



# EXECUTIVE COMMITTEE SUMMER MEETING

AUG. 4, 2024

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LOUISVILLE MARRIOTT DOWNTOWN

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LOUISVILLE, KY.



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## COMPREHENSIVE SCHEDULE

All NCSL Executive Committee, LSCC and NCSL Foundation meetings will be held at the Louisville Marriott Downtown unless otherwise noted. The Kentucky Ballrooms are on the first floor. The Marriott Ballrooms are on the second floor.

### SUNDAY, AUG. 4, 2024

7-8 a.m.	LSCC Breakfast.....	Kentucky Ballroom F
8-9 a.m.	LSCC Work Groups	
	<ul style="list-style-type: none"> <li>• Professional Staff Association Officers.....</li> <li>• Standing Committees.....</li> <li>• Strategic Planning.....</li> <li>• NCSL 50th Anniversary.....</li> </ul>	<ul style="list-style-type: none"> <li>Kentucky Ballroom A</li> <li>Kentucky Ballroom B</li> <li>Kentucky Ballroom D</li> <li>Kentucky Ballroom C</li> </ul>
9:15-10:15 a.m.	LSCC Subcommittees	
	<ul style="list-style-type: none"> <li>• Legislative Institution.....</li> <li>• Programs and Professional Development.....</li> <li>• Information Technology, Social Media, E-Learning and Outreach.....</li> </ul>	<ul style="list-style-type: none"> <li>Kentucky Ballroom D</li> <li>Kentucky Ballroom C</li> <li>Kentucky Ballroom B</li> </ul>
10:30-11:30 a.m.	Full LSCC Meeting.....	Kentucky Ballroom G
11:45 a.m.-1 p.m.	Executive Committee and LSCC Lunch .....	Kentucky Ballroom G
11:45 a.m.-1:15 p.m.	Foundation for State Legislatures Board Meeting .....	Marriott Ballroom V
1:30-2:30 p.m.	Committees of the Executive Committee	
	<ul style="list-style-type: none"> <li>• Budget, Finance and Rules .....</li> <li>• Outreach and Member Services .....</li> </ul>	<ul style="list-style-type: none"> <li>Marriott Ballroom VIII</li> <li>Marriott Ballroom VII</li> </ul>
2:45-3:45 p.m.	Subcommittees of the Executive Committee	
	<ul style="list-style-type: none"> <li>• Legislative Institution.....</li> <li>• State-Federal Policy .....</li> </ul>	<ul style="list-style-type: none"> <li>Marriott Ballroom VIII</li> <li>Marriott Ballroom VII</li> </ul>
4-5:30 p.m.	Full Executive Committee Meeting .....	Marriott Ballroom VI
4:30-6 p.m.	First-Time Attendee Orientation to the Legislative Summit.....	KICC   Ballroom DE
5-6:30 p.m.	Global Gathering: A Warm Welcome for International Delegates .....	Offsite   Bourbon Barrel Loft
6-7:30 p.m.	NCSL President Elect’s Reception.....	Offsite   The Belle of Louisville Riverboat (docked)

### TUESDAY, AUG. 6, 2024

5:30-7 p.m.	NCSL President’s Reception .....	Offsite   Louisville Slugger Museum and Factory
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## FULL EXECUTIVE COMMITTEE MEETING AGENDA

AUG. 4, 2024 | MARRIOTT BALLROOM VI | LOUISVILLE MARRIOTT DOWNTOWN | 4-5:30 P.M.

1. Call to order.
2. Welcome by Colin Bird, consul general of Canada.
3. Special presentations.
4. Approval of spring 2024 meeting minutes.
5. Approval of new Executive Committee members.
6. Approval of Executive Committee Task Forces.
7. Report by NCSL CEO Tim Storey.
8. Committee Reports:
  - a. Budget, Finance and Rules.
  - b. Outreach and Member Services.
  - c. Legislative Institution.
  - d. State-Federal Policy.
9. Legislative Staff Coordinating Committee report.
10. NCSL Foundation for State Legislatures report.
11. Closing remarks and other business.





## EXECUTIVE COMMITTEE OFFICERS

### PRESIDENT



**Rep. Brian Patrick Kennedy**  
Speaker Pro Tempore  
Rhode Island General Assembly  
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### STAFF CHAIR



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Deputy Director and Assistant Secretary of  
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### PRESIDENT-ELECT



**Sen. Wayne Harper**  
President Pro Tempore  
Utah Legislature  
801-538-1035  
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### STAFF VICE CHAIR



**John Snyder**  
Transportation Committee Staff  
Administrator  
Legislative Research Commission  
Kentucky General Assembly  
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### VICE PRESIDENT



**Rep. Marcus C. Evans Jr.**  
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### IMMEDIATE PAST STAFF CHAIR



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Director – Legislative Council  
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### PRESIDENT EMERITUS



**Speaker Robin Vos**  
Assembly Speaker  
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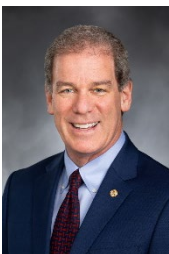
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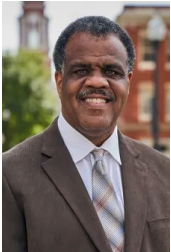
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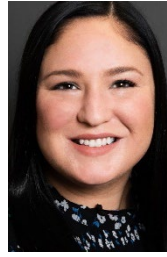
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**Sharon Crouch Steidel**

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## REPORT FROM NCSL CEO TIM STOREY

To: Members of the NCSL Executive Committee  
From: Tim Storey, NCSL CEO  
Date: Aug. 4, 2024  
Subject: Chief Executive Officer's Report

Welcome to the 50th year of NCSL! The Legislative Summit in Louisville kicks off a year of recognizing and celebrating legislatures and the organization dedicated to their success, the National Conference of State Legislatures. On behalf of the NCSL staff, I want to express what an honor it is to be in service to the legislative institution, the cornerstone of American democracy.

### LEGISLATIVE SUMMIT

We are truly fortunate to convene in the beautiful Bluegrass State for this momentous year in the life of NCSL. The Kentucky Legislature has been a tremendous partner in the planning for this upcoming week. Louisville is a vibrant and exciting city, ideally suited to host the Summit. Pre-registration for the Summit has far exceeded our expectations. We are on track to have well over 5,000 attendees—our largest Summit since COVID. That includes at least 850 legislators and close to 1,000 legislative staff. The number of Democratic and Republican legislators registered to attend is exactly the same as of this writing—talk about bipartisanship.

We take tremendous pride in being the place where so many American leaders from both parties come together to have meaningful—and civil—conversations about the issues that matter most to the American people. The NCSL Summit is America's largest annual gathering to discuss public policy. This year's agenda is jam-packed with sessions on nearly every hot issue that legislatures are tackling. The topic of the year is undoubtedly AI. Expect to hear a lot about the future of AI in American life, preparing you to be a leader in policymaking on that frontier issue.

Support from our NCSL Foundation partners and exhibitors is crushing previous records. The Exhibit Hall, substantially larger than last year's, will be buzzing. I think of the Exhibit Hall as a bustling bazaar of ideas and innovation. I urge you to make time to visit the hall. As a member of the Executive Committee, please go out of your way to thank the exhibitors for being part of the Summit.

### BUDGET AND DUES

It's been just a few weeks since the end of FY 2024, and we now have a fairly clear idea of NCSL's financial health at the end of the fiscal year. It's incredibly strong! We will know for sure after the audit is completed this fall. Our CFO and his team estimate that the FY 2024 general fund surplus will exceed our optimistic report in Québec and go over \$2 million. That is primarily due to four big drivers. Revenues from indirect cost recovery from grants and contracts exceeded the budget by over \$500,000, as did revenue from interest income. NCSL staff also did an excellent job controlling expenses and using grant funding strategically, leading to nearly \$1 million in expense savings.

The best budget news came from revenue from dues. At the end of June, we received dues from our 50th state legislature for the year. This is the first time in 15 years that all 50 legislatures paid all or partial dues. The ratio of dues collected versus invoiced was 96%—also the highest in over 15 years. This is a terrific development and reflects the value that NCSL brings to legislatures in all states and territories.

In Québec, you voted to channel an additional \$1 million into NCSL's invested reserves using surplus funds plus the money budgeted for that purpose. We made that deposit at the end of July and now have over \$7 million in our newly established investment portfolio. Additionally, you authorized money from the surplus to replace the 23-year-old leaky roof of the William Pound building in Denver and to replace antiquated parts of the HVAC system. Both of those major projects should be completed by September. Come visit us in Denver, and I'll take you up to see the new roof.

In other good news, FY 2025 is off to a strong start. Over 25 member jurisdictions have already submitted dues. It looks like net revenue from the Louisville Summit will be considerably higher than expected, leading me to believe that I will have more positive budget news to report when we meet in Salt Lake City in January.

### **NCSL'S 50TH ANNIVERSARY HAS ARRIVED**

The day after the Summit ends marks the 405th anniversary of the first legislative assembly in North America when burgesses gathered in Jamestown, Va. More importantly (in my humble opinion), it was 50 years ago that legislative leaders met in Albuquerque, N.M., and voted to establish the National Conference of State Legislatures. NCSL came into existence on Jan. 1, 1975. In Louisville, we will begin a year of celebrating NCSL and focusing on the vital role of the legislative institution in American democracy. Be sure to attend the general sessions and see the debut of the 50th-anniversary logo and hear about our plans to mark this incredible milestone in the life of our organization.

### **CONCLUSION**

It is impossible to shine a spotlight on all the incredible accomplishments of the NCSL staff this year. The list would be far too long. However, I want to highlight one extremely successful project in particular. Angela Andrews and Carrie Maulin led a large team from across multiple programs within NCSL to reboot the Legislative Staff Management Institute (LSMI). LSMI is NCSL's premier professional development program for senior legislative staff. The program concluded last month, and it was a proverbial "home run" thanks to months of hard work and creative thought by the NCSL staff. It was just one example of the commitment that all NCSL staff have to you and the legislative institution.

Your NCSL staff in Washington, D.C., and Denver have been doing amazing things this year. We have carried your voice to the federal government, trained thousands of your peers to be better at their jobs, answered hundreds of complex research requests, testified dozens of times on complicated topics, and executed scores of top-shelf meetings for legislators and staff. That doesn't even include the incredible work done by the super talented people who are behind the scenes like our awesome building, accounting, meetings and IT teams. The work produced by the communications division is staggering, and on top of that, they have won numerous competitive awards for creativity and writing in recent months. I hope you appreciate how dedicated the NCSL staff are to your success and how grateful we are to all legislators, staff, Executive Committee members, and our officers for your support and guidance. NCSL's 50th year is going to be its best ever!

## MEMORANDUM REGARDING EXECUTIVE COMMITTEE VACANCIES

To: Members of the NCSL Executive Committee  
From: Speaker Pro Tempore Brian Patrick Kennedy, NCSL president  
President Pro Tempore Wayne Harper, NCSL president-elect  
Assistant Majority Leader Marcus C. Evans Jr., NCSL vice president  
Speaker Robin Vos, NCSL president emeritus  
Date: Aug. 4, 2024  
Subject: Executive Committee Legislator Vacancies

Pursuant to Article VIII, Section 2 of the NCSL Bylaws, the NCSL officers select Rep. Giovanni Capriglione of the Texas Legislature and Senate Assistant Majority Leader Joan Lovely of the Massachusetts General Court to fill legislator vacancies on the NCSL Executive Committee and request your approval of these selections. Rep. Capriglione will fill a vacant at-large position. Sen. Lovely will fill the ex-officio 2025 Legislative Summit position.

## MEMORANDUM REGARDING EXECUTIVE COMMITTEE TASK FORCES

To: Members of the NCSL Executive Committee  
From: Speaker Pro Tempore Brian Patrick Kennedy, NCSL president  
Sabrina Lewellen, Arkansas, NCSL staff chair  
Date: Aug. 4, 2024  
Subject: Executive Committee Task Forces

We propose the continuation of the following Executive Committee task forces for calendar year 2025:

- Task Force on Agriculture.
- Task Force on Artificial Intelligence, Cybersecurity and Privacy.
- Task Force on Energy Supply.
- Task Force on Health Innovations.
- Task Force on Higher Education Affordability and Student Outcomes.
- Task Force on Military and Veterans Affairs.
- Task Force on State and Local Taxation.

## BUDGET, FINANCE AND RULES COMMITTEE

AUG. 4, 2024 | MARRIOTT BALLROOM VIII | LOUISVILLE MARRIOTT DOWNTOWN | 1:30-2:30 P.M.

### AGENDA

1. Welcome and introductions.
2. Fiscal year 2024 results.
3. Dues update.
4. Investment report—KeyBank Advisors.
5. Other business.

### COMMITTEE ROSTER

#### CHAIR

Sen. Wayne Harper  
Utah

#### VICE CHAIR

Sen. Bob Duff  
Connecticut

#### STAFF CHAIR

Anne Sappenfield  
Wisconsin

#### STAFF VICE CHAIR

Jill Reinmuth  
Washington

#### LEGISLATOR MEMBERS

Asm. Cecilia Aguiar-Curry, California  
Rep. Tyler August, Wisconsin  
Rep. Giovanni Capriglione, Texas  
Sen. Cristina Castro, Illinois  
Rep. Jon Eubanks, Arkansas  
Sen. Donna Frett-Gregory, USVI  
Rep. Roger Goodman, Washington  
Speaker Roger Hanshaw, West Virginia  
Rep. Sonya Harper, Illinois  
Sen. Briggs Hopson, Mississippi  
Senate President Matt Huffman, Ohio  
Del. Terry Kilgore, Virginia  
Sen. Becky Massey, Tennessee  
Asm. John McDonald, New York  
Rep. Kevin Ryan, Connecticut  
Senate President Karen Spilka, Massachusetts  
Sen. Whitney Westerfield, Kentucky  
Speaker Robin Vos, Wisconsin

#### LEGISLATIVE STAFF MEMBERS

Natalie Castle, Colorado  
Miriam Fordham, Kentucky  
Doug Himes, Tennessee  
Jennifer Jackson, Texas  
Eric Nauman, Minnesota  
Rich Olsen, West Virginia  
Paul Smith, New Hampshire  
Will Tracy, Arkansas

#### NCSL LIAISONS

Alex Alavi (lead)  
Tim Storey  
Stacy Householder  
Arturo Pérez

NATIONAL CONFERENCE OF STATE LEGISLATURES  
STATEMENT OF NET POSITION  
AS OF JUNE 30, 2024 AND 2023

	FY 2024 (Unaudited)	FY 2023 (Audited)
<b>Assets</b>		
Cash and Cash Equivalents	\$ 2,762,617	\$ 1,809,534
Investments - Short-Term	16,423,509	18,020,292
Investments - Reserves	6,172,246	-
Accounts Receivable	243,004	211,940
Accounts Receivable - Grants and Contracts	1,373,847	1,468,411
Appropriations Receivable	407,325	296,957
Due from NCSL Foundation	234,143	475,293
Prepaid Expenses	967,107	1,135,303
Deposits	501,302	368,832
<b>Total Current Assets</b>	<b>29,085,100</b>	<b>23,786,562</b>
Capital Assets, Net	9,028,286	10,039,970
<b>Total Non-Current Assets</b>	<b>9,028,286</b>	<b>10,039,970</b>
<b>Total Assets</b>	<b>38,113,386</b>	<b>33,826,532</b>
<b>Liabilities</b>		
Accounts Payable	1,013,110	1,737,496
Accrued Liabilities	2,386,240	1,870,770
Revenue Collected in Advance	5,079,249	3,215,642
Revenue Collected in Advance - Grants and Contracts	11,430,205	11,053,653
Other Current Liabilities	29,380	42,251
Lease Liability	1,998,556	2,723,418
<b>Total Liabilities</b>	<b>21,936,740</b>	<b>20,643,230</b>
<b>Net Position</b>		
Invested in Capital Assets	7,029,730	7,316,552
Designated Operating Reserve Fund	6,672,246	1,425,680
Unrestricted	2,474,670	4,441,070
<b>Total Net Position</b>	<b>16,176,646</b>	<b>13,183,302</b>
<b>Total Liabilities and Net Position</b>	<b>\$ 38,113,386</b>	<b>\$ 33,826,532</b>

**NATIONAL CONFERENCE OF STATE LEGISLATURES  
GENERAL FUND REVENUE AND EXPENSE BY PROGRAM  
FOR THE YEAR ENDED JUNE 30, 2024**

	<b>FY 2024 ACTUAL</b>	<b>FY 2024 APPROVED</b>	<b>YTD PERCENT</b>
<b>REVENUE</b>			
Appropriations	\$ 12,379,574	\$ 12,121,034	102.13%
Legislative Summit	3,660,168	3,557,500	102.89%
Meetings	256,296	384,000	66.74%
Publications	104,978	160,000	65.61%
Professional Staff Association Seminars	584,790	302,560	193.28%
Interest Income	962,639	500,000	192.53%
Indirect Cost Recovery	2,336,527	1,800,000	129.81%
Miscellaneous	433,615	380,315	114.01%
<b>TOTAL REVENUE</b>	<b>20,718,587</b>	<b>19,205,409</b>	<b>107.88%</b>
<b>EXPENSE</b>			
<b>State Policy Research</b>			
Center for Legislative Strengthening	489,956	532,615	91.99%
Center for Results Driven Governing	15,164	83,775	18.10%
Children and Families	133,418	189,220	70.51%
Criminal Justice	125,816	185,314	67.89%
Education	176,194	161,834	108.87%
Elections and Redistricting	208,175	214,683	96.97%
Employment, Labor and Retirement	76,434	150,782	50.69%
Environment, Energy and Transportation	239,571	226,307	105.86%
Financial Services, Technology and Communications	166,889	186,206	89.63%
Health Services	60,734	162,972	37.27%
Vice President of State Policy Research	510,840	627,601	81.40%
<b>Division Totals</b>	<b>2,203,191</b>	<b>2,721,309</b>	<b>80.96%</b>
<b>State Services</b>			
Fiscal Affairs	566,807	611,087	92.75%
Legislative Staff Services	669,610	701,800	95.41%
Professional Staff Association Seminars	572,464	302,560	189.21%
Vice President of State Services	397,341	388,252	102.34%
<b>Division Totals</b>	<b>2,206,222</b>	<b>2,003,699</b>	<b>110.11%</b>

NATIONAL CONFERENCE OF STATE LEGISLATURES  
GENERAL FUND REVENUE AND EXPENSE BY PROGRAM  
FOR THE YEAR ENDED JUNE 30, 2024

	FY 2024 ACTUAL	FY 2024 APPROVED	YTD PERCENT
<b>Communications</b>			
Digital Content	1,506,434	1,712,490	87.97%
Outreach and Engagement	896,651	1,045,032	85.80%
Public Affairs	420,835	436,348	96.44%
Publications	151,194	109,500	138.08%
<b>Division Totals</b>	<b>2,975,114</b>	<b>3,303,370</b>	<b>90.06%</b>
<b>Leaders and International</b>			
International Program	210,826	259,556	81.23%
Leaders Services	392,680	434,768	90.32%
Legislative Training Institute	236,907	229,118	103.40%
<b>Division Totals</b>	<b>840,413</b>	<b>923,442</b>	<b>91.01%</b>
<b>Executive Management</b>			
Office of the Chief Executive Officer	589,632	573,872	102.75%
Officers and Executive Committee	228,466	325,800	70.12%
<b>Division Totals</b>	<b>818,098</b>	<b>899,672</b>	<b>90.93%</b>
<b>Operations</b>			
Building and Facilities	972,851	1,102,846	88.21%
Information Technology	2,301,770	2,168,878	106.13%
Legislative Summit	2,314,651	1,989,686	116.33%
Meetings	1,000,504	1,003,661	99.69%
Vice President of Operations	1,217,385	1,081,908	112.52%
<b>Division Totals</b>	<b>7,807,161</b>	<b>7,346,979</b>	<b>106.26%</b>
<b>Finance and Accounting</b>	1,388,963	1,490,212	93.21%
<b>Division Totals</b>	<b>1,388,963</b>	<b>1,490,212</b>	<b>93.21%</b>
<b>State - Federal Relations</b>	2,932,629	3,217,963	91.13%
<b>Division Totals</b>	<b>2,932,629</b>	<b>3,217,963</b>	<b>91.13%</b>
<b>TOTAL EXPENSE</b>	<b>21,171,791</b>	<b>21,906,646</b>	<b>96.65%</b>



