RESEARCH, *Tracking and Reports*

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NCSL's State Policy and Research Division comprises 10 issue-focused programs that provide nonpartisan research and support on a wide variety of policy issues impacting states. In addition to identifying trends and unique policy approaches, the division produces policy publications, hosts convenings for state legislators and staff, and creates searchable databases covering a host of issues that incorporate pending and enacted state legislation. In fiscal year 2023, the division produced dozens of publications, hosted more than 30 issue-focused invitational meetings and tracked state legislation in more than 82 databases.

NCSL staff also applied their extensive policy knowledge when responding to research requests from legislators, legislative staff, NCSL Foundations sponsors, the media and others. Often, these requests involve more complicated or extensive analysis than that available on the NCSL website. Legislators and staff rely on NCSL to complete these customized requests in a timely manner—and research requests are one of our members' most valued services. In FY 2023, NCSL staff completed more than 3,000 research requests that provided unbiased, comprehensive information and allowed legislators and staff to learn from other state approaches.





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# BY THE NUMBERS

## 15.2 MILLION

Number of ncsl.org pageviews.

## 1.3 MILLION

Average monthly pageviews.

## 3,118

Research requests completed.

## 1,400-PLUS

Issue areas tracked.

## 82

Legislative databases accessed 400,000 times.

## 815

New webpages published.

## 2,418

Registrants for 38 for policy webinars.

### TOP 5 MOST-VIEWED DATABASES FY 2023

1. Body-Worn Camera Laws Database
2. Statewide Ballot Measures Database
3. NCSL 50-State Searchable Bill Tracking Databases
4. State Elections Legislation Database
5. Prescription Drug State Bill Tracking Database

### TOP 5 MOST-VIEWED WEBPAGES FY 2023

1. NCSL Homepage
2. State Medical Cannabis Laws
3. Policy Research
4. 2024 State Primary Election Dates
5. Daylight Saving Time | State Legislation





# HIGHLIGHTS

## *Bipartisan Policy Research, Tracking and Reports*

- **NCSL's Center for Results-Driven Governing** focuses on supporting legislatures as they explore evidence-based policymaking issues. In FY 2023, the center supported the Governing for Results Network—a peer learning network of legislators, legislative staff and executive branch officials from 11 states—that held several meetings to share research and best practices.
- The **NCSL Children and Families Program** hosted NCSL's first interdisciplinary Youth and Young Adult Policy Summit in 2022, focusing on the well-being of youth and young adults and policy options for states. In addition, the team helped legislatures take a bite out of the national housing crisis by fulfilling more than 100 research requests and tracking nearly 2,500 bills in 2023 alone—an 83% increase in legislative activity over 2022.
- In October 2022, the **NCSL Criminal and Civil Justice Program**, in partnership with the **Employment, Labor and Retirement Program**, launched the "Legislator Police Academy," a peer-learning program comprising 16 legislators and legislative staff. The group continues to meet in 2023 virtually and in person.
- The **NCSL Education Program** successfully held five meetings in June 2023 for legislators and staff: Higher Education Task Force, Working Group on Non-degree Credentials, Education Finance Fellows, Early Learning Deep Dive and Education Chairs Retreat. The team hosted about 100 legislators and staff in June from nearly every state and the U.S. Virgin Islands.
- The **NCSL Elections and Redistricting Program** covered state politics and statewide ballot measures for the November 2022 election for NCSL members, the media and NCSL Foundation sponsors. They consistently accounted for some of the most viewed materials on NCSL's website, with more than 3 million unique users in the last 18 months.
- The **NCSL Employment, Labor and Retirement Program** convened a national task force on mental health in the workplace in collaboration with the **Health Program**. The group met three times over the year to hear from experts and learn from one another about policy options to improve employment outcomes for people with mental health challenges and address the mental health workforce shortage.
- **NCSL's Environment, Energy and Transportation Program** launched several new initiatives, including a partnership to explore transportation user fees, a comprehensive environment and environmental health bill tracking database, and two new energy policy groups for legislators and legislative staff: the Energy Staff Network and the Legislative Energy Security Working Group.
- The **NCSL Fiscal Affairs Program** created a new Budget Working Group of legislators interested in responsible long-term budget strategies. The group plans to meet over the next year and develop sound state budgeting practices recommendations. The Fiscal Program also tracked current state budget conditions and tax-cutting measures due to strong revenue collections.
- The newly established **Financial Services, Technology and Communications Program** responded to more than 200 research requests, provided technical assistance, wrote articles and conducted a podcast on a host of issues, including AI, privacy, broadband, securities regulation, financial literacy and alternative home financing.
- The **NCSL Health Program** hosted the state public health symposium with representation from nearly 70 legislators and staff from more than 30 states, the Northern Mariana Islands and Washington, D.C. The Health Program staff also testified or provided presentations to committee members in more than 15 states on issues related to prescription drug affordability, EMS, health care workforce, cannabis, maternal health, telehealth, certificate of need laws and others.