**NATIONAL CONFERENCE OF STATE LEGISLATURES  
GENERAL FUND REVENUE AND EXPENSE BY PROGRAM  
FOR THE YEAR ENDED JUNE 30, 2024**

	<b>FY 2024 ACTUAL</b>	<b>FY 2024 APPROVED</b>	<b>YTD PERCENT</b>
<b>ALLOCATIONS</b>			
Building and Facilities	(972,532)	(1,102,846)	88.18%
Information Technology	(2,301,770)	(2,168,878)	106.13%
<b>TOTAL ALLOCATIONS</b>	<b>(3,274,302)</b>	<b>(3,271,724)</b>	<b>100.08%</b>
 <b>REVENUE OVER EXPENSE</b>	 <b>\$ 2,821,098</b>	 <b>\$ 570,487</b>	 <b>nm</b>
Designated Operating Reserve Fund	(500,000)	(500,000)	nm
 <b>NET SURPLUS</b>	 <b>\$ 2,321,098</b>	 <b>\$ 70,487</b>	 <b>nm</b>
 <b>GAIN ON OPERATING RESERVE FUND</b>	 <b>\$ 172,246</b>	 <b>\$ -</b>	 <b>nm</b>

NATIONAL CONFERENCE OF STATE LEGISLATURES  
STATEMENT OF REVENUE AND EXPENSE  
FOR THE YEARS ENDED JUNE 30, 2024 AND 2023

	FY 2024 (Unaudited)	FY 2023 (Audited)
<b>Operating Revenue</b>		
Appropriations	\$ 12,379,574	\$ 11,654,909
Grants and Contracts	19,834,680	19,322,136
Registrations	3,609,858	2,936,220
Private Contributions	3,851,240	3,371,080
Publications and Exhibits	713,655	712,664
NCSL Foundation Service Fees	104,123	109,234
Other	582,032	619,312
<b>Total Operating Revenue</b>	<b>41,075,162</b>	<b>38,725,555</b>
<b>Operating Expense</b>		
Salaries	17,524,056	16,198,872
Travel and Conferences	7,405,206	7,059,830
Consultants and Contract Services	5,282,740	4,966,211
Employee Benefits	5,322,140	4,927,702
Rent and Property Maintenance	430,209	592,806
Office Expenses	505,193	278,386
Printing and Publications	395,963	532,720
Information Technology	1,026,978	878,961
Property Depreciation	1,018,750	1,016,027
Other	234,880	292,174
<b>Total Operating Expense</b>	<b>39,146,115</b>	<b>36,743,689</b>
<b>Operating Income</b>	<b>1,929,047</b>	<b>1,981,866</b>
<b>Nonoperating Revenue (Expense)</b>		
Interest Revenue	977,587	536,500
Interest Expense	(85,536)	(100,689)
Gain on Operating Reserve Fund	172,246	-
State and Local Legal Center Distribution	-	795,337
<b>Total Nonoperating Revenue</b>	<b>1,064,297</b>	<b>1,231,148</b>
<b>Change in Net Position</b>	<b>\$ 2,993,344</b>	<b>\$ 3,213,014</b>

NATIONAL CONFERENCE OF STATE LEGISLATURES  
FY 2024 APPROPRIATIONS SCHEDULE  
AS OF JULY 25, 2024

STATE/TERRITORY	BILLED	RECEIVED	REMAINING
Alabama	\$ 220,095	\$ 220,095	\$ -
Alaska	139,939	139,939	-
American Samoa	24,463	-	24,463
Arizona	259,828	259,828	-
Arkansas	182,492	182,492	-
California	650,000	500,000	150,000
Colorado	234,087	234,087	-
Connecticut	193,588	193,588	-
Delaware	144,722	144,722	-
District of Columbia	139,118	139,118	-
Florida	528,577	264,289	264,288
Georgia	326,328	326,328	-
Guam	26,331	26,331	-
Hawaii	153,426	153,426	-
Idaho	160,600	80,300	80,300
Illinois	365,575	365,575	-
Indiana	252,991	252,991	-
Iowa	185,836	185,836	-
Kansas	181,110	181,110	-
Kentucky	210,400	210,400	-
Louisiana	213,240	213,240	-
Maine	151,689	121,751	29,938
Maryland	241,633	241,633	-
Massachusetts	257,549	257,549	-
Michigan	314,485	314,485	-
Minnesota	232,835	232,835	-
Mississippi	181,558	181,558	-
Missouri	241,204	241,204	-
Montana	146,496	146,496	-
Nebraska	162,878	162,878	-

**NATIONAL CONFERENCE OF STATE LEGISLATURES  
FY 2024 APPROPRIATIONS SCHEDULE  
AS OF JULY 25, 2024**

<b>STATE/TERRITORY</b>	<b>BILLED</b>	<b>RECEIVED</b>	<b>REMAINING</b>
Nevada	\$ 184,230	\$ 184,230	\$ -
New Hampshire	151,969	151,969	-
New Jersey	299,747	299,747	-
New Mexico	165,793	165,793	-
New York	503,602	486,380	17,222
North Carolina	321,248	321,248	-
North Dakota	140,799	140,799	-
Northern Marianas	24,372	24,372	-
Ohio	346,652	335,000	11,652
Oklahoma	200,201	200,201	-
Oregon	205,394	205,394	-
Pennsylvania	369,124	369,124	-
Puerto Rico	187,611	187,611	-
Rhode Island	146,739	146,739	-
South Carolina	221,851	221,851	-
South Dakota	142,797	142,797	-
Tennessee	255,326	255,326	-
Texas	650,000	650,000	-
U.S. Virgin Islands	128,526	128,526	-
Utah	187,349	187,349	-
Vermont	138,258	138,258	-
Virginia	287,474	287,474	-
Washington	270,176	270,176	-
West Virginia	159,740	159,740	-
Wisconsin	236,328	236,328	-
Wyoming	137,007	137,007	-
<b>Total</b>	<b>\$ 12,785,386</b>	<b>\$ 12,207,523</b>	<b>\$ 577,863</b>
<i>Percent of Total Billed</i>	100.0%	95.5%	4.5%

<b>INTERNATIONAL AFFILIATE</b>	<b>BILLED</b>	<b>RECEIVED</b>	<b>REMAINING</b>
Alberta	\$ 40,000	\$ 40,000	\$ -
Ghana	50,000	50,000	-
Québec	40,984	40,984	-
<b>Total</b>	<b>\$ 130,984</b>	<b>\$ 130,984</b>	<b>\$ -</b>

**NATIONAL CONFERENCE OF STATE LEGISLATURES  
FY 2025 APPROPRIATIONS SCHEDULE  
AS OF JULY 25, 2024**

STATE/TERRITORY	BILLED	RECEIVED	REMAINING
Alabama	\$ 228,913	\$ 228,913	\$ -
Alaska	145,539	145,539	-
American Samoa	25,442	-	25,442
Arizona	270,241	270,241	-
Arkansas	189,801	-	189,801
California	650,000	-	650,000
Colorado	243,466	243,466	-
Connecticut	201,342	-	201,342
Delaware	150,513	-	150,513
District of Columbia	144,684	-	144,684
Florida	549,780	-	549,780
Georgia	339,412	-	339,412
Guam	27,384	27,384	-
Hawaii	159,568	159,568	-
Idaho	167,029	83,515	83,515
Illinois	380,234	-	380,234
Indiana	263,130	263,130	-
Iowa	193,279	-	193,279
Kansas	188,363	188,363	-
Kentucky	218,829	218,829	-
Louisiana	221,783	-	221,783
Maine	157,761	119,925	37,836
Maryland	251,316	251,316	-
Massachusetts	267,870	-	267,870
Michigan	327,093	-	327,093
Minnesota	242,165	242,165	-
Mississippi	188,829	188,829	-
Missouri	250,869	-	250,869
Montana	152,359	152,359	-
Nebraska	169,399	169,399	-

**NATIONAL CONFERENCE OF STATE LEGISLATURES  
FY 2025 APPROPRIATIONS SCHEDULE  
AS OF JULY 25, 2024**

<b>STATE/TERRITORY</b>	<b>BILLED</b>	<b>RECEIVED</b>	<b>REMAINING</b>
Nevada	\$ 191,608	\$ -	\$ 191,608
New Hampshire	158,052	-	158,052
New Jersey	311,763	-	311,763
New Mexico	172,430	-	172,430
New York	523,802	523,802	-
North Carolina	334,127	-	334,127
North Dakota	146,433	146,433	-
Northern Marianas	25,347	-	25,347
Ohio	360,552	360,552	-
Oklahoma	208,220	-	208,220
Oregon	213,622	213,622	-
Pennsylvania	383,926	-	383,926
Puerto Rico	195,125	-	195,125
Rhode Island	152,612	-	152,612
South Carolina	230,740	-	230,740
South Dakota	148,512	148,512	-
Tennessee	265,558	-	265,558
Texas	650,000	650,000	-
U.S. Virgin Islands	133,667	-	133,667
Utah	194,853	-	194,853
Vermont	143,790	143,790	-
Virginia	298,997	-	298,997
Washington	281,005	140,503	140,503
West Virginia	166,135	-	166,135
Wisconsin	245,798	-	245,798
Wyoming	142,489	-	142,489
<b>Total</b>	<b>\$ 13,245,556</b>	<b>\$ 5,280,154</b>	<b>\$ 7,965,402</b>
<i>Percent of Total Billed</i>	100.0%	39.9%	60.1%

<b>INTERNATIONAL AFFILIATE</b>	<b>BILLED</b>	<b>RECEIVED</b>	<b>REMAINING</b>
Alberta	\$ 40,000	\$ 20,000	\$ 20,000
Ghana	50,000	25,000	25,000
Québec	40,000	40,000	-
<b>Total</b>	<b>\$ 130,000</b>	<b>\$ 85,000</b>	<b>\$ 45,000</b>

**NATIONAL CONFERENCE OF STATE LEGISLATURES  
NCSL OPERATING RESERVE ACCOUNT STATEMENT**



**Account Statement**

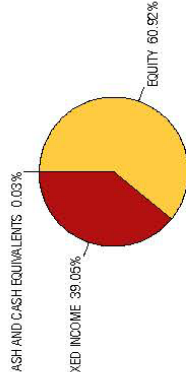
NATIONAL CONF STATE LEGISLATURES MMAG  
June 01, 2024 - June 30, 2024

**Holdings Summary**

Base Currency: USD

	Value on 06/01	Value on 06/30	Estimated Annual Income	Unrealized Gain/Loss	Tax Cost
<b>Principal Holdings</b>					
Equity	3,664,217.14	3,724,982.19	55,642.63	127,013.70	
Fixed Income	2,372,110.88	2,388,326.32	139,901.38	-7,463.60	
Cash and Cash Equivalents	3,319.76	1,647.21	81.14	0.00	
<b>Total Principal Holdings</b>	<b>6,039,647.78</b>	<b>6,114,955.72</b>	<b>195,625.35</b>	<b>119,550.10</b>	
<b>Income Holdings</b>					
Cash and Cash Equivalents	37,678.17	57,390.56	3,009.56	0.00	
<b>Total Income Holdings</b>	<b>37,678.17</b>	<b>57,390.56</b>	<b>3,009.56</b>	<b>0.00</b>	
<b>Total Holdings</b>	<b>\$6,077,325.95</b>	<b>\$6,172,246.28</b>	<b>\$ 198,634.91</b>	<b>\$ 119,550.10</b>	

**Asset Allocation**



**Accrued Income**

Principal Holdings	19.68
Income Holdings	165.53
<b>Total Accrued Income</b>	<b>185.21</b>

**Total Holdings with Accrued Income**

\$6,077,511.16

\$6,172,476.31

\$ 198,634.91

\$ 119,550.10

**Activity Summary**

<b>Total Value on 06/01</b>	<b>\$6,077,325.95</b>
Administrative Expenses	-1,772.56
Dividends, Interest and Other Income	19,712.39
Net Change in Market Value of Securities	76,960.49
<b>Total Value on 06/30</b>	<b>\$6,172,246.28</b>





## OUTREACH AND MEMBER SERVICES COMMITTEE

AUG. 4, 2024 | MARRIOTT BALLROOM VII | LOUISVILLE MARRIOTT DOWNTOWN | 1:30-2:30 P.M.

### AGENDA

1. Welcome and introductions.
2. Grant and contract proposals.
3. NCSL's 50th anniversary.
4. Communications and outreach report.
5. 2024 Legislative Summit overview.
6. Discussion: Post-elections outreach.
7. Other business.

### COMMITTEE ROSTER

#### CHAIR

Rep. Marcus Evans Jr.  
Illinois

#### VICE CHAIR

Sen. Ann Millner  
Utah

#### STAFF CHAIR

Sabrina Lewellen  
Arkansas

#### STAFF VICE CHAIR

Betsy Theroux  
Georgia

#### LEGISLATOR MEMBERS

Rep. Barbara Ballard, Kansas  
 Sen. Joan Ballweg, Wisconsin  
 Sen. Eric Bassler, Indiana  
 Sen. Marilyn Dondero Loop, Nevada  
 Rep. Deborah Ferguson, Arkansas  
 Sen. Bill Hansell, Oregon  
 MNA Mathieu Lemay, Québec  
 Sen. Joan Lovely, Massachusetts  
 Rep. Ryan Mackenzie, Pennsylvania  
 Senate President Ty Masterson, Kansas  
 Rep. Sam McKenzie, Tennessee  
 Rep. Billy Mitchell, Georgia  
 Sen. Beth Mizell, Louisiana  
 Speaker Sherman Packard, New Hampshire  
 Majority Leader Dan Saddler, Alaska  
 Speaker Joe Shekarchi, Rhode Island  
 Senate President Robert Stivers, Kentucky  
 Speaker Ben Toma, Arizona

#### LEGISLATIVE STAFF MEMBERS

Lonnie Edgar, Mississippi  
 Aurora Hauke, Alaska  
 Wendy Jackson, Wisconsin  
 Eric Katz, New York  
 Terri Kondeff, Idaho  
 Cliff McCollum, Alabama  
 Melissa Renick, Kansas  
 John Snyder, Kentucky  
 Erica Warren, Kentucky

#### NCSL LIAISONS

Bryan Thomas (lead)  
Kate Blackman

Victor Vialpando-Nuñez  
Molly Ramsdell

Natalie Wood

## OUTREACH AND MEMBER SERVICES COMMITTEE—GRANT AND CONTRACT PROPOSALS

To: Members of the NCSL Outreach and Member Services Committee  
From: Kate Blackman, vice president of policy and research  
Natalie Wood, vice president of policy and research  
Date: Aug. 4, 2024  
Subject: Contracts and Grant Proposals for Approval

We are pleased to present a series of grant and contract projects for your review and approval. The Outreach and Member Services Committee has the responsibility of approving select proposed projects over \$100,000.

The total potential funding for all proposals documented herein is \$8,208,108.

### NCSL GRANT SOLICITATION GUIDELINES

1. NCSL's main objective in fundraising is to pursue grants on issues important to legislators and staff. Among the measures of importance are research requests, requests for technical assistance, currently filed legislation, a federal initiative to which states must respond, priorities set by the Executive Committee, or a topic that NCSL staff foresee coming to center stage.
2. NCSL will consider topics that enhance established strengths of the organization to provide greater depth to legislators and staff as they consider increasingly complex facets of an issue.
3. When the issue is new to the organization, staff will consider how quickly it can develop expertise to ensure sustainability should future grant funding end.
4. NCSL will focus its fundraising on topics where reliable and impartial sources of information are not readily available to legislators and staff to avoid duplication of efforts. Where credible resources exist, NCSL will serve as a broker to facilitate access to information.
5. NCSL will not accept funding from a source unless it agrees that:
  - NCSL will not advocate the funder's position on an issue (unless it is consistent with NCSL policy adopted under NCSL bylaws).
  - NCSL will maintain total direction and editorial control over the operation and work produced under the grant.

Even when these guarantees are in place, NCSL understands that pursuing grant funding from certain sources may create a perceived conflict of interest. Staff must thoroughly assess these risks and confidently justify any such funding to NCSL's Executive Committee, which retains final authority to approve or reject any grant proposal, before proceeding with negotiations. In negotiating final grant conditions, NCSL and the funder must agree on the scope and timing of the proposal, project deliverables and budget.

## NEW PROJECTS REQUIRING EXECUTIVE COMMITTEE APPROVAL

TOTAL POTENTIAL FUNDING OF \$4,152,658.

<b>1. SUPPORT FOR TRIBAL ENGAGEMENT AND COLLABORATION</b>	
Source	U.S. Department of Energy, Indian Energy Office.
Amount	\$1,452,658.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$1,283,670.</li> <li>• Indirect Costs: \$168,988 (Indirect Rate: 46.77% of salaries).</li> </ul>
Description	NCSL will continue to assist the Office of Indian Energy by supporting the meetings and policy work of the Indian Country Energy Infrastructure Working Group (ICEIWG) and the Biennial Tribal Energy Summit.
Time Period	July 1, 2024 to June 30, 2026.
Submitted to EC	Aug. 4, 2024.
<b>2. STATE LEGISLATIVE TRAFFIC SAFETY RESEARCH</b>	
Source	National Highway Traffic Safety Administration.
Amount	\$1,400,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$1,074,935.</li> <li>• Indirect Costs: \$325,065 (Indirect Rate: 46.77% of salaries).</li> </ul>
Description	NCSL will educate state legislators and legislative staff on state traffic legislation by convening meetings and developing informational briefs and training materials.
Time Period	Sept. 1, 2024 to Aug. 31, 2029.
Submitted to EC	Aug. 4, 2024.
<b>3. SUPPORTING STATE MATERNAL AND CHILD HEALTH POLICY INNOVATION</b>	
Source	Health Services and Resources Administration.
Amount	\$1,200,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$979,753.</li> <li>• Indirect Costs: \$220,247 (Indirect Rate: 46.77% of salaries).</li> </ul>
Description	NCSL's project will support state legislators and legislative staff with technical assistance and education related to state-level policy options that improve outcomes and reduce associated health disparities for maternal and child health populations.
Time Period	Sept. 1, 2024 to Aug. 31, 2027.
Submitted to EC	Aug. 4, 2024.
<b>4. IDENTIFYING POLICIES TO IMPROVE POSTSECONDARY VALUE</b>	
Source	Funding Consortium including Arnold Ventures, the Gates Foundation, the Joyce Foundation and Strada Education Foundation.
Amount	\$100,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$90,909.</li> <li>• Indirect Costs: \$9,091 (Indirect Rate: 10% of direct costs).</li> </ul>
Description	This proposal will augment the work of NCSL's Higher Education Task Force in supporting policy solutions to help institutions improve and boost student outcomes. Funds will support research, convenings of the task force, and the publication of a framework addressing key questions related to institutional improvement and support and higher education governance.
Time Period	Jan. 1, 2025 to Dec. 31, 2025.
Submitted to EC	Aug. 4, 2024.

## PREVIOUSLY APPROVED PROJECTS

TOTAL FUNDING OF \$3,401,672. CHANGE IN STATUS SINCE THE LAST REPORT SHOWN IN BOLD.

1. ASSISTANCE TO STATE LEGISLATURES ON CRITICAL POLICY ISSUES	
Source	The Pew Charitable Trusts.
Amount	\$1,715,220   <b>FUNDED at \$1,662,665.</b>
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$1,578,036.</li> <li>• Indirect Costs: \$84,629 (Indirect Rate: 10% of salaries and fringe benefits).</li> </ul>
Description	This project will continue NCSL's partnership with The Pew Charitable Trusts providing assistance to state legislatures as they consider policy options related to 11 policy areas: broadband, courts and communities, energy modernization, housing accessibility, long-term liabilities, managing fiscal risks, mental health and justice, retirement savings, state fiscal and economic policy, state fiscal resilience, and wildlife friendly transportation infrastructure.
Time Period	July 1, 2024 to June 30, 2025.
Submitted to EC	May 18, 2024.
2. ENGAGING LEGISLATORS ON SKILLS AND NONDEGREE CREDENTIALS	
Source	Walmart.
Amount	\$762,000   <b>FUNDED at \$762,000.</b>
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$662,609.</li> <li>• Indirect Costs: \$99,391 (Indirect Rate: 15% of direct costs).</li> </ul>
Description	NCSL will continue its partnership with Walmart by educating legislators on quality nondegree credentials. The work will engage a broader audience of legislators, staff and partners on state policies related to quality nondegree credentials as an integral component of skills-based systems.
Time Period	April 30, 2024 to April 30, 2026.
Submitted to EC	Jan. 13, 2024.
3. ENHANCING LEGISLATIVE CAPACITY FOR EVIDENCE-INFORMED POLICYMAKING	
Source	Arnold Ventures.
Amount	\$649,860   <b>FUNDED at \$650,007.</b>
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$552,339.</li> <li>• Indirect Costs: \$97,668 (Indirect Rate: 20% of direct costs).</li> </ul>
Description	This project will enhance legislative understanding about evidence-informed policymaking and legislative capacity to increase the effectiveness of state investments. Activities include continuing support for the Governing for Results Network, technical assistance, meeting sessions, web resources and publications.
Time Period	June 24, 2024 to June 30, 2026.
Submitted to EC	Jan. 13, 2024.
4. PUBLIC HEALTH INFRASTRUCTURE GRANT	
Source	Association of State and Territorial Health Officials.
Amount	\$177,000   <b>FUNDED at \$177,000.</b>
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$137,805.</li> <li>• Indirect Costs: \$39,195 (Indirect Rate: 46.77% of salaries)</li> </ul>
Description	NCSL will conduct educational sessions for state legislators and legislative staff, disseminate publications related to with workforce and/or data modernization, track legislation, and provide technical assistance as a sub-recipient to a grant from the CDC.
Time Period	March 1, 2024 to Dec. 31, 2024
Submitted to EC	May 18, 2024.

<b>5. CONNECTING STATE LEGISLATORS AND COLLEGE PROMISE LEADERS TO EXPLORE STATE POLICY OPTIONS</b>	
Source	Kresge Foundation.
Amount	\$300,000   <b>FUNDED at \$150,000.</b>
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$136,363.</li> <li>• Indirect Costs: \$13,636 (Indirect Rate: 10% of direct costs).</li> </ul>
Description	This project will explore college affordability policy options, including college promise programs and strategies to support students seeking a postsecondary degree or credential of value. NCSL will facilitate educational opportunities and conversations for state legislators, legislative staff and college promise program leaders.
Time Period	May 1, 2024 to April 30, 2026.
Submitted to EC	May 18, 2024.

## RENEWALS

TOTAL POTENTIAL FUNDING OF \$533,778.

<b>1. STATE EXCHANGE ON EMPLOYMENT AND DISABILITY</b>	
Source	Concepts, Inc.
Amount	\$333,778.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$271,551.</li> <li>• Indirect Costs: \$62,227 (Indirect Rate: 46.77% of salaries).</li> </ul>
Description	NCSL will provide services to legislators and staff, in collaboration with the U.S. Department of Labor’s Office of Disability Employment Policy’s State Exchange on Employment and Disability and Concepts, Inc., around state disability employment policy.
Time Period	June 22, 2024 to June 21, 2025.
Reported to EC	Aug. 4, 2024.
<b>2. SUPPORTING STRONG ELECTIONS</b>	
Source	U.S. Elections Assistance Commission.
Amount	\$200,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$153,907.</li> <li>• Indirect Costs: \$46,093 (Indirect Rate: 46.77% of salaries).</li> </ul>
Description	This award will continue the partnership between NCSL and the U.S. Elections Assistance Commission for research on election topics for all 50 states, including updating and expanding existing resources and creating new resources on emerging issues that pertain to voting and elections.
Time Period	Oct. 1, 2024 to Sept. 30, 2025.
Reported to EC	Aug. 4, 2024.

## PROPOSALS UNDER \$100,000

TOTAL POTENTIAL FUNDING OF \$120,000.

<b>1. EDUCATING STATE LEGISLATORS ON ORAL HEALTH POLICY OPTIONS</b>	
Source	CareQuest Institute for Oral Health.
Amount	\$70,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$60,870.</li> <li>• Indirect Costs: \$9,130 (Indirect Rate: 15% of direct costs).</li> </ul>
Description	This grant program will inform and engage state legislators around oral health policy through educational materials and events and provide technical assistance.
Time Period	June 1, 2024 to May 31, 2025.
Reported to EC	Aug. 4, 2024.
<b>2. STATE LEGISLATIVE ACTIVITY ON STUDENT LOAN DEBT</b>	
Source	Annie E. Casey Foundation.
Amount	\$50,000.
Direct/Indirect Costs	<ul style="list-style-type: none"> <li>• Direct Costs: \$41,667.</li> <li>• Indirect Costs: \$8,333 (Indirect Rate: 20% of direct costs).</li> </ul>
Description	NCSL will continue to develop, expand and maintain a comprehensive set of resources examining student loan debt and state policies to address debts for learners pursuing a postsecondary degree or credential.
Time Period	June 1, 2024 to May 31, 2025.
Reported to EC	Aug. 4, 2024.

## OUTREACH AND MEMBER SERVICES COMMITTEE—COMMUNICATIONS AND OUTREACH

To: Members of the NCSL Outreach and Member Services Committee  
 From: Bryan Thomas, chief communications officer  
 Date: Aug. 4, 2024  
 Subject: Communications and Outreach Update

The NCSL Communications Division connects members with all the resources and opportunities the conference has to offer, while advancing the story of how state legislatures serve their constituents. This report summarizes several of the communications and outreach activities undertaken in the second quarter of 2024 (April 1 to June 30).

### NCSL'S 50TH ANNIVERSARY

NCSL will launch its official commemoration of its 50th anniversary with the opening general session of the 2024 Legislative Summit tomorrow morning. Through a multi-faceted campaign over the next year, NCSL will tell the story of how state legislatures drive representative democracy, civility and innovation, and how NCSL is the indispensable partner in achieving all three.

NCSL continues to work across divisions and programs to plan and deliver a robust content strategy to promote the organization and the core messages of supporting representative democracy, civility and innovation. Content themed to the anniversary will launch in coordination with the 2024 Legislative Summit.

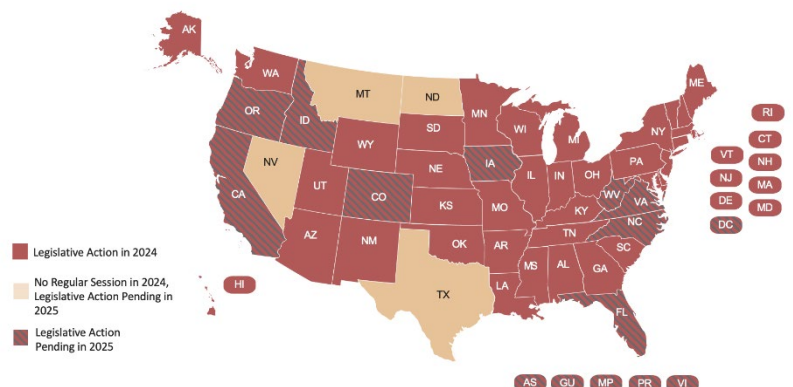
Planned content resources include (but are not limited to):

- Dedicated [nctl.org](https://nctl.org) landing page to house all related content.
- Special podcast series.
- Interactive timeline.
- Special commemorative 50th-themed edition of State Legislatures magazine.
- Coffee table-style book featuring state capitols.
- "Profiles in Service" series of staff profiles, in partnership with the LSCC and professional staff associations.

As NCSL launched its anniversary celebration, states were encouraged to participate in this commemorative occasion by passing a resolution about NCSL's anniversary. Legislatures have been asked to consider taking up this resolution as soon as possible to help build momentum and excitement as we mark this important milestone. Thirty-seven states acted on resolutions between Jan. 1 and June 30, 2024. Many chambers have personalized the resolution text with details about the state's engagement with NCSL, such as legislators and staff who have served in NCSL leadership, or notable meetings held in the state.

### NCSL 50th Anniversary Resolutions

As of June 30, 2024



## ELECTIONS DEFINED VIDEO SERIES

In the run-up to one of the most-watched elections in history, NCSL introduced the [Elections Defined video series](#). This series of 12 short videos features NCSL Director of Elections and Redistricting Wendy Underhill demystifying election administration concepts and terms. The series, published in full on [nsl.org](#), will be promoted across social media channels between now and the November election.



## LEGISLATIVE SUMMIT

Working in partnership with the meetings, IT and policy teams, the communications team will have all bases covered for the Legislative Summit.

The marketing team has driven Summit registration efforts, starting with its April 1 launch. Throughout the second quarter, NCSL sent 70 emails promoting Summit, with a total email volume of 434,000 emails. Legislators and legislative staff comprised 48% of the recipients receiving Summit promotions. Email marketing accounted for 20% of traffic to the Summit registration page with 2,243 clicks. This year's Summit digital marketing campaign included advertising on Facebook, Instagram, LinkedIn and YouTube Ads. The digital ad campaign contributed 9% of traffic to the Summit registration page amounting to 1,036 clicks.

During the Summit, participants can look forward to a comprehensive event app that includes sessions, session resources, speaker information, sponsor details, exhibitor listings, and other event information. The [nsl.org](#) homepage will focus on session coverage and livestreams and provide updates on the 50th-anniversary announcements made during the first general session. State Legislatures News will offer extensive coverage of the sessions for several weeks to come, while State Legislatures magazine will be available on-site. It will also serve as a Summit program, featuring agenda information, local attractions in Louisville, interviews with Kentucky leadership and more. Attendees can also obtain a limited-edition poster of the magazine cover. The NCSL Today newsletter will highlight Summit activities and the 50th-anniversary announcement from Monday to Thursday, and NCSL This Week will serve as a Summit wrap-up.

The public affairs and outreach team is planning yet another robust schedule with the engagement of all NCSL's social media channels. Look for social media walls in the convention center hallways featuring live content from both NCSL and members tagging and sharing Summit-related content. Additionally, nine sessions will be livestreamed on NCSL's Facebook and LinkedIn pages.

Following a successful partnership at the Indianapolis Legislative Summit, NCSL is again collaborating with America's Public Television Stations to host an interview booth for legislators. Legislators who sign up for a slot will be interviewed about the Summit, their legislative priorities and more. The interviews will be recorded, packaged and emailed to participants for use on social media channels and websites.

Finally, outreach plans to connect with NCSL members by hosting a new attendee orientation this afternoon, followed by a warm welcome to Louisville from Marianne Eaves, Kentucky's first female master distiller since Prohibition. Outreach will also host the always popular State Meet and Greet Coffee on Monday morning.





## STATE OF PLAY

In January, NCSL launched “State of Play” with our partners at A Starting Point. “State of Play” is a bipartisan civics engagement platform that features monthly interviews with two lawmakers—one Republican and one Democrat—on an issue of concern in the states. A Starting Point is the civics engagement organization co-founded by Chris Evans (who plays Captain America in the Marvel Cinematic Universe), Mark Kassen and Joe Kiani.

Through “State of Play,” NCSL can facilitate conversations that help its members reach new audiences—chiefly millennial and Gen Z viewers—on a national platform. The initiative also centers state legislatures as the place where the action is happening on a host of issues of central concern to Americans.

NCSL has published six episodes, all available at [nctl.org/state-of-play](https://nctl.org/state-of-play). Since the last Executive Committee, we published:

- May 2024: “Tackling Social Media Regulations for Children,” featuring Colorado Sen. Chris Hansen (D) and Utah Rep. Jordan Teuscher (R).
- June 2024: “Election Security Insights From Lawmakers,” featuring Missouri Rep. Peggy McGaugh (R) and Maryland Sen. Cheryl Kagan (D).

Upcoming episodes will focus on disaster recovery and resilience and the minimum wage.

## MEMBER OUTREACH

NCSL’s state liaisons facilitate information exchanges between NCSL and the legislatures they support. State liaisons maintained regular contact with legislators and staff in their states in April, May and June, promoting NCSL events, policy resources and training opportunities. Forty-eight states and territories received a visit from NCSL state liaisons in the first six months of 2024.

NCSL staff completed 341 research requests for legislators and legislative staff between April and June. NCSL made connections with 5,487 legislators and legislative staff during 115 virtual and in-state training, policy assistance or relationship-building meetings in the first six months of 2024.

## MEDIA RELATIONS

NCSL continues to position itself as a valued source for local, regional and national media. During this reporting period, NCSL received approximately 4,900 media mentions. NCSL released two press releases during this reporting period and received more than 90 information requests with inquiries including elections, artificial intelligence, legislative processes and state budgets and more, reflective of trending media topics at the time of the requests.

## NEWSLETTERS

During the second quarter, NCSL sent out 166 regularly occurring newsletters, including NCSL Today, NCSL This Week, and policy-specific newsletters, to 22,754 recipients totaling 1.57 million emails. Legislators and legislative staff comprised 59% of the recipients.

Our flagship newsletters—NCSL Today and NCSL This Week—reach nearly 20,000 people on each send. NCSL Today is a daily curated roundup of national news and NCSL resources produced Monday-Friday. NCSL This Week, published on Sundays, includes recent NCSL reports, articles, meetings, and other valuable information for members. Notable statistics during the reporting period include:

- Legislators and legislative staff made up 58% of opens and 51% of clicks.
- The newsletters received 394,677 opens and 42,870 clicks.
- Subscribers include 5,413 legislators and 6,020 legislative staff.

## DIGITAL CONTENT

The NCSL website continues to demonstrate its significant performance, with 2.4 million pageviews during the last quarter, maintaining a steady pace year over year. NCSL’s State Legislatures News continued its growth, with a 26% increase in pageviews YoY.

BY THE NUMBERS (APRIL 1 TO JUNE 30, 2024)

TOTAL VIEWS (HOW MANY TIMES A PAGE IS VISITED)	TOTAL SESSIONS (HOW MANY INTERACTIONS USER HAS WITH WEBSITE)	STATE LEGISLATURES NEWS VIEWS
2.4 million	1.9 million	130,216

NEW WEBPAGES PUBLISHED (JANUARY-MARCH)	STATE LEGISLATURES NEWS ARTICLES PUBLISHED (JANUARY-MARCH)
69	73

MOST-VISITED WEBPAGES	MOST-VISITED STATE LEGISLATURES NEWS ARTICLES	MOST-POPULAR ORGANIC GOOGLE SEARCH QUERIES
<ul style="list-style-type: none"> <li>Felon Voting Rights: 148,608</li> <li>State Minimum Wages: 114,288</li> <li>NCSL Homepage: 87,114</li> <li>2024 State Primary Election Dates: 77,332</li> <li>NCSL Search Results: 73,696</li> <li>2024 Legislative Summit: 65,474</li> <li>Policy Research: 57,570</li> <li>Voter ID Laws: 53,261</li> <li>Four-Day School Week Overview: 40,997</li> <li>State Primary Election Types: 29,122</li> </ul>	<ul style="list-style-type: none"> <li>Supreme Court Strikes Down Student Loan Forgiveness Program: 8,733</li> <li>Debating the Electoral College: 7,738</li> <li>Legislative Staff Week Shoutouts 2024: 7,181</li> <li>Forecasting the 2024 Presidential Election: The Data Says ... Who Knows?: 4,068</li> <li>Memorial Day: Remembering Those Who Died in US Military Service: 3,164</li> <li>Supreme Court to Decide a Variety of Gun Cases This Term: 3,010</li> <li>First Amendment at Heart of 2 Supreme Court Social Media Cases: 2,755</li> <li>Donor Human Milk: More Valuable Than Gold?: 2,488</li> <li>Routine Child Vaccination Rates Lower Than Pre-Pandemic Levels: 2,387</li> <li>Navigating Two Time Zones Is a Way of Life in the Hoosier State: 2,339</li> </ul>	<ul style="list-style-type: none"> <li>can felons vote</li> <li>nctl</li> <li>minimum wage</li> <li>common law marriage</li> <li>2024 united states primary elections dates</li> <li>Stand your ground law</li> <li>Arpa funds</li> <li>Election day 2024</li> <li>Right to work states</li> <li>Unemployment rate</li> </ul>

## **SOCIAL MEDIA**

During this reporting period, NCSL gained 1,302 new net followers across all platforms, giving NCSL 64,686 followers. LinkedIn reported 784 new followers, while Facebook reported 298 new followers.

The total impressions (the number of times content is displayed) for this period was 771,062. About 405,000 (52.5%) of the total impressions came from Facebook while about 221,000 (28.7%) came from X and about 100,000 came (13.1%) came from LinkedIn and over 43,500 (5.7%) came from Instagram.

The total engagement was 8,602. The average engagement rate was 1.1% across all platforms. LinkedIn had the most engagements with 4,162 engagements, representing 48.4% of all engagements. X held the second most engagements with 2,653, representing 30.8% of all engagements.

NCSL received a total of 21,777 video views across the platforms, with Instagram generating 33.8% or over 7,350 of those video views and LinkedIn generating 31% or over 6,740 video views. There were also approximately 3,500 post link clicks (number of times users clicked on links from NCSL's posts) during the reporting period.

## **NCSL TOWN HALLS**

During this reporting period, NCSL produced two Town Halls: Legislative Staff Week and Pretrial Policy. There were 47 posts related to NCSL Town Halls, garnering over 15,000 impressions, 371 engagements and 2,959 video views across all platforms.

## **PODCASTS**

NCSL produced eight podcasts during this reporting period, including a special series aimed at legislative staff. Topics included an overview of higher education in the states, where transit and housing meet, a state budgets update and more.

In addition to NCSL's "Our American States" podcasts, a three-part podcast series was produced with NCSL Staff Chair Sabrina Lewellen, with first episode focusing on long-term effects of the pandemic and how states coped with the emergency.

Between downloads and streaming, the potential audience for this period was about 6,000 listeners.

## **AWARDS**

NCSL communications staff have been honored with a series of awards for their work to connect with, and communicate to, its members. These include:

- Hermes Creative Platinum Award: Kelley Griffin, NCSL senior editor, "A Day in the Lives of 2 First-Year State Lawmakers" (State Legislatures magazine, summer 2023 edition).
- APEX 2024 Grand Award Winner: Stephen Miller, NCSL associate director, design, State Legislatures magazine (summer 2023 edition).
- Hermes Creative Gold Award: State Legislatures magazine (summer 2023 edition).
- National Association of Government Communicators First Place Award: Mick Bullock and Uyen Vong, NCSL public affairs director and associate director, NCSL Town Hall series.



## LEGISLATIVE INSTITUTION SUBCOMMITTEE

AUG. 4, 2024 | MARRIOTT BALLROOM VIII | LOUISVILLE MARRIOTT DOWNTOWN | 2:45-3:45 P.M.

### AGENDA

1. Welcome and introductions.
2. Notes on the Kentucky General Assembly.
3. Report on NCSL activities in support of the legislative institution.
4. Report on 2024 state actions.
5. Report from LSCC Legislative Institution Subcommittee.
6. NCSL legislative interim research.
7. Other business.