Curt Stedron, director of the NCSL Legislative Training Institute, presents to legislators and staff at the NCSL Legislative Summit in Denver.



# TRUSTED TESTIMONY, *Technical Assistance and Training*

NCSL is committed to providing objective, bipartisan, fact- and evidence-based research, technical assistance, committee testimony, high-level professional development training and other resources to support the policymaking process. Additionally, NCSL provides:

- **NCSL Leaders' Center:** This hub assists legislative leaders in facing the challenges of managing the institution, crafting public policy, creating consensus out of dissension, communicating with Congress and key officials and more.
- **Legislative Staff Services Program:** The nation's only organization with staff professional associations for those with legislative jobs convenes legislative staffers who serve in similar functions with unparalleled training opportunities.
- **Legislative Training Institute:** Through creating and delivering high-quality professional development programs for legislators and staff, the institute seeks to strengthen the legislative institution.
- **NCSL Institute for International Cooperation:** To strengthen the bonds between America's state legislatures and the international community, the institute

35

Number of technical assistance projects completed, serving 3,023 legislators and staff.

46

Number of committee testimonies delivered, reaching 817 legislators and staff.

139

Number of legislative leaders who attended leaders' symposiums.

178

Number of professional development trainings held, with 7,851 legislators and staff participating.

1,041

Number of legislative staff who attended seven online professional staff trainings.

1,002

Number of legislative staff who attended networking seminars.

57

Number of legislative staff from 32 states who attended the 2022 Legislative Staff Management Institute.

102

Number of legislative staff from 40 states who completed the Legislative Staff Certificate program.

1,747

Number of shoutouts from 39 states and the District of Columbia received during the 2023 Legislative Staff Week.



5,548

Number of legislative staff representing all states and territories involved in nine professional staff associations.

facilitates meetings, study tours and exchange programs to find innovative solutions to the day's most pressing policy issues.

- **NCSL Center for Legislative Strengthening:** The center provides nonpartisan research and analysis for state legislators and staff about legislative operations, the legislative process, legislator pay and demographics, legislative human resources issues and the separation of powers.

• NCSL partnerships and collaborations include:

- **The Quad Caucus** (a convening of the National Asian Pacific American Caucus of State Legislators (NAPACSL), **National Black Caucus of State Legislators** (NBCSL), **National Caucus of Native American State Legislators** (NCNASL) and the **National Hispanic Caucus of State Legislators** (NHCSL).

- **The Women's Legislative Network**, which works to promote the participation, empowerment and leadership of women legislators.





# HIGHLIGHTS



- The **NCSL Leaders' Center** went coast to coast in the last fiscal year to bring dozens of legislative leaders together for professional development and policy discussions at symposiums in New York and San Diego. During the transition to the new biennium, the Leaders' Center connected with 40 new top leaders, providing valuable resources and assistance as they began their first sessions in these crucial roles.
- Over the past fiscal year, the **Legislative Training Institute** doubled its training staff to a total of four trainers, created four new training modules, and completed more than 226 trainings in 35 states, reaching an audience of 12,064 legislators and legislative staff.
- **NCSL's Institute for International Cooperation (IIC)** had another year of growth and expanded engagement with NCSL members and global partners. The Parliament of Ghana became NCSL's second International Affiliate Member in January 2023, joining the Quebec National Assembly as NCSL's second dues-paying member from outside the United States. The IIC also facilitated legislative study tours, exchanges, and training programs with international partners, ranging from the European Union's Committee of the Regions to India's National Legislators' Conference to welcoming a Kenyan delegation for training, and several others.
- **NCSL's Center for Legislative Strengthening** served NCSL's members with expertise in legislative operations and management in various ways over the last year. The team answered nearly 400 research requests, providing NCSL members with rapid information, analysis and consulting on various institutional issues. CLS staff visited 11 legislatures to offer testimony, consulting or committee chair and new member training. It provided virtual testimony in several other states on topics ranging from legislative emergency powers, staff hiring practices and legislator pay and benefits. The program was also presented at two NCSL leaders' meetings, before four international delegations, and at three staff professional development seminars. Pages on the separation of powers and legislative sessions are the two most-accessed web resources maintained by CLS, with 154,000 views over the past year. CLS completed NCSL's annual legislator pay and benefits survey, completed a consulting project on legislative staffing issues for a legislative chamber in fall 2022 and began two others in spring 2023.
- **The Legislative Staff Management Institute**, held in July 2022, marked the 19th year of NCSL's partnership with USC and CSUS. Over 70 applicants (the largest pool to date) translated to two cohorts totaling 57 participants from 32 states during the eight-day residency program. The curriculum emphasized learning by doing, effective communication skills, team building, negotiation, conflict resolution and creating professionalism based on the core values of representative democracy.
- The LSCC approved a name change for the popular online professional development Legislative Staff Certificate Program. Now called **Legislative Staff Institutional Essentials**, the program's objective is to provide newer legislative staff with a broader context about legislatures and their role within the institution and to inspire them to continue their career in their legislature. More than 160 legislative staff applied for the program in its third year, with 108 accepted. They completed 10 hours of learning modules covering five topics: Characteristics of American State Legislatures; Ethics and NCSL's Model Code of Conduct for Legislative Staff; Concise, Clear Communication Skills; Budgeting 101; and Leadership Skills within the Legislative Ecosystem.
- **Staff Hub**, a multi-staff association event held in October 2022 in Atlanta, featured participation from six of the nine professional staff associations. Now referred to as "Staff Summit," It included a stand-alone LSCC meeting, pre- and post-conference meetings and sessions covering topics such as nonpartisanship, evidence-based policymaking and legislative rules and procedures. The LSCC has recommended that NCSL look at hosting this type of event every five years.
- The **NCSL State-Tribal Institute** supported the Quad Caucus convening in November 2022. This first-of-its-kind meeting brought together more than 600 legislators from the four national caucuses of color for concurrent annual meetings.

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Illinois Sen. Cristina Castro presides over the Business Meeting at the 2022 NCSL Legislative Summit in Denver.



## **NCSL in Washington, D.C.**

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NCSL serves as the eyes, ears and voice of state legislatures in Washington, D.C. NCSL's Washington staff tracks and reports on the actions in our nation's capital and lobbies Congress, the White House and federal agencies for the benefit of state legislatures in accord with the policy directives and resolutions recommended by the standing committees and adopted at the NCSL Legislative Summit Business Meeting. NCSL also tracks and reports on actions taken by the U.S. Supreme Court that impact states.

## STATS

**2,500:** Number of legislators and staff representing the 50 states, District of Columbia and Puerto Rico who served on NCSL standing committees.

**295:** Number of legislators and staff representing 48 states, the District of Columbia and Puerto Rico who served on NCSL task forces.

**10:** Testimonies presented to state legislatures on IJJA and IRA.

**27:** State Legislatures News articles written on SCOTUS cases.

**42:** Number of issues of Capitol to Capitol published. Since 1994, NCSL's Capitol to Capitol has been an information service of the Washington, D.C., office that provides

up-to-the-minute information on important federal legislation and advises members on when to contact their congressional delegations to show support or disapproval of bills that affect the states.