### SUBCOMMITTEE ROSTER

#### CHAIR

Sen. Marilyn Dondero Loop  
Nevada

#### CO-CHAIR

Speaker Roger Hanshaw  
West Virginia

#### STAFF CHAIR

Jennifer Jackson  
Texas

#### STAFF VICE CHAIR

Natalie Castle  
Colorado

#### LEGISLATOR MEMBERS

Sen. Joan Ballweg, Wisconsin  
 Sen. Eric Bassler, Indiana  
 Rep. Giovanni Capriglione, Texas  
 Sen. Donna Frett-Gregory, USVI  
 Rep. Roger Goodman, Washington  
 Rep. Sonya Harper, Illinois  
 Del. Terry Kilgore, Virginia  
 Sen. Bill Hansell, Oregon  
 MNA Mathieu Lemay, Québec  
 Sen. Joan Lovely, Massachusetts  
 Sen. Becky Massey, Tennessee  
 Rep. Sam McKenzie, Tennessee  
 Sen. Ann Millner, Utah  
 Sen. Beth Mizell, Louisiana  
 Speaker Sherman Packard, New Hampshire  
 Rep. Kevin Ryan, Connecticut  
 Speaker Joe Shekarchi, Rhode Island  
 Senate President Karen Spilka, Massachusetts  
 Senate President Robert Stivers, Kentucky

#### LEGISLATIVE STAFF MEMBERS

Lonnie Edgar, Mississippi  
 Miriam Fordham, Kentucky  
 Wendy Jackson, Wisconsin  
 Eric Nauman, Minnesota  
 Jill Reinmuth, Washington  
 Melissa Renick, Kansas  
 Paul Smith, New Hampshire  
 Betsy Theroux, Georgia

#### NCSL LIAISONS

Natalie Wood (lead)  
Arturo Pérez

Stacy Householder  
Bryan Thomas

## LEGISLATIVE INSTITUTION SUBCOMMITTEE—REPORT FROM THE NCSL CENTER FOR LEGISLATIVE STRENGTHENING

To: Members of the Executive Committee Legislative Institution Subcommittee  
From: Natalie Wood, vice president for policy and research  
Julie George, director, Center for Legislative Strengthening  
Date: Aug. 4, 2024  
Subject: Legislative Institution-Focused Research, Training and Consulting: Spring-Summer 2024 Report

### PROMOTING LEGISLATIVE INSTITUTIONS

It has been a busy spring and summer for the Center for Legislative Strengthening (CLS). The team tackled a variety of research requests, provided testimony, and worked on special projects for members. Artificial intelligence in the legislative environment continues to be a hot topic. Other topics the team handled included questions on legislator employment and potential conflicts of interest, legislator and staff compensation, parliamentary procedure and rules. Between April 1 and July 11, 2024, the team fielded 53 research requests.

CLS staff, along with colleagues from the Center for Results-Driven Governing and Legislative Staff Services, presented to the Oregon House Legislative Oversight, Accountability and Effectiveness Workgroup in early May. The team spoke about legislative audits and performance evaluations, performance measures, administrative oversight tools, administrative rules review, and advice and consent. Later in May, CLS was honored to have one of our team join NCSL's leaders and international teams in Ghana. NCSL provided staff from Parliament's Clerk's Office with a four-day professional development training. CLS presentations covered how to be an effective legislative staffer and "Why Protocol Matters—Unraveling Rules and Procedures."

The center wrapped up two surveys launched in the spring. The first survey updated NCSL's annual legislator compensation (salary, per diem and mileage reimbursement) data and resource page. CLS also created a legislator compensation toolkit for the NCSL website. The toolkit organizes and displays legislator compensation tables from the past five years and provides short articles on how compensation is set and how it differs by state. This issue. The second survey collected information on AI use and policies in legislatures. Data from the AI survey will assist NCSL in answering member requests for information and presenting on the use of AI by legislatures.

### 2024 LEGISLATIVE SUMMIT

Speaking of AI, CLS is presenting at a Summit session titled "Managing and Regulating AI Use by the Legislature." This session is one of several in the "Legislative Institution" track at Summit. Other sessions organized by CLS include "By the Book: A Parliamentary Procedure Game," "Order Up! Plating Precedence," "Balancing Power: Legislative Oversight and Agency Operations," and "Strengthening an Evolving Institution."

### TRAINING, PROFESSIONAL DEVELOPMENT AND SPECIAL PROJECTS

The special projects CLS started earlier in the year continue to keep the team busy. The team is nearly finished with a consulting project on staffing structures and classification and compensation. A study project regarding legislative staff collective bargaining efforts is well underway and will be complete late in the summer.

Thanks to hiring a highly capable intern this spring, CLS is researching and writing on legislative interims. The research examines the interim work of hybrid and part-time legislatures, including the number of meetings during the interim, the number of days met during the interim, and the number of interim committees. This data will contribute to NCSL's understanding of the changing nature of legislative work.

#### **STATE VISITS**

State visits kept the team out and about this spring with trips to South Carolina and Colorado. During the South Carolina visit, both chambers passed a resolution honoring NCSL's 50<sup>th</sup> anniversary. In both states, valuable time was spent with legislative and staff leaders, providing important insights that help inform how NCSL can best serve members.





## STATE-FEDERAL POLICY SUBCOMMITTEE

AUG. 4, 2024 | MARRIOTT BALLROOM VII | LOUISVILLE MARRIOTT DOWNTOWN | 2:45-3:45 P.M.

### AGENDA

1. Welcome and introductions.
2. Review state-federal policies for consideration at the 2024 Legislative Summit.
3. Reports from NCSL Executive Committee task forces.
4. SCOTUS update.
5. Other business.

### SUBCOMMITTEE ROSTER

#### CHAIR

Rep. Jon Eubanks  
Arkansas

#### VICE CHAIR

Sen. Bob Duff  
Connecticut

#### STAFF CHAIR

Rich Olsen  
West Virginia

#### STAFF VICE CHAIR

John Snyder  
Kentucky

#### LEGISLATOR MEMBERS

Asm. Cecilia Aguiar-Curry, California  
Rep. Tyler August, Wisconsin  
Rep. Barbara Ballard, Kansas  
Sen. Cristina Castro, Illinois  
Rep. Marcus Evans, Illinois  
Rep. Deborah Ferguson, Arkansas  
Sen. Wayne Harper, Utah  
Sen. Briggs Hopson, Mississippi  
Senate President Matt Huffman, Ohio  
Rep. Ryan Mackenzie, Pennsylvania  
Senate President Ty Masterson, Kansas  
Asm. John McDonald, New York  
Rep. Billy Mitchell, Georgia  
Majority Leader Dan Saddler, Alaska  
Speaker Ben Toma, Arizona  
Sen. Whitney Westerfield, Kentucky  
Speaker Robin Vos, Wisconsin

#### LEGISLATIVE STAFF MEMBERS

Aurora Hauke, Alaska  
Doug Himes, Tennessee  
Eric Katz, New York  
Terri Kondeff, Idaho  
Cliff McCollum, Alabama  
Anne Sappenfield, Wisconsin  
Will Tracy, Arkansas  
Erica Warren, Kentucky

#### NCSL LIAISONS

Molly Ramsdell (lead)  
Kate Blackman  
Alex Alavi  
Victor Vialpando-Nuñez

## STATE-FEDERAL POLICY COMMITTEE REPORT

To: Members of the NCSL State-Federal Policy Committee  
From: Molly Ramsdell, vice president, State-Federal Affairs  
Date: Aug. 4, 2024  
Subject: Update on State-Federal Activities

Below are highlights of NCSL's state-federal work since the May 2024 Executive Committee meeting in Québec City.

### STATE-FEDERAL VIRTUAL MEETINGS

Throughout the spring, the Natural Resource, Energy and Environment (NREE) Committee and Transportation Committee hosted an eight-part webinar series on pressing topics, including expanding passenger rail, declining gas tax revenue, chronic wasting disease, grid modernization efforts and more.

- Access the 2024 NREE Spring Webinar series at [www.ncsl.org/events/details/2024-nree-spring-webinar-series](http://www.ncsl.org/events/details/2024-nree-spring-webinar-series).
- Access the 2024 Transportation Webinar series at [www.ncsl.org/events/details/2024-transportation-spring-webinar-series](http://www.ncsl.org/events/details/2024-transportation-spring-webinar-series).

In mid-July NCSL hosted a briefing for members with officials from U.S. Customs and Border Protection on recent developments in immigration policy and enforcement.

In June, NCSL wrapped up a five-part monthly state-federal webinar series focused on priorities identified by the Executive Committee. They included:

- February: [State-Federal Briefing: Behavioral Health](#).
- March: [State-Federal Briefing: Rapid Fire](#).
- April: [State-Federal Briefing: Workforce](#).
- May: [State-Federal Briefing: SCOTUS Update](#).
- June: [State-Federal Briefing: Federal Child Care Landscape](#).

NCSL hosted a successful Policy Week June 10-14, 2024. During the week, each committee met to allow members to discuss policies to be considered at the 2024 Legislative Summit.

### POLICIES FOR CONSIDERATION AT THE 2024 LEGISLATIVE SUMMIT

The 11 NCSL standing committees are expected to consider 13 policy directives and more than 30 resolutions during the Legislative Summit. New policies include:

- Reducing child poverty by making the expanded Child Tax Credit permanent.
- Artificial intelligence in financial services.
- Recognizing the increase in consumer fraud and scams and urging action to protect the public.
- Reauthorization of the Higher Education Act.
- Supporting states during FAFSA challenges.
- Improving H-2A visa policy to end agricultural labor shortages.
- Growing outdoor recreation on public lands.
- Supporting the FDA's authority to regulate food safety.
- The 2031 World Horticulture Expo.

- Artificial intelligence.
- Liability insurance for artificial intelligence.

All policy directives and resolutions for consideration can be accessed at: [www.ncsl.org/state-federal/policy-directives-resolutions-and-amendments-for-consideration-at-the-2024-legislative-summit](http://www.ncsl.org/state-federal/policy-directives-resolutions-and-amendments-for-consideration-at-the-2024-legislative-summit).

## MEETINGS WITH CONGRESSIONAL AND AGENCY STAFF

NCSL staff met with:

- Officials from the Federal Communications Commission to discuss several important legislative and regulatory issues. These include: the end of the Affordable Connectivity Program; the new rule on broadband consumer labels; the new rule on the use of artificial intelligence in robo calls; digital equity grants; and net neutrality.
- Staff of Sen. Maria Cantwell (D-Wash.) to discuss the comprehensive data privacy bill introduced in April. NCSL expressed its continued concerns about language in the bill that would preempt state data privacy legislation as well as usurp states' ability to legislate and regulate in areas that traditionally rest under the oversight of states and local governments.
- Key committee staffers from House Education and Workforce Committee on WIOA Reauthorization.
- Staff of Sen. Bernie Sander (I-Vt.) staff and other Senate Health, Education, Labor and Pensions (HELP) Committee staff on WIOA reauthorization.
- Sen. Shelley Capito (R-W.V.) and staff, staff of Rep. Russel Fry (R-S.C.), and Rep. Dan Bishop (R-N.C.) to discuss Second Chance Act funding, which is given to states for the implementation of state reentry programs for people reentering their communities from prisons.
- Education staff director and higher education staff for Rep. Virginia Foxx (R-N.C.), who chairs the House Committee on Education and the Workforce, to discuss her College Cost Reduction Act, proposal for short-term Pell grants, and perspectives on the FAFSA challenges.
- Officials from the Substance Abuse and Mental Health Services Administration to establish a relationship and ongoing communication.
- Rebecca Jones Gaston, commissioner of the Administration on Children, Youth and Families at the Administration for Children and Families within the U.S. Department of Health and Human Services, for a meet and greet.
- House Oversight and Accountability Reform Committee minority staff to discuss the Comprehensive Addiction Resources Emergency (CARE) Act, which would provide state and local governments with \$125 billion in federal funding over 10 years.

## LEGISLATION NCSL IS TRACKING

**Farm Bill:** The 2024 Farm Bill has largely stalled in Congress. Activity has predominantly been restricted to the release of text by the House Committee on Agriculture—the Farm, Food and National Security Act of 2024 ([HR 8467](#))—and the release of rival frameworks by the majority and minority parties in the Senate. Senate Agriculture Committee Chairwoman Debbie Stabenow (D-Mich.) released a [summary](#) of the Rural Prosperity and Food Security Act in early May, which was followed by the release and markup of the House text later in the month.

The nutrition title, which comprises roughly 82% of the Farm Bill, is a flashpoint for both sides of the aisle. There is significant disagreement over, among other things in the title, the five-year updates to the Thrifty Food Plan (TFP) which were passed as part of the 2018 Farm Bill. The TFP is the basis for calculating SNAP benefits.

Given the lack of progress and current proximity to the election, it is likely we will see another extension of the current Farm Bill into the new Congress. NCSL will continue to monitor and advocate for its priorities.

**Federal Tax Legislation:** The expiration of many provisions in the 2017 Tax Cut and Jobs Act next year has broad implications for economic and tax policy, including impacts on state-level policy and interests. Co-chairs of NCSL's

Budgets and Revenue Committee and NCSL's Executive Committee State and Local Taxation Task Force are coordinating appropriate action to update NCSL policy and advocacy positions on behalf of state interests. These efforts place NCSL in a well-suited position for when the next Congress convenes and begins consideration of impactful legislation that will address issues such as SALT deductions, Child Tax Credit levels, standard deduction rates, affordable housing, and corporate tax policy, among other tax issues.

**Higher Education Act:** The Higher Education Act has not been renewed since 2008, and since then nearly all major federal policies have been created through regulation, including significant measures that have increased the costs of the student loan program. These regulations have arguably evolved the federal role into spaces traditionally held by states and have created instability due to a pattern of rules being rewritten or rescinded by a new administration or paused and blocked by courts. The NCSL Task Force on Higher Education has spent the last year examining the federal role in higher education and engaging with federal officials and experts. The task force met most recently in June and agreed to call on Congress to take action on the Higher Education Act. They agreed on a suite of bipartisan federal policies that could advance better outcomes in higher education. The NCSL Education Committee will consider its recommendations in advance of the release of the task force's final report, which will call on higher education, states, and the federal government to take action to enhance the value of higher education.

**Second Chance Act Reauthorization (SCA):** This bill would reauthorize the Second Chance Act, which provides grants to states used to promote the safe and successful reintegration of individuals who have been incarcerated.

## OUR ANALYSIS

Below are a few state-federal items for your reading.

- [NCSL's CRA Tracker](#) (last updated July 11, 2024): The [Congressional Review Act \(CRA\)](#) is an oversight tool Congress can use to overturn final rules issued by federal agencies. Congress has been increasingly turning to the CRA over the past few terms, including when the 115th Congress used it to repeal 16 rules promulgated by the Obama administration and during the 117th Congress to repeal three rules promulgated by the Trump administration.
- [Supreme Court Overrules Purdue Pharma Opioid Settlement, Rejects Immunity for Sacklers](#) (July 5, 2024).
- [Supreme Court Throws Out Chevron Decision, Weakening Federal Regulators](#) (June 30, 2024).
- [Supreme Court Allows Enforcement of Anticamping Laws](#) (June 30, 2024).
- [Without the ACP, What's the Outlook for Affordable Broadband?](#) (June 28, 2024).
- [Supreme Court Punts Idaho Abortion Case Back to Lower Courts](#) (June 27, 2024).
- [Supreme Court Rules for South Carolina Republicans in Voting Map Dispute](#) (May 29, 2024).
- [Supreme Court Affirms Constitutionality of CFPB Funding](#) (May 22, 2024).
- [Supreme Court Rules for South Carolina Republicans in Voting Map Dispute](#) (May 29, 2024).
- [Federal Funding Streams for Child Care and Early Childhood Education](#) (May 13, 2024).

## NCSL LETTERS AND COMMENTS

- [NCSL Supports the Strengthening State and Tribal Child Support Act](#) (June 6, 2024).
- [State and Local Government Leaders Urge Congress to Preserve the State and Local Cyber Security Grant Program](#) (June 5, 2024).
- [Coalition letter on DHS Grant Reductions](#) (May 10, 2024).
- [NCSL Urges DOJ to Prioritize the Removal of Cannabis From Schedule I of the Controlled Substances Act](#) (May 2, 2024).
- [NCSL Supports State SNAP Program Flexibility](#) (April 29, 2024).
- [Comment on National Apprenticeship System Enhancements](#) (March 18, 2024).
- [NCSL Statement for the Record on Apprenticeships \(Testimony\)](#) (Oct. 25, 2023).



## REPORT FROM NCSL FOUNDATION FOR STATE LEGISLATURES PRESIDENT ROBIN VOS

To: Members of the NCSL Executive Committee  
From: Speaker of the Wisconsin State Assembly Robin Vos, NCSL Foundation for State Legislatures president  
Date: Aug. 4, 2024  
Subject: NCSL Foundation for State Legislatures President's Report

As we reach the conclusion of this year, I want to express my heartfelt gratitude for the privilege of serving as the president of the NCSL Foundation for State Legislatures. The efforts of the Foundation's board of directors have led to remarkable achievements in revenue growth, sponsorship engagements, outreach activities, and effective management of operating expenses. This report provides a snapshot of these accomplishments and the strong base we've built together for future success.

### FY 2024 REVENUE

The NCSL Foundation Board of Directors approved an unrestricted fundraising goal of \$4,600,000 for fiscal year 2024. Thanks to the strong support of the private sector, the Foundation is projected to surpass this goal by more than \$500,000.

I would like to highlight a few notable sponsorship updates since my last report in January. We now have 34 Capitol Circle sponsors, an increase of 13 since our meeting in Las Vegas. Combining these with our 63 Platinum sponsors, we now have a total of 97 top-level sponsors. Our gold and silver sponsorship levels continue to thrive as well. A complete list of the NCSL Foundation sponsors can be found on pages 61-63.

### FY 2024 OPERATING EXPENSES

I am pleased to report that the Foundation has successfully managed its finances for FY 2024, adhering closely to the approved operating budget of \$1,392,301 and the allocated \$3,822,100 for awards to NCSL.

### FOUNDATION OUTREACH AND ACTIVITIES

This year has been a dynamic period for our outreach efforts and other activities. Our initiatives have bolstered our financial stability and strengthened our engagement with legislators, legislative staff and key stakeholders. Below is a summary of key activities since my last update in January:

- **Bylaws Committee:** The NCSL Foundation for State Legislatures, needing to update its 2016 bylaws, formed a 13-member ad hoc Bylaws Committee at the 2023 Legislative Summit. Co-chaired by Speaker Scott Saiki of Hawaii and myself, the committee included legislators, legislative staff, and private sector members of the board. The committee met three times from December 2023 to May 2024, focusing on structural and terminological changes, current law and best practices, board size, and directors' terms with support from nonprofit legal experts. The revised bylaws aim to improve governance and efficiency, including updates to board composition, officer roles and committee functions. An overview of the revised bylaws was presented to the Foundation board on July 12, and the final draft will be presented to the NCSL Executive Committee for approval on Aug. 4, 2024.
- **NCSL Legislative Leaders' Symposium, June 20-22:** Held in Washington, D.C., this event gathered legislative leaders to discuss the evolving dynamics of federalism. It featured presentations, discussions and a visit to

Arlington National Cemetery. Key sessions covered federalism, the balance of power and effective legislative leadership. The symposium allowed leaders and Foundation sponsors to share experiences and develop strategies for navigating federal decisions impacting states. We were honored to have 59 Capitol Circle- and Platinum-level sponsors in attendance, whose support was integral to the event's success.

- **Task Force Engagement:** Foundation staff continue to work diligently to recruit and retain sponsors for NCSL's seven task forces, achieving significant success. Fundraising and engagement efforts for these groups have been a collaborative effort among the Foundation development staff and NCSL policy staff. This year has seen notable growth in sponsorships, particularly with the Task Force on Artificial Intelligence, Cybersecurity and Privacy. Task forces met during the Winter or Spring Executive Committee meetings, facilitated educational tours, and held other in person events, further strengthening their initiatives and engagement.

In closing, I want to extend my deepest gratitude to the Foundation's board for its tireless dedication and unwavering support throughout this year. This year has been marked by significant achievements and milestones, all made possible by our collective efforts. As we look ahead to the coming year, I am confident that the groundwork we have laid together will serve as a strong platform for continued success and innovation. Thank you for the opportunity to serve as president of the NCSL Foundation for State Legislatures.



## MEMO: REVISED AND AMENDED NCSL FOUNDATION BYLAWS

To: Members of the NCSL Executive Committee  
From: Speaker of the Wisconsin State Assembly Robin Vos, NCSL Foundation for State Legislatures president  
Date: Aug. 4, 2024  
Subject: Revised and Amended NCSL Foundation Bylaws

The NCSL Foundation for State Legislatures bylaws were last amended in 2016 by the NCSL Executive Committee in Chicago. Recognizing the need for an update, the NCSL Foundation board of directors formed a Bylaws Committee at the NCSL 2023 Legislative Summit in Indianapolis. This committee was tasked with reviewing the existing bylaws and suggesting improvements, focusing on the board size, board member terms and updating terminology.