**20:** Formal letters/comments made to Congress and the administration.

**100-Plus:** Hill meetings attended.



# HIGHLIGHTS

- Passage of a bill that allowed states, territories and localities to use certain federal COVID-19 relief funds for new categories of spending and an extension of the deadline by which states needed to expend funds, from Dec. 31, 2024, to Sept. 30, 2026.
- Working with congressional staff to have states and, in one case, NCSL specifically added to two bills in the 118th Congress. This includes the Disaster Assistance Simplification Act and the Restore the Partnership Act. NCSL continues to work on the passage of the bills.
- The addition of co-sponsors to the Secure and Fair Enforcement (SAFE) Banking Act. The bill protects banking institutions that choose to offer services to legitimate cannabis-related operating consistent with their respective state laws. NCSL will continue to advocate for the passage of the SAFE Banking Act.
- Briefing the House Regional Leadership Council, created by Minority Leader Hakeem Jeffries (NY) and chaired by Rep. Steny Hoyer (MD), on the state impact of the significant pieces of federal legislation passed in the 117th Congress—the American Rescue Plan Act (ARPA), the Infrastructure Investment and Jobs Act (IJJA), the Bipartisan Safer Communities Act (BSCA), and the Creating Helpful Incentives to Produce Semiconductors and Science Act (CHIPS).
- NCSL continues to provide state legislatures guidance on implementing ARPA, IJJA, IRA, BSCA and CHIPS.
- NCSL regularly engages with numerous sub-departments within all 15 federal departments, in addition to EPA, OMB, USTR, SEC, the White House Office of Intergovernmental Affairs, and others.
- NCSL created a new Executive Committee Task Force to examine the state-federal partnership on higher education.

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Charlie Cook of the Cook  
Political Report presents  
at the NCSL Legislative  
Summit in Denver.

# EVENTS, COMMUNICATIONS *and Outreach*

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To connect legislators and legislative staff, NCSL provides a platform for bipartisan discussions on critical issues by hosting in-person and online meetings, communicating year-round via digital, print and social media channels, and conducting outreach through two of the conference's programs: state liaison—NCSL staff assigned as points of contact for every state and territory; and state coordinators—legislators who serve as ambassadors in their chambers.

## STATS

**4,961:** Number of attendees, representing all 50 states, Washington, D.C., and 17 countries, at the 2022 Denver Legislative Summit.

**764:** Number of registrants from 47 states, Guam, Northern Mariana Islands, Puerto Rico and the U.S. Virgin Islands at the 2022 NCSL Base Camp online meeting.

**5,000-Plus:** Number of people attending 80 in-person NCSL meetings.

**15.2 million:** Number of ncsl.org pageviews

**1.3 million:** Average monthly pageviews

**300:** Number of State Legislatures News articles published.

**3,023:** Number of legislators and legislative staff visited in 49 capitols by NCSL staff.

**39,600:** Number of media mentions with a potential reach of 36.1 billion.

**5,811:** Number of new followers across four social media platforms (Facebook, Twitter, LinkedIn and Instagram).

**4.2 Million:** Number of social media impressions across all platforms.

**27:** Number of live Town Hall videos produced on hot policy topics, elections, the Legislative Summit and more, resulting in more than 95 hours watched on Facebook, 107 hours watched on Twitter, nearly 3,000 views on Instagram and 11,277 views on LinkedIn.

**27,766:** Number of NCSL podcast downloads.

**70,000:** Potential NCSL podcast listeners.

**29:** Number of episodes of the "Our American States" podcast, averaging 1,600 listeners per episode, an 11% increase over FY 22.

**11:** Number of episodes of the "Legislatures: The Inside Storey" podcast, averaging 1,420 listeners per episode, a 5.2% increase over FY 22.