After several meetings during the past year, the committee revised the bylaws to increase participation and improve the governance, clarity, and operational efficiency of the NCSL Foundation for State Legislatures, aligning its practices with contemporary standards and legal requirements. The final draft of the proposed bylaws follows. Highlights include:

- Structural and terminological updates.
- Defined composition of officers and terms of the board of directors.
- Increased size of the board to expand participation.
- Creation of a new vice president elect position to ensure continuity of the vice president role.
- More detailed guidelines on committee compositions.

In accordance with the bylaws of the NCSL Foundation, I respectfully present the revised NCSL Foundation for State Legislatures bylaws to the NCSL Executive Committee for consideration and approval.

# 2024 DRAFT–AMENDED AND RESTATED BYLAWS OF NCSL FOUNDATION FOR STATE LEGISLATURES

## ARTICLE I NAME AND PURPOSE

**Section 1.1 Name.** The name of the corporation is NCSL Foundation for State Legislatures, a Colorado non-profit corporation (the “Foundation”).

**Section 1.2 Registered Office and Agent.** The Foundation shall have and continuously maintain in the State of Colorado a registered office and a registered agent whose office is identical with that registered office and may have such other offices within or without the State of Colorado as the Board of Directors may from time to time determine.

**Section 1.3 Purposes.** The Foundation is organized to operate exclusively for charitable, scientific and educational purposes as set forth in its Articles of Incorporation.

**Section 1.4 Rules.** The following rules shall conclusively bind the Foundation and all persons acting for or on behalf of it:

- (a) The Foundation is organized and shall be operated exclusively for charitable, education, and scientific purposes, as defined under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the “Code”), and no part of the net earnings of the Foundation shall inure to the benefit of, or be distributable to, its Directors, officers or other private persons, except that the Foundation shall be authorized and empowered to pay reasonable compensation for services rendered, including, without limitation, to its officers and directors, and to make payments and distributions in furtherance of the purposes set forth herein.
- (b) No substantial part of the activities of the Foundation shall be the carrying on of propaganda, or otherwise attempting, to influence legislation, and the Foundation shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office.
- (c) The Foundation shall not carry on any other activities not permitted to be carried on (i) by a corporation exempt from federal income tax under Section 501(c)(3) of the Code, or the corresponding provision of any future United States internal revenue statute or (ii) by a corporation, contributions to which are deductible under Section 170(c)(2) of the Code or the corresponding provision of any future United States internal revenue statute.

## ARTICLE II MEMBERS

The Foundation shall have no members.

## ARTICLE III BOARD OF DIRECTORS

**Section 3.1 General Powers.** The affairs of the Foundation shall be managed by a board of directors (hereinafter, the “Board” or “Board of Directors”), which shall supervise, control and direct the business and affairs of the Foundation; shall determine its policies or changes therein within the limits of these Bylaws; shall actively promote its purposes; and shall have discretion in the disbursement of its funds. The Board of Directors may adopt such rules and



regulations for the conduct of its business as shall be deemed advisable and may, in the execution of the powers granted, appoint such agents as it may consider necessary.

**Section 3.2 Number.** The Board of Directors shall be composed of fifty-seven (57) members as follows:

- (a) The seven (7) officers of the National Conference of State Legislatures (NCSL);
- (b) Fifteen (15) currently serving legislators and seven (7) currently serving legislative staff at least six (6) of whom shall be current or former members of the NCSL Executive Committee; and
- (c) Twenty-eight (28) non-NCSL members (including the Vice-President and Vice-President Elect) (collectively, the “Supporting Directors”).

**Section 3.3 Term of Office.** Directors shall serve the following terms in office:

- (a) The Officers of NCSL shall serve for the greater of their term in office in NCSL or up to seven (7) consecutive years;
- (b) The Vice-President and Vice-President Elect shall serve for the duration of their term in such offices;
- (c) All other Board members shall serve one (1) year terms;
- (d) Directors (with the exception of the NCSL officers) may not serve more than three (3) consecutive terms; and
- (e) Despite the expiration of their term, Directors shall serve until the next meeting at which directors are elected, or until their death, resignation, or removal.

The terms of Directors shall commence immediately following the conclusion of the NCSL Legislative Summit and shall terminate at the conclusion of the next NCSL Legislative Summit. The terms of Directors shall be staggered (to the extent possible) to provide continuity of service, such that approximately one-third (1/3) of the total number of Directors take office each year. To create the staggered rotation of Directors, the Board may initially elect Directors (other than the officers of NCSL) to one (1), two (2) or three (3) year terms. Notwithstanding anything set forth herein to the contrary, Directors serving on the Board at the time of the adoption of these amended and restated bylaws may serve up to three (3) additional consecutive terms in office.

**Section 3.4 Qualifications.**

- (a) With the exception of the Supporting Directors, all Directors must be members in good standing of the NCSL.
- (b) All Supporting Directors must be full-time employees of a corporation, organization, or other entity that has contributed to the Foundation (either as a donor or sponsor) during such Supporting Director’s term on the Foundation Board. If a Supporting Director ceases to be qualified to hold office at any time during their term, they will have a period of 6-months in which to become qualified (the “grace period”). Supporting Directors failing to meet the requirements for office upon conclusion of the grace period will automatically be removed from the Board.

**Section 3.5 Nominations and Election.** Directors are elected by the NCSL Executive Committee from amongst a slate of qualified candidates recommended by the Nominating Committee.

**Section 3.6 Regular Meetings.** The Board of Directors shall provide by resolution the time, date and place, either within or without the State of Colorado, for the holding of an Annual Meeting and additional regular meetings without notice other than such resolution. The Annual Meeting shall occur during the NCSL Legislative Summit.

**Section 3.7 Special Meetings.** Special meetings of the Board of Directors may be held at any time on the call of the President, or upon a written request to the President by any three (3) of the Directors. Notice of any special meeting of the Board must state the time, date, and place of the meeting and must be delivered at least three (3) days prior to the date of such meeting by written or printed notice delivered personally, by mail, fax or email to each Director at their address as shown in the records of the Foundation.

**Section 3.8 Notice of Directors' Meetings.** Meetings of the board of directors shall be held upon such notice as the bylaws may prescribe. Attendance of a director at any meeting shall constitute a waiver of notice of such meeting except where a director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Unless provided otherwise in the articles of incorporation or the bylaws, neither the business to be transacted at, nor the purpose of, any regular or special meeting of the board of directors need be specified in the notice or waiver of notice of such meeting.

**Section 3.9 Quorum and Manner of Acting.** A majority of the Directors shall constitute a quorum for the transaction of business at any meeting of the Board. The act of a majority of the Directors present at the meeting at which a quorum is present shall be the act of the Board unless the act of a greater number is required by law, the Articles of Incorporation, or these Bylaws.

**Section 3.10 Vacancies.** Any vacancy occurring in the Board of Directors for any reason may be filled by the NCSL Executive Committee at its next meeting from amongst a slate of qualified candidates presented by the Nominating Committee. A Director appointed to fill a vacancy shall serve for the unexpired term of their predecessor in office.

**Section 3.11 Resignation and Removal.** A Director may resign at any time upon written notice to the Board of Directors. A Director may be removed by the NCSL Executive Committee whenever, in its judgment, the best interests of the Foundation would be served thereby.

**Section 3.12 Attendance.** Directors failing to attend two (2) consecutive Foundation meetings (including regular and special board meetings and committee meetings) will automatically be removed from the Foundation Board of Directors.

**Section 3.13 Meeting by Communications Equipment.** Directors may participate in and act at any meeting of the Board through the use of a conference telephone, video conference or any other means of communication by which all persons participating in the meeting can communicate with each other. Participation in such meeting shall constitute attendance and presence in person at the meeting of the person or persons so participating. Notwithstanding anything set forth to the contrary in these Bylaws, any regular or special meeting to be held by means of remote communication (i.e., by conference call, video conference or other means) may be held upon a minimum of twenty-four (24) hours prior notice.

## ARTICLE IV OFFICERS

**Section 4.1 Officers.** The officers of the Foundation shall be a President, Vice-President, Vice-President Elect, and a Secretary-Treasurer (collectively, the "Officers" and each an "Officer"). In addition, the Board of Directors shall elect or appoint such other officers as it deems desirable, who shall have the authority to perform the duties prescribed from time to time by the Board of Directors.

## **Section 4.2 Qualifications and Election.**

- (a) Officers are elected by the Foundation Board of Directors from amongst a slate of qualified candidates recommended by the Nominating Committee;
- (b) Only current members of the Board of Directors are eligible to serve as Officers of the Foundation;
- (c) The Vice-President and Vice-President Elect must be current Supporting Directors; and
- (d) Officer elections are held at the Annual Meeting of the Board and may be held at any regular or special meeting of the Board, as determined by the Board.

**Section 4.3 President.** The NCSL President Emeritus shall be the President of the Foundation and shall preside at all meetings of the Board of Directors. The President shall, in general, supervise and control all the affairs of the Foundation, subject to the direction and control of the Board of Directors. The President may sign any deeds, mortgages, bonds, contracts or other instruments, which the Board of Directors has authorized to be executed, except documents the execution of which shall be expressly delegated by law, the Articles of Incorporation, these Bylaws, or the Board of Directors to some other officer or agent of the Foundation. The President shall, in general, perform all duties customarily incident to the office of president and such other duties as may be prescribed from time to time by the Board of Directors. In the event of the President's inability or refusal to act or the office of President Emeritus of NCSL is vacant, the NCSL Executive Committee shall appoint someone of the same political party to serve the unexpired term of the President.

**Section 4.4 Vice-President.** The Vice President shall serve a two (2) year term in office. The Vice-President shall assist the President in the discharge of the duties of the President as the President may direct and shall perform such other duties as may be assigned from time to time by the President or the Board of Directors.

**Section 4.5 Vice-President Elect.** The Vice-President Elect shall be elected by and from among the Supporting Directors to serve a two (2) year term. The Vice-President Elect shall assist the Vice-President in the discharge of the duties of the Vice-President as the Vice-President may direct and shall perform such other duties as may be assigned from time to time by the Vice-President or the Board of Directors. The Vice-President Elect shall automatically succeed to the office of Vice-President upon the conclusion of the Vice-President's term in office.

**Section 4.6 Secretary-Treasurer.** The NCSL Immediate Past Staff Chair shall be the Secretary-Treasurer of the Foundation. The Secretary-Treasurer shall have the responsibility of keeping minutes of the meetings of the Board of Directors in one or more books maintained for that purpose; shall see that all notices are duly given in accordance with applicable law, the Articles of Incorporation and these Bylaws; and shall be the custodian of all records and reports of the Foundation. The Secretary-Treasurer shall be the principal accounting and financial officer of the Foundation and have charge of and be responsible for the maintenance of adequate books of account for the Foundation; shall have charge and custody of all funds and securities of the Foundation, and be responsible therefor, and for the receipt and disbursement thereof; shall deposit all funds and securities of the Foundation in such banks, trusts or other depositories as may be designated by the Board; shall have an annual audit or review (as directed by the Board) of the Foundation's books conducted by a certified public accounting firm; and in general shall perform all of the duties customarily incident to the office of treasurer and such other duties as from time to time may be assigned by the President or the Board of Directors. The duties of the Secretary-Treasurer may be assigned by the Board in whole or in part to the CEO or such other person(s) as the Board may designate.

**Section 4.7 Resignation.** Any Officer may resign at any time by giving written notice to the Board of Directors. Such resignation shall take effect upon delivery of written notice unless a different effective date is specified in the notice. If

the resignation is effective on a future date, the Board may, in its discretion, accelerate the effective date of such resignation.

**Section 4.8 Removal.** Any of the Officers of the Foundation other than President or Secretary-Treasurer may be removed by the Directors, but such removal shall be without prejudice to the contract rights, if any, of the person so removed. Election or appointment of an Officer shall not of itself create any contract rights.

**Section 4.9 Vacancies.** Any vacancy in any Officer position other than President or Secretary-Treasurer because of death, resignation, removal, disqualification or any other cause, shall be filled by the persons authorized to elect that Officer position.

## ARTICLE V COMMITTEES

**Section 5.1 Nominating Committee.** The Nominating Committee shall be comprised of the NCSL President and Staff Chair and of a member of the Board appointed by the President of the Foundation not otherwise up for election. The Nominating Committee shall recommend candidates to serve as Officers and Directors of the Foundation (other than the offices of President, Secretary-Treasurer, and Vice-President) for election by the NCSL Executive Committee or Foundation Board (as applicable) pursuant to Article III, Section 3.5 and Article IV, Section 4.2.

**Section 5.2 Board Committees.** The Board of Directors, by resolution adopted by a majority of the Directors then in office, may designate one or more committees, each of which shall consist of a majority or more Directors, which to the extent provided in said resolution shall have and exercise the authority of the Board of Directors in the management of the Foundation and be charged with certain duties as outlined in general policies and procedures adopted by the Board; provided, however, that the designation of such committees and the delegation thereto of authority shall not operate to relieve the Board of Directors or any individual Directors of any responsibility imposed by law.

**Section 5.3 Other Committees, Task Forces, and Advisory Bodies.** Other committees not having and exercising the authority of the Board of Directors in the management of the Foundation may be designated by a resolution adopted by a majority of the Directors present at a meeting at which a quorum is present. Except as otherwise provided in such resolution, members of each such committee need not be Directors of the Foundation. The Board of Directors shall appoint the members thereof, including one member to serve as chair of the committee.

**Section 5.4 Quorum and Manner of Acting.** Unless otherwise provided in these Bylaws, or unless the appointment by the Board requires a greater number, a majority of any committee shall constitute a quorum, and the act of a majority of committee members present and voting at a meeting at which a quorum is present shall be the act of the committee.

**Section 5.5 Participation at Meetings by Conference Phone or other Communications Equipment.** Committee members may participate in and act at any committee meeting using a conference telephone, video conference or other communications equipment by means of which all persons participating in the meeting can communicate with each other. Participation in such meeting shall constitute attendance and presence in person at the meeting of the person or persons so participating.

**Section 5.6 Meetings of Committees.** Subject to action by the Board of Directors, each committee by majority vote of its members shall determine the time and place of meetings and the notice required therefor.

**Section 5.7 Policies and Procedures.** The Board of Directors shall adopt general policies and procedures for the operation of the Board and all committees.

**ARTICLE VI  
EXECUTIVE AND STAFF**

The administrative and day-to-day operation of the Foundation shall be the responsibility of NCSL's Chief Executive Officer. They shall have the title of CEO and the authority to execute contracts on behalf of the Foundation and as approved by the Board of Directors. The CEO (or their designee(s)) may carry out the duties of the Secretary-Treasurer and perform such other duties as may be specified by the Board. The CEO shall employ and may terminate the employment of members of the staff necessary to carry out the work of the Foundation. The CEO shall be invited to attend and participate, without vote, in all regular and special meetings of the Board of Directors, except those held in executive session.

**ARTICLE VII  
FINANCE**

**Section 7.1 Contracts.** The Board of Directors may authorize any officer or officers, agent or agents of the Foundation, in addition to the officers so authorized by these Bylaws, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Foundation, and such authority may be general or confined to specific instances.

**Section 7.2 Checks, Drafts, Etc.** All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Foundation shall be signed by such officer or officers, agent or agents of the Foundation and in such manner as shall from time to time be determined by resolution of the Board of Directors. In the absence of such determination by the Board of Directors, such instruments shall be signed the President and countersigned by the Secretary-Treasurer.

**Section 7.3 Deposits.** All funds of the Foundation shall be deposited to the credit of the Foundation in such banks, trust companies, or other depositories as the Board of Directors may select.

**Section 7.4 Bonding.** The Board of Directors may provide for the bonding of such officers and employees of the Foundation as it may from time to time determine.

**Section 7.5 Gifts.** The Board of Directors may accept on behalf of the Foundation any contribution, gift, bequest or devise for the general purposes or for any special purpose of the Foundation.

**Section 7.6 Books and Records.** The Foundation shall keep correct and complete books and records of account and shall also keep minutes of the proceedings of the Board of Directors and any committees having the authority of the Board of Directors. The books and accounts of the Foundation shall be audited or reviewed annually by an independent certified public accountant.

**Section 7.7 Fiscal Year.** The fiscal year of the Foundation shall be determined from time to time by the Board of Directors.

**ARTICLE VIII  
INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS**

The Foundation shall indemnify all officers, Directors, employees, committee members and other volunteers of the Foundation to the full extent permitted by law and shall be entitled to purchase insurance for such indemnification of officers, Directors, employees, committee members and other volunteers to the full extent as determined from time to time by the Board of Directors of the Foundation.

**ARTICLE IX  
WAIVER OF NOTICE**

Whenever any notice is required to be given under applicable law, the Articles of Incorporation or these Bylaws, a waiver thereof in writing signed by the person or persons entitled to such notice, whether before or after the time stated therein, shall be deemed equivalent to the giving of such notice.

**ARTICLE X  
AMENDMENTS**

These Bylaws may be altered, amended or repealed and new Bylaws may be adopted by an affirmative vote of a majority of the members of the NCSL Executive Committee present and voting at any meeting of the NCSL Executive Committee at which a quorum is present. Amendments may be proposed by the Board of Directors or by the NCSL Executive Committee.

**ARTICLE XI  
DISSOLUTION**

In the event of the dissolution of the Foundation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the Foundation, dispose of all the remaining assets of the Foundation (except any assets held by the Foundation upon condition requiring return, transfer or other conveyance in the event of dissolution, which assets shall be returned, transferred or conveyed in accordance with such requirements) exclusively for the purposes of the Foundation in such manner, to NCSL if qualified to receive them or to such other organization or organizations as shall at the time qualify as a tax-exempt organization or organizations under Section 501(c)(3) of the Code or the corresponding provisions of any future United States Internal Revenue statute, as the Board of Directors shall determine. Any such assets not so disposed of shall be disposed of by the court of general jurisdiction of the county in which the principal office of the Foundation is then located, exclusively for such purposes in such manner, or to such organization or organizations, which are organized and operated exclusively for such purposes, as said court shall determine.