**7:** Number of the "Across the Aisle" podcast, launched in November 2022, averaging 1,200 listeners per episode.

**32%:** Average open rate of NCSL emails.



# HIGHLIGHTS

- A key milestone reached in January 2023 was the successful launch of a complete revamp of the NCSL website to address necessary technical updates and enhance user experience. Also implemented: a new cloud-based media management platform for storing, optimizing and delivering images, videos and other media assets; and a web governance and optimization platform to enhance the site's quality, ADA compliance and SEO performance.
- Media sites that quoted NCSL in FY 2023 include The Washington Post, Associated Press, CNN, FOX News, MSN News, The New York Times and State Health Notes with a potential reach of 36.1 billion per mention (unique visitors per month).
- New branding guidelines continued to be refined in FY 2023, including color palette adjustments and new, intuitive, expanded PowerPoint and Word templates.
- The Legislative Video Resource Center saw an 89% increase in views since the removal of a login requirement for basic-level videos. An exclusive new video series, "Governing With the Brain in Mind," created by best-selling author John Medina for NCSL members, is available on the platform.
- The new role of state outreach manager was introduced in January 2023, marking the first time NCSL has employed a staff member dedicated to state relations work.



NCSL  
NATIONAL CONFERENCE STATE LEGISLATURES MAGAZINE

# SUMMIT 2022

UNION  
RELATION

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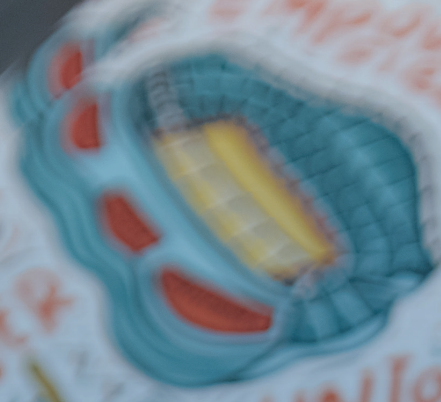
CONVENTION CENTER  
Next Stop: Midterms

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CAPITOL  
BUILDING

STREET MALL

DENVER  
ART M



An online experience like no other, designed for state legislators, legislative staff and policy pros.

**NCSL BASE CAMP**  
MAP YOUR COURSE  
Nov. 15 - 16, 2022

Where Policy Experts Help Map the Way Forward

Legislators and Staff: \$100  
NCSL Representatives: \$100  
NCSL Staff: \$100  
REGISTER NOW

Nov 13  
Last day to register was Sunday, Nov 13.

Where Policy Experts Help Map the Way Forward

Provisional speakers, professional development and policy deep dives are the hallmark of this interactive, online experience. NCSL Base Camp is a great option for those who want to get going before the session starts. Below, you continue to view our efforts.

**Navigating new challenges:**  
The Great Recession, natural disasters, infrastructure spending, inflation, supply chain issues—each year brings new challenges and opportunities for state legislating. State legislators are looking for ways to address and respond with informed policy solutions that move their state forward.

**Connecting legislators and staff with the experts:**  
There are virtual meetings—and there's NCSL Base Camp 2022. This is a chance to bring learning, experience to a new level, providing legislative staff, professional development and unique opportunities to hear from and engage with leading policy experts.

**Choose your sessions:**  
All sessions will be live to afford the greatest opportunity for interaction between you and our expert speakers. Attend sessions in real time (Nov. 15) or watch them on your own time after the event. NCSL Base Camp 2022 is designed for you, whether in-person or online.

## Base Camp

NCSL produced its third Base Camp virtual meeting, with legislative staff making up 75% of the 764 total attendees. The agenda, with more than 30 sessions, was filled with a mixture of policy and professional development sessions, and featured fan favorite Eric Bailey. Nearly 74% of the participants said they planned to attend Base Camp in 2023.

## Forecast '23

In December, NCSL launched a new end-of-the-year meeting, "Forecast '23" in San Diego. Speakers included "Brain Rules" author Jon Medina, Habitat for Humanity International CEO Jonathan Reckford, economist Christopher Thornberg and communications expert Sarita Maybin. The meeting featured low fees for legislators and staff, a maximum of three sessions at a time and a focus on key issues for 2023. More than 84% of attendees said they "feel better prepared for the policy issues that will come up" in the 2023 legislative sessions.