## NCSL FOUNDATION SPONSORS

### CAPITOL CIRCLE | \$50,000-PLUS

- Amazon
- America's Credit Unions
- American Academy of Physician Associates (AAPA)
- American Gas Association
- American Hotel & Lodging Association
- American Kratom Association
- AT&T
- Avangrid
- Axon
- Carrier Corp
- Cenovus Energy
- Chevron
- CTIA—The Wireless Association
- Esri
- Everytown for Gun Safety
- Google
- Intuit
- Johnson & Johnson
- Maximus
- National Beer Wholesalers Association
- NCTA—The Internet & Television Association
- Nuclear Energy Institute
- PMI Global Services Inc.
- Rocket Companies
- Sazerac
- Stand Together Trust
- TIAA
- TikTok, Inc.
- Turo
- Verizon
- Vistra Corp.
- Walmart
- Western Governors University

### PLATINUM | \$30,000

- 1-800 CONTACTS, Inc.
- Airbnb
- Ancestry
- Apple
- Biogen
- Block
- The Carpet and Rug Institute
- Charter Communications
- Cisco Systems, Inc.
- Code.org
- Comcast Corporation
- Consumer Healthcare Products Association
- Cruise, LLC
- CSL Behring
- Curriculum Associates
- CVS Health
- Darden Restaurants
- Dell
- Diageo
- DoorDash
- eBay Inc.
- Entertainment Software Association
- Genentech
- Gilead Sciences
- GlaxoSmithKline
- Global Medical Response
- HCA Healthcare
- Heartland Forward
- Honeywell International, Inc.
- HP Inc.
- Humana
- JPMorgan Chase
- Lenovo
- Live Nation
- Lykos Therapeutics
- McDonald's
- McKesson Specialty Health
- Meta
- National Association of Vision Care Plans (NAVCP)
- Novartis
- NRG Energy
- Online Lenders Alliance
- OpenRoad Foundation
- Oracle
- Otsuka
- Panorama Education
- PepsiCo
- The Pew Charitable Trusts
- PhRMA
- Qualtrics
- RELX Inc.
- Sandoz
- Security Finance
- Sony Interactive Entertainment
- Starbucks Coffee Company
- State & Federal Communications, Inc.
- State Government Affairs Council
- Stride
- StubHub
- Supernal
- Vertex Pharmaceuticals
- Viatris
- Visa
- Western Alliance Bank

## GOLD | \$15,000

- AARP
- ACT | The App Association
- ADM
- Advanced Energy United
- The Advocacy Group (TAG)/FOCUS, a Leonine Business
- Alibaba
- Alliance for Patient Access
- Alliant Energy
- Alzheimer's Association
- American Airlines
- American Association for Justice
- American Association of Nurse Practitioners
- American Bankers Association
- American College of Cardiology
- American Federation of State, County & Municipal Employees
- American Fuel and Petrochemical Manufacturers
- American Heart Association
- American Optometric Association
- American Physical Therapy Association
- American Public Power Association
- American Traffic Safety Services Association
- The American Waterways Operators
- Amgen
- Associated Builders and Contractors
- Bank of America
- Bayer HealthCare Pharmaceuticals
- Best Buy
- BlackRock
- Blue Cross Blue Shield Association
- Bombardier
- BRINC Drones Inc.
- BSA | The Software Alliance
- Capitol One
- Catalyst
- CDM Smith
- Children's Hospital Association
- ClassWallet
- Clear Spring Life and Annuity Company, A Group 1001 Company
- Consumer Technology Association
- Cox Communications, Inc
- Damage Prevention Action Center
- Deloitte
- Design-Build Institute of America
- EarnIn
- EdChoice
- Edison Electric Institute
- Electronic Transactions Association
- Environmental Defense Fund
- Eisai
- Expedia Group
- Foundation for Individual Rights and Expression
- GoRail
- HIMSS
- IBM
- International Paper
- ITC Holdings
- The Leukemia & Lymphoma Society
- LexisNexis State Net
- Lundbeck Pharmaceuticals
- Lyft
- Major League Baseball
- MasterCard Worldwide
- Merck
- Metrc
- Microsoft
- MultiState Associates
- National Alliance on Mental Illness
- National Association of State Procurement Officials
- National Confectioners Association
- National Rural Electric Cooperative Association
- NEC Corporation of America
- NWEA
- OpenAI
- Orsted Wind Power North America LLC
- PayPal
- Pearson
- Pfizer, Inc.
- Pharmaceutical Care Management Association
- Philips Healthcare
- PrizePicks
- Project Lead The Way
- Reason Foundation
- Recycled Materials Association
- Roche Diagnostics
- Salesforce
- Sanofi
- SAS Institute
- SecurityScorecard
- Sellers Dorsey & Associates
- ServiceNow
- Share Our Strength
- Skydio
- Sodexo, Inc. & Affiliates
- Southern Glazer's Wine & Spirits
- State Farm Insurance Companies
- Stateside
- Stripe
- T-Mobile
- Target
- UPS
- U.S. Tire Manufacturers Association
- Waterford Institute
- Waymo
- Wells Fargo
- West, A Thomson Reuters Business
- Wine and Spirits Wholesalers of America
- Wonderschool
- yes. every kid. foundation.
- Zillow Group



## SILVER | \$10,000

- AAA
- AdvaMed
- AFL-CIO
- America's Health Insurance Plans
- American Association for Laboratory Accreditation (A2LA)
- American Association of Political Consultants
- American Chemistry Council
- American Council on Renewable Energy
- American Electric Power
- American Financial Services Association
- American Hospital Association
- American Property Casualty Insurance Association
- American Society of Civil Engineers
- American Transaction Processors Coalition
- Biotechnology Innovation Organization
- BOMA International
- Boston Scientific
- CEDIA
- Cencora
- Chamber of Progress
- Cigna
- Citi
- The Clean Slate Initiative
- Community Oncology Alliance
- Corteva
- Council on State Taxation (COST)
- CroLife America
- Crypto Council for Innovation
- Dexcom
- Dominion Energy, Inc.
- Educational Testing Service
- Equifax, Inc.
- Eversheds Sutherland
- FedEx Corporation
- Global Business Alliance
- Gulfstream Aerospace Corporation
- Hallmark Cards
- The Humane Society of the United States
- International Bottled Water Association
- International Bridge, Tunnel & Turnpike Association
- Johnson Controls
- Lexmark
- MAGNA International
- March of Dimes
- McGuireWoods Consulting
- McLane Company, Inc
- Moderna
- Motorola Solutions
- National Association of Realtors
- National Electrical Manufacturers Association
- National Marine Manufacturers Association
- National Retail Federation
- New York Life Insurance Company
- Nike
- Northrop Grumman
- Novo Nordisk
- Nutrien
- Origin Materials
- Palo Alto Networks
- Procter & Gamble
- Rare Access Action Project
- Responsibility.org
- Responsible Industry for a Sound Environment
- ReUp Education
- Salt River Project
- Satellite Broadcasting and Communications Association
- Schneider Electric
- Securities Industry and Financial Markets Association
- Service Employees International Union
- Shipt
- Siemens
- Society for Human Resource Management
- Solventum
- Sunrun
- Tucson Electric Power
- United Food & Commercial Workers International Union (UFCW)
- University of Phoenix
- Verra Mobility
- Vertical Aviation International
- Workday
- ZoomInfo





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Stride  
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Arlington, Va.

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Washington, D.C.

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Washington, D.C.

## MINUTES OF THE SPRING 2024 MEETING OF THE EXECUTIVE COMMITTEE IN QUÉBEC CITY

MAY 18, 2024 | PARLIAMENT BUILDING OF QUÉBEC | QUÉBEC CITY, QUÉBEC

The following officers and members were present:

### OFFICERS

- Speaker Pro Tempore Brian Patrick Kennedy, Rhode Island, NCSL president
- Senate President Pro Tempore Wayne Harper, Utah, NCSL president-elect
- Assistant House Majority Leader Marcus Evans Jr., Illinois, NCSL vice president
- Speaker Robin Vos, Wisconsin, president emeritus
- Sabrina Lewellen, Arkansas, NCSL staff chair
- John Snyder, Kentucky, NCSL staff vice chair
- Anne Sappenfield, Wisconsin, immediate past staff chair

### MEMBERS

- Asm. Cecilia Aguiar-Curry, California
- Rep. Tyler August, Wisconsin
- Natalie Castle, Colorado
- Lonnie Edgar, Mississippi
- Rep. Deborah Ferguson, Arkansas
- Miriam Fordham, Kentucky
- Rep. Roger Goodman, Washington
- Aurora Hauke, Alaska
- Rep. Sonya Harper, Illinois
- Sen. Bill Hansell, Oregon
- Doug Himes, Tennessee
- Sen. Briggs Hopson III, Mississippi
- Senate President Matt Huffman, Ohio
- Jennifer Jackson, Texas
- Eric Katz, New York
- Del. Terry G. Kilgore, Virginia
- MNA Mathieu Lemay, Québec
- Asm. John T. McDonald, New York
- Rep. Sam McKenzie, Tennessee
- Sen. Ann Millner, Utah
- Eric Nauman, Minnesota
- Rich Olsen, West Virginia
- Speaker Sherman Packard, New Hampshire
- Jill Reinmuth, Washington
- Melissa Renick, Kansas
- Rep. Dan Saddler, Alaska
- Paul Smith, New Hampshire
- Senate President Robert Stivers, Kentucky
- Rep. Ben Toma, Arizona
- Betsy Theroux, Georgia
- Will Tracy, Arkansas
- Erica Warren, Kentucky
- Sen. Whitney Westerfield, Kentucky

Forty members were in attendance. A quorum was present.

### WELCOME AND INTRODUCTIONS

Speaker Pro Tem Brian Patrick Kennedy opened the May 2024 Executive Committee meeting in Québec City by welcoming attendees and thanking them for their efforts in traveling to the event. He expressed gratitude to the Québec hosts, especially MNA Mathieu Lemay, for their involvement in organizing the meeting.

NCSL's CEO Tim Storey confirmed that a quorum was present and provided housekeeping reminders. He emphasized the importance of speaking into microphones for recording purposes and instructed attendees to raise their hands when giving reports to aid the sound recording. Storey mentioned that votes would be taken on the budget proposal and other committee matters and reminded everyone to have their Executive Committee books ready.

Kennedy concluded the announcements by informing attendees about a reception with guided tours starting at 5 p.m., where they would learn about the room's parliamentary uses. He highlighted the strong partnership with the National Assembly of Québec and invited Lemay to speak.

#### **REMARKS BY MNA LEMAY**

Mathieu Lemay, MNA of the National Assembly of Québec, welcomed attendees to Québec City in French, with an English interpreter translating his remarks. He expressed honor in hosting not only the NCSL Executive Committee meeting but also five of its working groups in Québec City.

Lemay highlighted the historical significance of the Québec Parliament Building, a national historic monument built in the Second Empire architectural style. He emphasized Québec's status as the only French-speaking parliament in North America and described the unique democratic role of the Blue Room, where Québec's legislative decisions have shaped its distinct society more than 128 years.

Acknowledging shared ties with the United States in trade, economics, politics and culture, Lemay stressed the importance of enhancing bilateral relations. He underscored the role of organizations like NCSL in fostering global engagement while preserving local legislative strengths.

In conclusion, Mathieu invited attendees to a cultural reception at the Parlementaire restaurant, aiming to showcase Québécois culture and strengthen international friendships.

Kennedy expressed gratitude to Lemay and welcomed international guests, including delegations from Ghana and Alberta. He introduced NCSL's new affiliate program aimed at expanding membership and fostering educational exchanges. He also thanked the NCSL Legislative Summit 2024 Host Committee for its gifts and introduced Kentucky Senate President Robert Stivers to speak on behalf of his state's legislators and staff.

Stivers highlighted the preparations for the upcoming NCSL Summit in Louisville, Ky. He invited attendees to register for the Summit, proudly sharing that over 1,500 people, including 340 legislators and 300 legislative staff, had already registered. Stivers noted that the registration numbers surpassed those of previous Summits in various cities and mentioned that 80% of the Exhibit Hall was filled. He outlined the planned events, including policy and professional development sessions, and a reception at The Kentucky Center for the Arts. Stivers humorously mentioned Kentucky's ownership of the Ohio River and concluded by inviting attendees to experience the state's hospitality, including its famous Bourbon Trail, while thanking the NCSL staff and organizers.

#### **APPROVAL OF MINUTES AND MEMO**

Kennedy transitioned the meeting to official business, starting with the approval of the previous meeting's minutes, located on page 61 of the provided books. Wisconsin Speaker Robin Vos made the motion to approve the minutes, and New Hampshire Speaker Sherman Packard seconded it. The minutes were approved by a voice vote.

Kennedy then introduced and welcomed Assemblywoman Cecilia Aguiar-Curry from California as the newest member of the Executive Committee. Vos moved to adopt her addition to the committee, and another speaker seconded. The committee approved her membership by a voice vote, and Kennedy expressed his anticipation of her contributions to the committee. Aguiar-Curry responded with a thank you.

## **CEO REPORT**

Kennedy introduced Storey to deliver a five-minute report. Storey began by highlighting the new Executive Committee books, which featured improved organization and design. He praised the NCSL communications team for its efforts in overhauling the book.

Storey provided several key updates, including an increase in research requests, which he described as a core service highly valued by NCSL members, and a significant rise in web traffic. He emphasized the growing demand for training, with more than 4,500 legislators and staff trained so far this year. He also noted the completion of 42 state liaison visits, enhancing the connection between NCSL and state legislatures.

Storey acknowledged the upcoming NCSL Summit in Louisville, reporting strong early registration numbers and significant progress in Summit preparations. He highlighted the importance of the Summit as a major public policy gathering and encouraged attendees to invite others.

Additionally, he mentioned the financial health of NCSL, including a projected substantial surplus and a growing reserve fund managed by KeyBank Investors. He concluded by expressing pride in the NCSL staff's dedication and commitment to supporting state legislatures and thanked the Executive Committee for its continued support.

Kennedy thanked Storey for his report.

## **REPORT FROM THE BUDGET, FINANCE AND RULES COMMITTEE**

Kennedy invited Utah President Pro Tem Wayne Harper, NCSL president-elect, to present the report from the Budget, Finance and Rules Committee. Harper began by highlighting the positive state of NCSL's budget for 2024. With one month remaining in the fiscal year, the budget is trending positively, and a surplus of approximately \$1 million is projected. This surplus is due to meeting target income from appropriations collections, strong grant support, and higher-than-expected interest income.

Harper announced that NCSL would make a \$500,000 contribution to the operating reserve fund, as designated in the budget, and an additional \$500,000 to the surplus, which will be used for deferred maintenance on the NCSL building in Denver, including HVAC and roof repairs. He noted that the investments made by KeyBank Advisors in NCSL's reserve fund have yielded positive returns, with the fund up by about \$110,000.

Moving on to the 2025 budget, Harper directed attention to pages 13-15 of the budget book for a summary and pages 26-95 for detailed programmatic budgets. The proposed 2025 general fund budget is \$19.8 million, with total revenue projected at \$20.2 million. This includes a previously approved 4% increase in dues for member jurisdictions, yielding about \$12.9 million. The NCSL Legislative Summit in Louisville is expected to bring in about \$3.6 million, with estimated expenses of \$2.3 million.

Harper mentioned that the fiscal year 2025 expenses are mostly a continuation of the 2024 budget, with additional allocations for building repairs in Denver. The budget includes a 2% cost of living increase for staff and a 3% merit increase, along with inflationary increases for IT, building maintenance and travel expenses. Additionally, \$465,000 is designated for the reserve fund for the next year.

After providing an overview, Harper moved for the Executive Committee to adopt the proposed budget as the NCSL general fund budget for fiscal year 2025. The motion was seconded, and with no further discussion, it was approved unanimously.

Harper concluded with an update on the Working Group on Dues, which had its second meeting earlier that day. He mentioned that a final report on dues would be presented at the Executive Committee meeting in Louisville, wrapping up his report.

## **REPORT FROM THE COMMITTEE ON OUTREACH AND MEMBER SERVICES**

Kennedy invited Illinois Rep. Marcus Evans Jr., NCSL vice president, and NCSL Staff Chair Sabrina Lewellen to present the report from the Committee on Outreach and Member Services. Evans highlighted the committee's review of six proposed grants, initially stated as totaling \$3 million but later corrected to \$6 million. These grants required Executive Committee approval. He noted the success of NCSL's new communications and outreach work, particularly the "State of Play" series in partnership with A Starting Point, which has helped reach new and younger audiences about the vital work of state legislatures. NCSL's website traffic has seen significant growth due to high-quality content, and the organization continues to perform well on social media.

Evans reported that NCSL made 34 state liaison visits in the first three months of the year and completed 565 research requests for legislators and legislative staff. The organization engaged with over 4,500 legislators and staff through 88 virtual and in-state training sessions, policy assistance and relationship-building meetings. He highlighted the high enthusiasm for the 2024 NCSL Legislative Summit in Louisville, noting that registration numbers are outpacing those for previous Summits in Indianapolis, Denver, Tampa and Nashville.

Lewellen reported on the 50th anniversary celebration, noting strong enthusiasm nationwide. The official kickoff will occur at the NCSL Legislative Summit in Louisville, with observances running through next summer's summit in Boston. She shared that 35 states, including Arkansas, have passed resolutions recognizing NCSL's 50th anniversary, and she acknowledged the efforts of NCSL's outreach team and state liaisons in promoting the celebration.

After the reports, Evans emphasized the importance of the Committee on Outreach and Member Services and encouraged members to bring colleagues to the Louisville Summit to enhance legislative effectiveness through NCSL's resources and training. He then moved to adopt the now \$6 million in grants. The motion was seconded and approved unanimously.

## **REPORT FROM THE LEGISLATIVE INSTITUTION SUBCOMMITTEE**

Kennedy introduced Natalie Castle and Jennifer Jackson to present the report from the Legislative Institution Subcommittee. Castle began by describing the committee members' introductions, during which they shared traditions from their state legislatures, such as ice cream socials, kickball games, and a bouncing ball made of rubber bands in Colorado.

The committee received a presentation from Clovis Roussy, a parliamentary law attorney from the Parliamentary City and Procedure Directorate, on the history, organizational structure, and procedures of the National Assembly of Québec. Castle highlighted the similarities between Québec's constitution and that of the United Kingdom, noting that King Charles is the head of state in Canada, represented by the lieutenant governor in Québec. The National Assembly, consisting of 125 members from four political parties, operates under a parliamentary system where the government must maintain the confidence of the Assembly to govern.

Following Roussy's presentation, Natalie Wood, vice president of policy research for NCSL, provided an update on the services provided by the Center for Legislative Strengthening between January and May. She announced Julie George as the new director, replacing her previous role, and shared that there has been increasing interest from state legislatures in legislative oversight, separation of powers and performance evaluation. Additionally, Wood noted heightened interest in the use of artificial intelligence in legislatures, legislative compensation, collective bargaining for legislative staff, and accessibility of applications and digital documents.

John Mahoney, program manager for NCSL's Leaders and International Program, presented on the establishment of a new International Legislative Advisory Council focused on state legislative and international relations. This council will include one legislator and one staff member from each international affiliate, as well as at least one legislator and one legislative staff member from the United States, appointed by the NCSL president and staff chair. The council's purposes



include suggesting nominations for the international representative on the Executive Committee, promoting global cooperation, and strengthening international ties between national or subnational governments and state legislatures.

Castle reported that there was significant interest among the subcommittee members in international relationships. Stivers emphasized the growing interest from international governments and suggested expanding NCSL's international work. Washington Rep. Roger Goodman inquired about NCSL's relationship with Ireland, while Utah Sen. Ann Millner recommended building out international relationships in a substantive way that demonstrates value to constituents. Packard shared that New Hampshire has started inviting international delegations to speak to its legislature.

Finally, Jennifer Jackson provided an update on the ongoing work of the LSCC Legislative Institution subcommittee, which focuses on updating documents about the legislative institution, including the model code of conduct for staff and other personnel policies. Completion of these updates is targeted for early next year.

#### **REPORT FROM THE STATE FEDERAL ACTIVITIES COMMITTEE**

Kennedy introduced John Snyder, NCSL vice staff chair and staff chair for the State Federal Activities Committee, to give a report on the session held that afternoon. He began by recognizing the fellow officers of the committee, noting that Majority Leader Bob Duff from Connecticut and Speaker Pro Tem Jon Eubanks from Arkansas were unable to attend due to personal and travel issues, respectively. Snyder, standing in for staff chair Rich Olsen from West Virginia, led the meeting efficiently, ending 15 minutes early.

The first agenda item was the report on the rollout of the new expanded set of standing committees, which is now complete. The Executive Committee approved the expansion from eight to 11 at last year's Summit, and the redistribution of the state-federal policies for the split committees was approved in January. NCSL has since launched several engagement activities, including a series of state-federal monthly briefings on priority issues identified in January and a new committee community platform, Breezio, which is also being used by the professional staff associations.

NCSL is prioritizing opportunities for standing committee members to attend invitational meetings. Several NCSL staff presented updates on NCSL's work on federal priorities for state legislatures. Notably, the NCSL Task Force on Artificial Intelligence, Cybersecurity and Privacy is developing best practices for states. Staff are monitoring federal legislation with potential state preemption issues, although such legislation is unlikely to move this year.

Snyder highlighted the impending funding shortfall for the Affordable Connectivity Program (ACP), established in 2021 to provide affordable high-speed internet to 23 million low-income individuals and families. Efforts are underway in Congress to secure additional funding. NCSL supports this program and encourages members to urge their congressional delegations to take action.

Another looming issue is the expiration of several tax cuts from the 2017 Tax Cuts and Jobs Act, set to begin in 2025. NCSL's State and Local Task Force and Budgets and Revenue Committee will examine the impact of these expiring tax cuts and develop a new resolution for consideration at the Summit outlining NCSL's tax priorities.

The committee also discussed potential new topics for the State-Federal Relations Committee, including the national debt's potential impact on state budgets, a concern raised by several members, including Vos.

Molly Ramsdell, NCSL's vice president of state-federal affairs, provided a preview of state federal policies to be discussed at the Summit, and reminded everyone of Policy Week during the week of June 10, where each standing committee hosts a virtual meeting to review current policies for the Summit. The deadline to submit new policy directives or amendments to existing directives is July 8. A detailed summary of NCSL's work in D.C. starts on page 52 of the Executive Committee book.

Snyder concluded his report with no questions from the committee.

### **REPORT FROM THE LEGISLATIVE STAFF COORDINATING COMMITTEE (LSCC)**

Kennedy introduced Lewellen to deliver the report from the LSCC. She began by providing updates from the Professional Staff Association Officers Work Group. She highlighted the success of the staff exchange program, which saw participation from seven of the nine professional staff associations in hosting visits. Also, nine fall professional development meetings are in the planning phase and will commence in early September.

The Standing Committees Work Group is using the new Breezio platform for communications, continuing to focus on the new standing committee structure and professional development opportunities for staff officers. Lewellen then shifted to 50th anniversary efforts, noting that NCSL staff continues to support these initiatives. The celebration will kick off in Louisville, running through the next year and culminating at the Summit in Boston. She emphasized the enthusiastic response from across the country, with 35 states having taken legislative action to recognize the anniversary, including her home state of Arkansas.

The Strategic Planning Work Group, led by Snyder, plans to establish a special work group on artificial intelligence during his term and continues to work on his goals. The Information Technology, Social Media, E-Learning and Outreach Subcommittee reported on the continued rollout and updates of the Breezio platform. They also provided updates on Summit registration numbers and a wrap-up of staff week. A legislative staff-focused webpage was the fourth most-visited page on the NCSL website last week, with a record number of 2,173 shoutouts for legislative staff from 37 states. Connecticut emerged as the winner of the shoutout competition, narrowly beating Michigan and West Virginia, and will celebrate with an ice cream party for its staff.

The Legislative Institution Subcommittee shared favored traditions from chambers across the country and discussed the legislative institution track for the upcoming Summit sessions. They also reported on updates for publications such as the Legislative Litigation Toolkit, the Model Code of Conduct, and a legislative staff personnel manual. Lastly, the Programs and Professional Development Subcommittee continues to focus on its goals, providing updated information on the senior staff director program and the delivery of this year's Legislative Staff Management Institute, which will take place in July in Denver. They also shared plans for 2025 and 2026.

Lewellen concluded her report and invited any questions from the committee.

### **REPORT FROM THE NCSL FOUNDATION OF STATE LEGISLATURES**

Kennedy invited Vos to deliver the report from the NCSL Foundation. He began by acknowledging record-breaking support from the private sector, noting a significant increase in fundraising efforts over the past five years. He highlighted the achievement of raising \$4.6 million this year, nearly doubling the goal set in 2019. Vos expressed gratitude to the private sector sponsors present, inviting them to stand and be recognized for their contributions.

He specifically mentioned that there are now 28 Capital Circle sponsors, including America's Credit Unions, Exxon, Carrier Corp, Chevron and Cenovus Energy. The number of Platinum sponsors has reached 66, with Lykos Therapeutics being a recent addition. Additionally, there are 11 new Gold sponsors and nine new Silver-level sponsors this year, bringing the total number of sponsors to 286—a record high. Vos underscored the importance of private sector support in strengthening NCSL and acknowledged the efforts of NCSL staff in facilitating these partnerships.

Transitioning to other updates, Vos mentioned ongoing efforts of the Foundation Bylaws Committee, which will propose changes to increase board participation and set term limits for directors. He announced that these proposals will be discussed further at the upcoming meeting in Louisville on Aug. 4.

Vos concluded his report, inviting questions from the committee and passing the floor back to Kennedy.

## **CONCLUSION AND OTHER BUSINESS**

Kennedy thanked Vos for his report and invited any questions. He expressed appreciation for Christine Csizmadia's leadership and looked forward to future collaboration. Moving to other business, Kennedy acknowledged the gift packages from Québec.

He reminded attendees about the next Legislative Summit in Louisville, beginning Aug. 4, highlighting its importance for board members and task force participants. Kennedy closed the meeting with thanks to Québec for hosting and announced plans for a group photo before adjourning the session.



## **NCSL RULES OF PROCEDURE**

### **RULE I RULES OF PROCEDURE**

- A)** These rules of procedure shall be construed in conformity with the Bylaws of the National Conference of State Legislatures.
- B)** On any issue not covered by these rules of procedure or by the Bylaws, Mason's Manual of Parliamentary Procedure shall be the standard authority, when applicable.

### **RULE II INTRODUCTION, REFERRAL AND DISSEMINATION OF POLICY DIRECTIVES, RESOLUTIONS AND AMENDMENTS**

Any legislator may file a policy directive, resolution or amendments to an existing policy directive or resolution designed for consideration at the Annual Business Meeting.

- A)** Policy directives and resolutions developed by the Standing Committees shall be directed at Congress, the Administration, or the federal courts, and shall be related to issues that affect the states and shall be consistent with support of state sovereignty and state flexibility and protection from unfunded federal mandates and unwarranted federal preemption.
- B)** Resolutions shall be used to (1) bolster a lobbying position; (2) clarify a question of ambiguity in current policy; (3) provide guidance about the specifics of pending regulatory federal decisions; or (4) provide guidance about strategy or tactics regarding a lobbying matter.
- C)** There shall be a Memorial Calendar for resolutions that do not comply with Rule II [B]. Members shall file memorial resolutions with the Chief Executive Officer or designee in accordance with other provisions of these Rules. The legislator co-chairs of the standing committees shall refer such resolutions to the appropriate standing committee or the Executive Committee. Memorial resolutions adopted by the Executive Committee shall be placed on the memorial calendar of the Annual Business Meeting.
- D)** Policy directives, resolutions or amendments to existing policy directives or resolutions shall be filed with the Chief Executive Officer or designee at least thirty days prior to the Annual Business Meeting. The overall legislator Co-Chairs of the Standing Committees, in consultation with the Co-Chairs of the appropriate standing committee, may waive the thirty-day deadline under extraordinary circumstances. The legislator Co-Chairs of the Standing Committees shall refer such policy directives, resolutions and amendments to existing policy directives or resolutions promptly to the appropriate standing committee or committees. Each policy directive, resolution and amendment to an existing policy directive or resolutions shall be reviewed and acted upon by the committee to which it is referred.
- E)** Policy directives, resolutions and amendments to existing policy directives or resolutions originating in the standing committees shall be submitted to the Chief Executive Officer or designee for referral by the legislator Co-Chairs of the Standing Committees at least thirty days prior to the Annual Business Meeting. The legislator Co-Chairs of the Standing Committees, in consultation with the Co-Chairs of the appropriate standing committee, may waive the thirty-day deadline under extraordinary circumstances. The legislator Co-Chairs of the Standing Committees shall refer such policy directives, resolutions and amendments to existing policy directives or resolutions promptly to the appropriate standing committee or committees.

- F) Standing committees shall disseminate draft policy directives, resolutions and amendments to existing policy directives or resolutions at least twenty days prior to the Annual Business Meetings. Distribution shall be to all standing committee members, members of the NCSL Executive Committee, legislative leaders of the member jurisdictions and others as determined by the legislator Co-Chairs of the Standing Committees. The legislator Co-Chairs of the Standing Committees, in consultation with the appropriate committee Co-Chairs, may waive this deadline under extraordinary circumstances.

### **RULE III**

#### **POLICY DIRECTIVES AND RESOLUTIONS, AND AMICUS BRIEF ADOPTION PROCESS**

- A) All policy directives and resolutions produced by an NCSL standing committee shall be submitted to the Annual Business Meeting for adoption. All policy directives and resolutions produced by the NCSL standing committees shall be submitted to the Annual Business Meeting for final adoption. In the interim between Legislative Summits, policy directives and resolutions may be adopted by Committees, but they shall clearly indicate that they are the policy directives and resolutions of that Committee, and not of the Conference as a whole.
- B) In emergency circumstances, when there is insufficient time to consider a new policy directive or resolution under normal processes, policy directives or resolutions having the same force and effect as policy directives and resolutions adopted by the full Conference may be established by either of the following means: (1) three fourths vote of the legislator members, present and voting, of the Executive Committee in meeting assembled; or (2) the unanimous agreement by conference call of the NCSL President, the NCSL President-Elect, the NCSL Vice President, the NCSL President Emeritus, the legislator Co-Chairs or a legislator Vice Chair of the NCSL Standing Committees, and the Co-Chairs or Vice Chair of the appropriate standing committee or committees.
- C) All policy directives of the Conference shall not expire but must be reviewed by the standing committee of jurisdiction at least once every four years and can be updated or amended by a standing committee at any time, adhering to the NCSL By-Laws and Rules of Procedure. All resolutions of the Conference shall automatically terminate one year after the Annual Business Meeting at which they are adopted, unless reaffirmed in the normal policy process.
- D) The decision to name NCSL as an amicus curiae on briefs filed before the U.S. Supreme Court shall be by unanimous agreement of the NCSL President, the NCSL President Emeritus, the NCSL President-Elect, the NCSL Vice President, the legislator Co-Chairs of the NCSL Standing Committees, the legislator Co-Chairs of the Law, Criminal Justice and Public Safety Committee and legislator Co-Chairs of other standing committees that have jurisdiction over the question to be resolved by the amicus brief. In the event any person voting indicates a veto, the President may initiate a conference call to allow for discussion and to confirm each person's vote.

### **RULE IV**

#### **STANDING COMMITTEE PROCEDURES**

- A) There shall be standing committees and task forces of NCSL whose number and jurisdictions are determined by the Executive Committee. The standing committees and task forces (1) consider federal issues that affect states; (2) formulate policy positions on federal issues; (3) exchange information about state and federal policy matters; (4) consider and evaluate innovative approaches to state issues; (5) develop policy options and recommendations regarding state issues and legislative organization, management and procedures.
- B) The legislator officers of the Conference's standing committees, including the overall standing committee legislator officers, shall be appointed by the President and the President-elect for a term of two years. There shall be at least two overall legislator vice chairs, one from each of the two major political parties, as defined by the NCSL bylaws. Each year, the Staff Chair appoints one overall staff Co-Chair and at least one overall staff vice chair, and one staff Co-Chair and at least one vice chair to each standing committee. The legislative staff officers of the Conference's standing committees, including the overall legislative staff Co-Chairs and the overall legislative staff vice chairs, serve staggered terms of two years.

- C) A quorum for the adoption of policy directives and resolutions in Standing Committees shall consist of representation of appointed legislator members, or in their absence, legislator substitutes designated in writing by appointed members' presiding officers, from at least ten (10) member jurisdictions. Letters designating substitutes or new appointments shall be delivered to the appropriate legislator committee Co-Chairs no later than the beginning of the committee session at which a vote on public policy will occur. The Legislator Co-Chairs of each standing committee shall, prior to a committee vote(s) on a matter of public policy, establish the presence of a quorum.
- D) All voting in standing committees, subcommittees or task forces shall be by voice, except when a roll call vote is requested by two (2) member jurisdictions, or is called by the legislator Co-Chairs.
- E) On matters of public policy that place the standing committees, subcommittees, and task forces on public record, an affirmative vote of three-fourths (3/4) of the member jurisdictions who respond to the most recent quorum call is required. A state not present for the most recent quorum call can before the start of the next roll call vote request recognition from the presiding legislator chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. On all other matters, a quorum being present, action is final by majority vote of the member jurisdictions who responded to the most recent quorum call.
- F) Votes on matters of public policy shall be cast by appointed legislator members, or in their absence, by legislator substitutes designated in writing by appointed members' presiding officers. All legislators duly registered for the Annual Meeting shall be entitled to vote at the business meeting. Legislative staff shall not be entitled to vote on matters of public policy. In the event of a roll call vote, each member jurisdiction shall be entitled to cast one undivided vote. Each member jurisdiction shall select a spokesperson who will announce the vote of the delegation. Disputes on the presence of a quorum or voting procedures shall be settled by ruling of the legislator chair.
- G) Co-Chairs of the standing committees have authority to preserve order and decorum and have charge of the rooms in which the committees meet.
- H) Each standing committee, subcommittee and task force shall produce a summary of each of its meetings. Included in the summary shall be a record of its roll call votes by member jurisdiction.
- I) Standing committees, shall approve, approve with amendment, postpone, table or defeat each policy directive and resolution submitted to it.

#### RULE V STEERING COMMITTEE PROCEDURES

- A) There shall be a Steering Committee of the Standing Committees, which shall be composed of the overall legislator and legislative staff Co-Chairs of the Standing Committees, the overall legislator and legislative staff vice chairs of the Standing Committees, and the legislator and legislative staff Co-Chairs of each standing committee. The committee Co-Chairs shall designate a legislator committee vice chair and the legislative staff Co-Chairs shall designate a legislative staff vice chair to represent the committee with the Steering Committee in their absence. Only legislator members of the Steering Committee shall vote on policy directives and resolutions, amendments to policy directives and resolutions, and procedural motions related thereto, except legislative staff shall be allowed to vote on joint and re-referrals of policy directives and resolutions.
- B) The Steering Committee at its meeting prior to the standing committee meetings shall review policy directives, resolutions and amendments to policy directives and resolutions filed under Rule II for inconsistencies to Rule II [B] and omissions. Policy directives, resolutions or amendments to policy directives and resolutions that are determined by a majority vote of the legislator members of the Steering Committee to be inconsistent with Rule II [B] shall not be considered by the standing committee to which such policy directive, resolution or amendment was referred.
- C) The Steering Committee at its meeting prior to the standing committees' meetings shall determine, by majority vote, policy directives, resolutions and amendments to policy directives and resolutions to be considered by more than one committee. The Steering Committee shall designate one standing committee as the lead committee on each jointly referred resolution. Any standing committee to which the resolution is referred may report the resolution on the floor. If the lead committee adopts a version of the resolution, it shall be considered first at the Annual Business Meeting; other committees shall offer their versions and amendments from the floor.

- D) In its meeting following the meetings of the standing committees, the Steering Committee shall establish the order of business and calendars for the business meetings; and designate policy directives and resolutions to be re-referred to one or more other committees. The policy directives or resolutions approved by the committee with original jurisdiction automatically shall be placed on the debate calendar at the next Annual Business Meeting. If the committee to which the policy directive or resolution is re-referred approves changes to it, it shall offer its version as an amendment on the floor. The Steering Committee shall also identify emerging state and federal issues; coordinate outreach to legislators and staff regarding the standing committees; coordinate planning of the Forum meetings; and consider the use of innovative technologies and communications devices for conducting meetings, increasing participation and informing legislators and staff about the work of the Standing Committees.

**RULE VI  
QUORUM AND PROXIES –ANNUAL BUSINESS MEETINGS**

- A) As required by the Bylaws, a quorum for the transaction of business at the Annual Meeting shall consist of representation from at least twenty (20) member jurisdictions.
- B) As required by the Bylaws, voting rights of a member may not be delegated to any other person nor exercised by proxy.

**RULE VII  
VOTING AT ANNUAL BUSINESS MEETINGS**

- A) All action in the Annual Business Meeting shall be by voice vote except when a roll call vote is requested by not less than five member jurisdictions or is ordered by the chair.
- B) As provided in the Bylaws, on any vote that places the Conference on record in a matter of public policy, an affirmative vote of three quarters (3/4) of the member jurisdictions who respond to the most recent quorum call shall be required. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of not less than five (5) member jurisdictions. On all other matters, action is final by majority vote of the member jurisdictions who responded to the most recent quorum call. On any vote that places the Conference on record in a matter of public policy, legislative staff shall not be entitled to vote.
- C) In the event of a roll call vote, each member jurisdiction shall be entitled to cast one undivided vote. Prior to the Annual Business Meeting, each member jurisdiction shall select the spokesperson who will announce the vote.
- D) When a roll call is being taken, the member jurisdictions shall be called in alphabetical order by the Chief Executive Officer or designee. The spokesperson for the delegation shall reply by giving his or her name and then announcing the vote of the delegation.
- E) If there is a challenge by a member of a delegation as to who shall be its spokesperson or as to the announced vote, the jurisdiction shall be called upon again. If the challenger continues the challenge, the chair shall poll the delegation and shall declare that the majority of said delegation prevails.
- F) Until the chair announces the results of a vote, a jurisdiction has the right to change its vote, or to have its vote recorded if it was not recorded during the initial call of the vote, based on the most recent quorum call.
- G) Consideration of policy directives and resolutions shall be by calendar. The consent calendar shall be limited to policy directives and resolutions approved unanimously by an NCSL standing committee at the Annual Meeting. The debate calendar shall include all policy directives and resolutions passed by the NCSL standing committees without unanimity; policy directives and resolutions removed from the consent calendar by majority vote of the Steering Committee; and policy directives and resolutions removed from the consent calendar at the Annual Business Meeting at the request of three (3) member jurisdictions. The memorial calendar shall include all resolutions that do not comply with Rule II [D] and approved according to rules governing consideration of policy directives and resolutions.
- H) All policy directives, resolutions and amendments shall be submitted in writing, adhering to the NCSL By-Laws and Rules of Procedure, and available prior to the vote of member jurisdictions.



- l) Policy directives and resolutions that have been tabled or postponed by a committee may be brought for consideration following disposition of the debate calendar by a vote of two thirds (2/3) of the member jurisdictions who respond to the most recent quorum call on a motion to discharge the committee from further consideration. If thus brought up for consideration, the policy directives and proposed resolutions shall be voted upon under the rules governing consideration of policy directives and resolutions.

#### **RULE VIII**

#### **RECOMMENDATIONS REGARDING STATE ISSUES AND LEGISLATIVE MANAGEMENT**

- A) Standing committees, subcommittees, and task forces are authorized to issue reports, recommendations, and findings regarding state issues and legislative management. All such work products shall be approved by a majority of the member jurisdictions who responded to the most recent quorum call, and shall be clearly identified only as the work of that committee, subcommittee or task force. These work products shall be reported to the Executive Committee for any appropriate further action.

#### **RULE IX**

#### **ADOPTION, AMENDMENT AND SUSPENSION OF RULES**

These rules shall remain in effect until such time as they are amended at an Annual Meeting of the Conference. Any amendment or suspension of such rules shall require a three-fifths (3/5) vote of the member jurisdictions who respond to the most recent quorum call. New quorum calls shall be conducted at the request of not less than five (5) member jurisdictions. Any motion to suspend shall be clear with respect to the rule or rules to which it applies.

\*Adopted at the Annual Meeting in October 1975 and amended at the Annual Meeting in July 1976; August 1977; July 1979; July 1988; August 1989; Orlando, Fla., Aug. 15, 1991; New Orleans, July 25, 1994; Milwaukee, July 17, 1995; St. Louis, 1996; Philadelphia, 1997; Denver, July. 26, 2002; Salt Lake City, July 23, 2004; Nashville, Tenn., Aug. 17, 2006; Louisville, Ky., July 28, 2010; San Antonio, Aug. 11, 2011; Chicago, Aug. 9, 2012; Seattle, Aug. 6, 2015; Tampa, Fla., Nov. 5, 2021; and Denver, Aug. 3, 2022.



## NCSL BYLAWS

### ARTICLE I ESTABLISHMENT

#### NAME

**Section 1.** The name of this organization is the National Conference of State Legislatures ("NCSL").

#### OFFICES

**Section 2.** NCSL may establish offices in locations as determined by the Executive Committee.

#### MISSION

**Section 3.** NCSL will strive to:

- a) Advance the effectiveness, independence, and integrity of legislatures in the states, territories, and commonwealths of the United States.
- b) Foster interstate cooperation and to facilitate information exchange among state legislatures.
- c) Represent the states and their legislatures in the American federal system of government consistent with support of state sovereignty and state flexibility and protection from unfunded federal mandates and unwarranted federal preemption.
- d) Improve the operations and management of state legislatures; to improve the effectiveness of legislative leaders, legislators and legislative staff; and to encourage the practice of high standards of conduct by legislative leaders, legislators and legislative staff.
- e) Foster bipartisanship and promote cooperation within and between state legislatures in the United States and legislatures in other countries.