**NCSL FORECAST '23**  
In the laboratories of democracy, the great American experiment unfolds in every legislative session.  
A STATE LEGISLATURES NEWS SPECIAL REPORT

**Looking Ahead**  
When it comes to getting things done—even in our fraught political environment—nobody does it better than state legislatures. As always, NCSL has the facts, the figures and the forecast to help legislators and staff prepare for the new session. From education to the environment, from elections to energy, use the slider below to find NCSL experts' insights on what lies ahead for state lawmakers in 2023.

But first, a look back at 2022:

Total Legislation Introduced	165,234
By Senate	71,393
By House	93,841
Total Legislation Enacted	26,009

The Colorado House chamber.

## NCSL 50th Anniversary

Planning has already begun for the celebration of NCSL's 50th anniversary in 2025, including special products and projects, as well as unique NCSL branding.

## Capitol Visual Assets

All capitols in the 50 states and territories are being documented through photos and video for use by NCSL members, like the image below. The project is expected to be completed in 2024.

The New Mexico State Capitol, also known as the Roundhouse.

PHOTO BY BRIAN WEBERG



A woman with long brown hair, wearing a blue dress, is seated at a white desk in a conference room. She is looking at a computer monitor and holding a white coffee cup. The room is dimly lit with blue ambient lighting. Other people are visible in the background, also working at desks. A black chair with 'NewSpace' written on the back is in the foreground.

# INTERNAL *Operations*

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NCSL's Operations Division comprises four organization-wide departments supporting the day-to-day operations of the conference: Building and Facilities; Human Resources; Information Technology; and Meetings.





# HIGHLIGHTS

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- **Human Resources** is responsible for supporting the talent at NCSL, including recruitment, onboarding, performance management, training and development, compensation and benefit administration, policy development and compliance and employee engagement and retention. In FY 2023, HR has worked hard to increase candidate pools for open positions. The department's efforts have increased pool diversity by 9.75%, with an average time to fill positions (from posting to hiring) of 53 days. The department processed 33 internal promotions and hired and onboarded a new HR recruiter.
- **Information Technology** is responsible for overseeing NCSL's information technology systems and infrastructure. The IT Department is critical to ensuring that NCSL's technology is up-to-date, secure, and functioning correctly to support the organization's mission. In FY 2023, the IT department published the new and improved NCSL website, re-envisioned it with a focus on member preferences, designed the Concur solution to streamline the process around NCSL travel and expenses. The department also implemented a robust system to replace the legacy listserv tool to provide enhanced capabilities for member groups to collaborate, and added to account profile features enabling members to view and edit their meeting badge information.
- **Meetings** manages and coordinates NCSL's conferences, meetings and events. The department is responsible for planning and executing numerous events throughout the year, including the annual Legislative Summit, NCSL Base Camp, Forecast, invitational meetings and other policy-focused events.



# FINANCE *and Accounting*

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Responsible for ensuring the efficient financial management and controls necessary to support all business activities, NCSL's Finance and Accounting division is critical to the organization's ability to carry out its mission.



# HIGHLIGHTS

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The **Finance and Accounting team** implemented numerous technical improvements to organizational processes, including travel and expense management, contract lifecycle management and lockbox banking. The team continues working hard on enhancements to better serve NCSL staff, members and partners.

NCSL's annual audit was successful, with a clean opinion issued.

NCSL's general fund ended FY 2023 with a surplus, resulting in NCSL building on its rainy-day reserve established last year. Dues collections were very strong, with dues received from 56 of 57 legislative members. The Legislative Summit in Denver also exceeded financial projections. The FY 2024 budget was approved at the spring Executive Committee meeting with an additional contribution to the reserve fund and a slight projected surplus.



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NATIONAL CONFERENCE OF STATE LEGISLATURES