#### MEMBERSHIP

**Section 4.** NCSL membership consists of the legislatures of the states, the District of Columbia, and the territories and commonwealths of the United States. Participation of legislators and legislative staff within each of the membership jurisdictions are predicated upon satisfaction of membership requirements.

#### GOVERNANCE

**Section 5.** The Executive Committee serves as the NCSL governing body, as provided in Article II.

#### AFFILIATION WITH OTHER ENTITIES

**Section 6.** NCSL may affiliate with public, private or other entities to advance its mission, with special emphasis on entities that represent local and state government. NCSL may also affiliate with state or provincial legislatures of other countries. The Executive Committee will establish guidelines for and approve affiliations.

### ARTICLE II EXECUTIVE COMMITTEE

#### PURPOSE

**Section 1.** As the governing body of NCSL, the Executive Committee will supervise, control and direct the affairs of NCSL; implement the mission and policies of NCSL; and supervise NCSL finances. The Executive Committee may adopt rules

and regulations for the conduct of its business and may delegate aspects of its authority and responsibility to the officers, Chief Executive Officer, and NCSL divisions, sections, and committees.

#### OFFICERS

**Section 2.** The officers of the NCSL consist of the President, President-Elect, Vice President, President Emeritus, Staff Chair, Staff Vice Chair, and the Immediate Past Staff Chair.

- a) The President serves as chair of the Executive Committee and as a member, ex officio, with the right to vote, on all committees and subcommittees of the Executive Committee except the Nominating Committee. The President, with the approval or authorization of the Executive Committee, appoints the legislative officers and members of all appropriate committees and subcommittees of the Executive Committee. The President presides at all meetings of the Executive Committee. The President performs such other duties as are incidental to the office of President or as may be prescribed by the Executive Committee.
- b) The President-Elect performs the duties of the President in the event of the President's absence or inability to serve. Other duties may be delegated to the President-Elect by the Executive Committee or the President.
- c) The Vice President performs the duties of the President-Elect in the event of the absence or inability of the President-Elect to serve. Other duties may be delegated to the Vice President by the Executive Committee or the President.
- d) The President Emeritus serves as the President of the Foundation for State Legislatures and shall perform other duties as assigned by the Executive Committee and the President.
- e) The Staff Chair serves as the staff chair of the of the Executive Committee and perform such other duties delegated by the Executive Committee or the President. The Staff Chair, with the approval or authorization of the Executive Committee, appoints the legislative staff officers and members of all appropriate committees and subcommittees of the Executive Committee.
- f) The Staff Vice Chair serves as Vice Chair of the Executive Committee and performs the duties of the Staff Chair in the event of the staff officer's absence or inability to serve and perform such other duties as may be delegated to the Staff Vice Chair by the Staff Chair or the Executive Committee.
- g) The Immediate Past Staff Chair serves as the Secretary-Treasurer of the Foundation for State Legislatures and shall perform other duties as assigned by the Executive Committee and the Staff Chair.

#### COMPOSITION

**Section 3.** The Executive Committee is comprised of 63 members as follows:

- a) Forty-one legislators.
- b) Twenty-one legislative staff members.
- c) One nonvoting ex officio legislator member representing international affiliates.

#### LEGISLATIVE MEMBERS

**Section 4.** The 41 legislators include:

- The President.
- The President Emeritus.
- The President-Elect.
- The Vice President.
- Twenty-seven at-large members.
- One ex officio member representing the state hosting the annual meeting at the time of that member's election.
- Two ex officio members representing the states hosting the next two annual meetings.
- The Co-Chairs of the NCSL Standing Committees, who serve ex officio, appointed by the President and President-Elect.
- Five ex officio members representing the Council of State Governments (CSG), including the Chair of the CSG and one member or alternate member elected from each of the four regional conferences of the CSG, as provided herein, provided to the best of our ability that the regional conference members and alternates shall be elected from states not having at-large legislator representation on the Executive Committee.

## LEGISLATIVE STAFF MEMBERS

**Section 5.** The 21 legislative staff members include:

- a) The Staff Chair.
- b) The Staff Vice Chair.
- c) The Immediate Past Staff Chair.
- d) Sixteen at-large members.
- e) The Staff Co-Chairs of the NCSL Standing Committees, who serve ex officio.

## EX OFFICIO MEMBERS

**Section 6.** Ex officio members are voting members of the Executive Committee, unless otherwise provided herein.

## EQUAL REPRESENTATION

**Section 7.** each member jurisdiction will have the opportunity to be represented on the Executive Committee at least once every five years.

## LEGISLATOR NOMINATING COMMITTEE

**Section 8.** The President shall appoint a Legislator Nominating Committee consisting of ten members at least sixty days prior to the Annual Meeting. The Nominating Committee shall consist of an equal number of members from the two major political parties. It shall include at least one member from each of the two major political parties from each region and no more than four members from the same region. The President shall select members with the advice and consent of the legislator members of the Executive Committee. The President shall appoint the chair of the Legislator Nominating Committee, who shall be a legislative leader.

The Legislator Nominating Committee shall present to the Annual Meeting a slate of candidates for the offices of President-Elect and Vice President. The President succeeds automatically from the office of President-Elect; the President Emeritus succeeds automatically from the office of President. No officer who has served one full term shall be eligible for reelection to the same office until at least one intervening term has elapsed. The President-Elect and Vice President shall be legislative leaders from a member jurisdiction at the time of their election. The offices of President, President-Elect, and Vice President shall alternate between the two major political parties. For the office of Vice President and President-Elect, the Legislator Nominating Committee may submit more than one name.

The Legislator Nominating Committee shall present at the Business Meeting a slate of candidates for the at-large positions, the member representing international affiliates and the annual meeting host state positions on the Executive Committee. In nominating members for the Executive Committee, the Legislator Nominating Committee shall, insofar as possible, consider geographic balance. No less than ten of the at-large members of the Executive Committee shall be legislative leaders at the time of their election. No more than two legislator members other than ex officio members shall come from the same member jurisdiction.

Voting on the reports of the Legislator Nominating Committee shall be by member jurisdiction, and each member jurisdiction in good standing shall be entitled to cast one vote regardless of the number of delegates present from that jurisdiction. A majority of the member jurisdictions who respond to the most recent quorum call shall be required to adopt the reports of the nominating committees at the Business Meeting. If no nominee receives a majority of the member jurisdictions who respond to the most recent quorum call on the first ballot, there shall be a runoff ballot among the two nominees receiving the highest vote. The nominee who receives a majority of votes on the runoff ballot shall be elected.

Additional nominations may be made from the floor of the Business Meeting for the offices of Vice President and President-Elect. Such candidates shall be qualified as provided herein.

## LEGISLATIVE STAFF NOMINATING COMMITTEE

**Section 9.** The Staff Chair, with the advice and consent of the Executive Committee legislative staff members, shall select a Legislative Staff Nominating Committee consisting of seven legislative staff at least 60 days prior to the Annual Meeting. The Staff Chair shall appoint the chair of the Legislative Staff Nominating Committee.

The Legislative Staff Nominating Committee shall present at the Business Meeting a slate of candidates for the Executive Committee and the office of Staff Vice Chair. The Staff Chair succeeds automatically from the office of Staff Vice Chair. The Immediate Past Staff Chair succeeds automatically from the office of Staff Chair. All nominees of the Legislative Staff Nominating Committee shall be full-time professional legislative staff from member jurisdictions. In nominating legislative staff for the Executive Committee, the Legislative Staff Nominating Committee shall, insofar as possible, consider geographic balance. No more than one legislative staff member shall come from the same member jurisdiction, except that member jurisdictions represented by an officer or ex officio member may have two members.

The voting procedures are as provided herein.

## TERMS

**Section 10.** The term of office for the officers and members of the Executive Committee begins at the close of the Business meeting and ends at the conclusion of the subsequent Business Meeting.

Members of the Executive Committee may serve for no more than three consecutive terms. The limitation is tolled for individuals who serve as officers and ex officio members.

## LEGISLATOR VACANCIES

**Section 11.** Legislator vacancies will be filled as follows:

- a) President Emeritus. A vacancy in the office of President Emeritus shall be filled by the executive committee.
- b) President. After notice and opportunity to apply is provided, a vacancy in the office of the President shall be filled by the Executive Committee. The replacement shall be a current or former Executive Committee member, chair of an NCSL task force, or chair of an NCSL standing committee, provided that the replacement is of the same political party as the person vacating the office.
- c) President-Elect. After notice and opportunity to apply is provided, a vacancy in the office of the President-Elect shall be filled by the Executive Committee. Within 120 days of the vacancy, the Vacancy Nominating Committee shall submit to the Executive Committee a nominee, who is of the same political party as the person vacating the office, to fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.
- d) Vice President. After notice and opportunity to apply is provided, a vacancy in the office of the Vice President shall be filled by the Executive Committee. Within 120 days of the vacancy, the Vacancy Nominating Committee shall submit to the Executive Committee a nominee, who is of the same political party as the person vacating the office, fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.
- e) Executive Committee Members. A vacancy in the non-officer membership of the Executive Committee shall be filled by the President. Within 60 days of the vacancy, the President shall submit to the Executive Committee a nominee to fill the vacancy. The Executive Committee will act upon the nomination at its next regularly scheduled meeting.

## LEGISLATIVE STAFF VACANCIES

**Section 12.** Legislative Staff vacancies will be filled as follows:

- a) Staff Chair. The Staff Vice Chair shall succeed to the office of Staff Chair.
- b) Other Vacancies. Other vacancies will be filled pursuant to the Legislative Staff Coordinating Committee Bylaws.

## VACANCY NOMINATING COMMITTEE

**Section 13.** In the event of a vacancy, the President shall appoint a Vacancy Nominating Committee comprised of six members, to include the chair, who shall be a legislative leader. The committee shall consist of an equal number of members from each of the two major political parties and be geographically diverse.

## QUORUM AND VOTING

**Section 14.** A majority of the Executive Committee membership shall comprise a quorum. Unless specified otherwise, a simple majority of the members present and voting is required for passage. Each member shall be entitled to vote on any matter coming before the Executive Committee.

Where the legislator members of the Executive Committee vote upon a policy directive or resolution, a majority of the legislative members of the Executive Committee membership is required to establish a quorum and three-fourths of the legislative members present is required to adopt the directive or resolution.

## MEETINGS

**Section 15.** The Executive Committee shall meet at least three times each year at a time and place designated by the Executive Committee, of which no more than one shall be held during the Annual Meeting.

Absence from two Executive Committee meetings within a year without cause shall be grounds for removal.

All meetings of the Executive Committee shall be open to the public.

## PRIORITIES AND ISSUES

**Section 16.** At the start of the biennium, the Executive Committee shall receive a report for consideration of the state federal priorities and major state issues from the standing committees and task forces of the Executive Committee. These state federal priorities and major state issues shall serve to guide the NCSL's representation before the federal government, in standing committees and meeting programming and grant funded research.

## COMMITTEES AND SUBCOMMITTEES

**Section 17.** There shall be a Budget, Finance and Rules Committee, and such other committees and subcommittees as the Executive Committee may authorize. Membership on committees and subcommittees shall be divided between legislator and staff members in accord with voting eligibility on the Executive Committee, unless otherwise provided by the Executive Committee. The Legislator and Staff Chairs and members of these committees and subcommittees shall be appointed by the President and Staff Chair, respectively, with the approval of the Executive Committee.

## ARTICLE III

### FINANCE

**Section 1.** The Executive Committee shall determine the funding of the NCSL, which shall include but not be limited to membership dues. Population of each jurisdiction shall be a factor in the determination of the amount of dues.

### RULES

**Section 2.** The Budget, Finance and Rules Committee shall present to the Executive Committee a set of Financial Rules, which, when adopted, shall govern the fiscal affairs of the NCSL without re-adoption except that they may be amended from time to time. These Financial Rules shall establish the fiscal year, set forth the extent of surety bonding required, provide for the annual audit, specify the way grants in aid are to be solicited and handled, and such other items of fiscal management as are deemed necessary.

## BUDGET

**Section 3.** The Budget, Finance and Rules Committee shall make budget recommendations to the Executive Committee. The Executive Committee shall submit a proposed budget for the coming fiscal year for consideration and adoption at the Business Meeting. The Executive Committee may approve transfers of funds within the budget adopted or amend the budget during the course of the fiscal year by a two-thirds vote of the entire Executive Committee.

## AUDIT

**Section 4.** The accounts of the NCSL shall be audited annually by a certified public accountant retained by the President with the approval of the Executive Committee. Such audit shall be reported to the Executive Committee and at the Business Meeting.

## ARTICLE IV MEETINGS

### ANNUAL MEETING

**Section 1.** The NCSL shall meet annually at such time and place as may be determined by the Executive Committee.

### BUSINESS MEETING

**Section 2.** A Business Meeting shall be held at the Annual Meeting. The matters to be presented and voted upon at the Business Meeting include, but are not limited to, the proposed budget, the annual audit, reports of the legislator and legislative staff nominating committees, and policy directives and resolutions presented by the standing committees.

Voting at the Business Meeting shall be by roll call by member jurisdiction. Each member jurisdiction in good standing shall be entitled to cast one vote regardless of the number of delegates present from that jurisdiction. A quorum for the transaction of business shall consist of representation from at least twenty member jurisdictions. An affirmative vote of a simple majority of the jurisdictions responding to the most recent quorum is required for adoption of the nominating committee reports and the NCSL budget. On any vote that places the NCSL on record in a matter of public policy, an affirmative vote of three-fourths of the jurisdictions who respond to the most recent quorum call shall be required to adopt the motion. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator Chair and be recorded as present for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. The determination of the vote within each jurisdiction shall be by the members present from that jurisdiction. On any vote that places the NCSL on record in a matter of public policy, legislative staff shall not be entitled to vote.

### SPECIAL MEETINGS

**Section 3.** Special meetings of the NCSL may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) a three-fifths vote of the member jurisdictions.

Special meetings of the Executive Committee may be convened upon (a) a three-fifths vote of the members of the Executive Committee; or (b) the request of a majority of the Executive Committee officers.

### NOTICE AND PROCEDURE

**Section 4.** Notice of the Annual Meeting and Business Meeting shall be provided to members of the NCSL no later than thirty days prior to the meeting.

Notice of a special meeting of the NCSL shall be provided to members of the NCSL as soon as practicable and shall include the purpose of the meeting.

Notice of a special meeting of the Executive Committee shall be provided to members of the Committee as soon as practicable and shall include the purpose of the meeting.



## REMOTE MEETINGS

**Section 5.** Meetings may be held via video, audio, telephone, and other appropriate electronic means.

## PROXY VOTING

**Section 6.** Proxy voting shall not be permitted during any meeting.

## RULES OF PROCEDURE

**Section 7.** Rules governing the conduct of meetings shall be recommended by the Executive Committee and adopted at the Business Meeting, provided that Mason's Manual of Legislative Procedure shall govern the proceedings in all cases not covered by these Bylaws or the NCSL Rules of Procedure.

## ARTICLE V EMERGENCIES

### DECLARATION OF EMERGENCY

**Section 1.** If the NCSL is not convened at the Annual Meeting, the Executive Committee, by a majority vote, may declare the existence of an emergency for the purpose of delegating to the Executive Committee in whole or in part, or the officers, such matters that are ordinarily determined at the Business Meeting. . The declaration shall state the circumstances that constitute an emergency, the reasons that the emergency make it impracticable for the NCSL to act in the normal course, and the matters to be delegated. Members of the NCSL shall receive notice of such declaration as soon as practicable.

### POLICY DIRECTIVES AND RESOLUTIONS

**Section 2.** Notwithstanding any provisions to the contrary, the Executive Committee may consider and adopt policy directives and resolutions when it would be impracticable to consider them under normal processes, policy directives and resolutions having the same force and effect as policy directives and resolutions adopted at the Business Meeting may be established by either of the following means: (1) three-fourths of the legislator members, present and voting, of the Executive Committee in meeting assembled; or (2) the unanimous agreement by conference call of the President, the President-Elect, the Vice President, the President Emeritus, the Legislator Co-Chairs or a legislator Vice Chair of the NCSL Standing Committees, and the Legislator Co-Chairs or a legislator Vice Chair of the appropriate standing committee. Proposed policy directives and resolutions must be provided to the Chief Executive Officer by 4 p.m. of the day before the Executive Committee meeting.

## ARTICLE VI CHIEF EXECUTIVE OFFICER

The Executive Committee shall appoint a Chief Executive Officer and determine the terms and conditions of employment.

The Chief Executive Officer shall be the chief administrator of the NCSL, responsible for all management functions under the direction of the officers and Executive Committee. The Chief Executive Officer shall manage and direct all activities of the NCSL as prescribed by the Executive Committee and shall be responsible to the Committee.

The Chief Executive Officer shall employ members of the staff necessary to carry on the work of the NCSL, shall fix their compensation within the approved budget, subject to the direction and approval of the officers and Executive Committee, supervise them in the conduct of their duties, and terminate them as necessary.

**ARTICLE VII  
NO POLITICAL ACTIVITY**

The NCSL shall not, at any time, directly or indirectly participate or intervene in any political campaign on behalf of or in opposition to any candidate for public office.

**ARTICLE VIII  
DISSOLUTION**

Upon dissolution of the NCSL for any reason, such funds remaining after the satisfaction of all obligations shall be returned to the member jurisdictions in the proportion to which they were received during the prior fiscal year.

**ARTICLE IX  
DEFINITIONS**

For the purposes of these Bylaws and other instruments of the NCSL, certain terms shall be defined as follows:

- a) "Legislative leaders" are those legislators who are elected by the body in which they serve or by its respective political caucuses to be presiding officer, majority or minority leaders, other officers elected by the body as a whole, and any other legislator so designated by the presiding officer of either chamber.
- b) "Two major political parties" refers to the two political parties with the most elected legislators in member jurisdictions.
- c) "Member jurisdiction" refers to the respective legislature of a state, the District of Columbia and the territories and commonwealths of the United States.
- d) "Regions" refers to states and territories grouped together as prescribed by the bylaws of the Council of State Governments for the purpose of defining its regional legislative conferences.

**ARTICLE X  
AMENDMENTS**

The NCSL at any meeting may amend these Bylaws by a three-fifths majority vote of the member jurisdictions who respond to the most recent quorum call. A state not present for the most recent quorum call can, before the start of the next roll call vote, request recognition from the presiding legislator Chair and be recorded for purposes of the quorum. New quorum calls shall be conducted at the request of five (5) member jurisdictions. A notice of such amendments shall be filed with the Chief Executive Officer at least 30 days prior to the meeting. Upon receipt of a copy of the proposed amendments, the Chief Executive Officer shall forward copies thereof to the presiding officers of each house of every member legislature and to the members of the NCSL Executive Committee.

**ARTICLE XI  
EFFECTIVE DATE**

These Bylaws shall take effect on January 1, 1975, provided that they are adopted by the governing bodies of the National Legislative Conference, National Conference of State Legislative Leaders, and the National Society of State Legislators.

Adopted at the Annual Meeting in October 1975 and amended at the Annual Meeting in July 1976; August 1977; July 1979; July 1988; August 1989; Orlando, Fla., Aug. 15, 1991; New Orleans, July 25, 1994; Milwaukee, July 17, 1995; St. Louis, 1996; Philadelphia, 1997; Denver, July 26, 2002; Salt Lake City, July 23, 2004; Nashville, Tenn., Aug. 17, 2006; Louisville, Ky., July 28, 2010; San Antonio, Aug. 11, 2011; Chicago, Aug. 9, 2012; Atlanta, Aug. 15, 2013; Minneapolis, Aug. 22, 2014; Los Angeles, Aug. 1, 2018; Nashville, Tenn., Aug. 8, 2019; Tampa, Fla., Nov. 5, 2021; Denver, Aug. 3, 2022.